

Invitation to Tender

NELSON & DISTRICT COMMUNITY COMPLEX RTU REPLACEMENT PRJ24038

ADDENDUM NO. 1

Issued: March 25, 2025

Closing Date: 2:00 pm Local Time (PST), April 30, 2025

This Addendum shall be read in conjunction with and considered as an integral part of the Contract Documents; revisions supersede the information contained in the original specifications or previously issued Addendum. Price submitted shall include all items of this Addendum.

By this **Addendum No. 1**, dated March 25, 2025, the Invitation to Tender documents for the PRJ24038 shall be amended as specified below.

QUESTIONS & ANSWERS:

Q1: Drawings specify "connect new duct to existing" and "connect new upsized ductwork to existing". Can we get clarification on what is existing in these drawings? Perhaps a site visit is required to clear this up?

A1: Please send all questions or concerns to directly to the project manager listed in the tender package and responses will be provided via addendum.

A pre-tender site review was scheduled for March 12, 2025 at @ 1:00 PM local time.

See attached updated drawing set for duct work updates.

Q2: I've reviewed the sample contract in appendix B, and I cannot locate any language related to changes in taxes or tariffs after the tender closes. Is there any protection for us against the ongoing trade war included in this contract?

A2: The onus is on the Bidding Contractor to determine during the course of the open tender (through engagement with the manufacturers and their suppliers) which of the equipment and or materials that have been specified, are subject to tariffs and the applicable percentage applied. The Bidder should undertake their own cost risk analysis and determine their bid amount accordingly. The RDCK at this time, will not accept cost increases after tender closing and prices submitted are to be held for the ninety (90) days, as specified in the tender documents.

CLARIFICATIONS:

1. NDCC building drawings will only be made available to bidders upon request in writing to the Project Manager.
2. Due to the existing bulkhead located in the cardio room (rm 320) and the lack of available overhead space located in the natatorium, the RDCK is requesting that bidders provide an optional line item price for the complete supply and installation (includes, unit, hardware, electrical requirements, alterations of the building, etc.) of the specified mini-split wall mount and heat pump condensing unit. Schedule C: Pricing Schedule has been amended to include the optional line item and is included as part of this Addendum.
3. Twin Rivers is to be contacted directly by the bidder to receive a quote for the required controls work and should be incorporated into the bidders amount. Please contact Jason Larson at Twin Rivers Controls Ltd at jl Larson@trcontrols.ca.

Except as modified by Addendum No. 1 issued March 25, 2025, the Invitation to Tender documents for PRJ #24038 shall remain unchanged.



Carolyn Hogan
Project Manager

Attachments: 2025.03.21 – NDCC RTU Replacement – Reissued for Tender
Schedule C: Pricing Schedule

- END OF DOCUMENT -

SYMBOL SCHEDULE	
	ELBOW DOWN
	ELBOW UP
	TEE DOWN
	TEE UP
	FLOW DIRECTION
	P-TRAP
	GATE VALVE
	BALL VALVE
	PLUG VALVE
	CHECK VALVE
	BALANCING VALVE
	2-WAY CONTROL VALVE
	3-WAY CONTROL VALVE
	PRESSURE REDUCING VALVE
	STRAINER
	BACKFLOW DEVICE
	PIPE BREAK
	CLEANOUT AT GRADE
	PIPE CAP
	PIPE UNION
	HOSE BIB
	PUMP
	RELIEF VALVE
	AIR VENT
	PRESSURE GAUGE
	THERMOMETER
	DIFFERENTIAL PRESSURE REGULATOR
	PIPE TO DRAIN
	FLOOR DRAIN
	FUNNEL FLOOR DRAIN
	SANITARY DRAIN
	STORM DRAIN
	SANITARY - BELOW GRADE
	STORM - BELOW GRADE
	DRAIN TILE (PERFORATED)
	GAS - PROPANE
	SANITARY VENT
	DOMESTIC COLD WATER
	DOMESTIC HOT WATER
	DOMESTIC HOT WATER RECIRC.
	HEATING WATER SUPPLY
	HEATING WATER RETURN
	REFRIGERANT SUPPLY
	REFRIGERANT RETURN
	SUPPLY AIR DUCT
	RETURN AIR DUCT
	EXHAUST AIR DUCT
	ROUND DUCT BREAK
	DUCT ACOUSTIC INSULATION
	SQUARE ELBOW WITH TURNING VANES
	ROUND ELBOW, $r/w = 1.5$
	ROUND DUCT UP
	ROUND DUCT DOWN
	FLOOR GRILLE
	BALANCING DAMPER
	SUPPLY AIR DIFFUSER / GRILLE
	RETURN GRILLE
	EXHAUST GRILLE
	CABINET EXHAUST FAN
	FIRE DAMPER IN VERTICAL DUCT
	FIRE DAMPER IN HORIZONTAL DUCT
	AIRFLOW DIRECTIONAL ARROW
	THERMOSTAT
	DETAIL DESIGNATION
	DRAWING TO FIND DETAIL
	EQUIPMENT IDENTIFIER - REFER TO EQUIPMENT SCHEDULES FOR NEW EQUIPMENT.
	GRILLE TYPE - REFER TO EQUIPMENT SCHEDULES.
	INLET SIZE
	AIRFLOW (CFM)
	PIPE INVERT RELATIVE TO REFERENCE FLOOR ELEVATION



CONSULTANT:

ROCKY POINT

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NDCC RTU REPLACEMENT

305 Hall St, Nelson BC

4	2025.03.21	REISSUED FOR TENDER
3	2025.03.12	UPDATED EXISTING MECHANICAL
2	2025.01.28	ISSUED FOR TENDER
1	2025.01.07	ISSUED FOR CLIENT REVIEW

ISSUE	DATE	DESCRIPTION
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SEAL:

PERMIT TO PRACTICE #1000700

PROJECT #: 24675

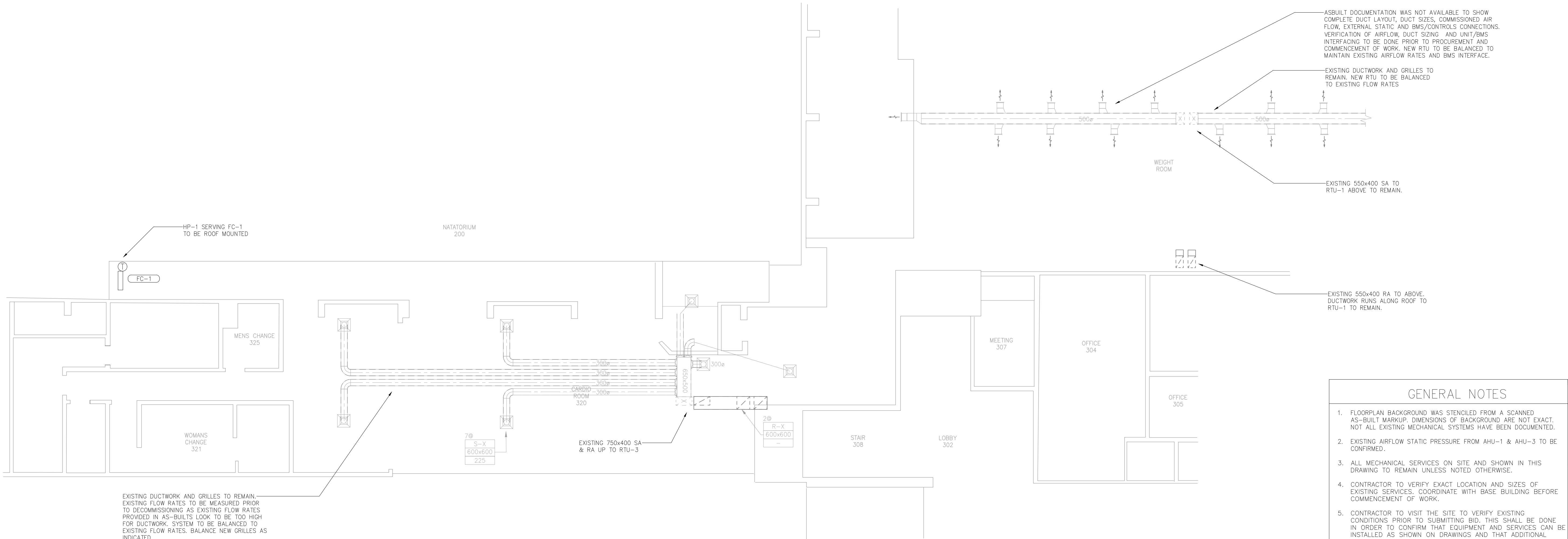
DRAWN BY: JRM

CHK'D BY: JRM

COVER PAGE

MO

SCALE: AS NOTED



1 ROOF PLAN
M1.1 SCALE: 1/8" = 1'-0"

WEIGHT ROOM RTU-1 NOTES

- 1. AS-BUILTS DO NOT SHOW UNIT DESIGN AIRFLOW RATES.
- 2. COMMISSIONING PROVIDED BY TRINOR MECHANICAL SHOW UNIT DESIGNED TO 1694 L/S AND COMMISSIONED TO 1667 L/S.
- 3. EXISTING SUPPLY DUCTWORK IS ADEQUATELY SIZED.
- 4. BALANCE NEW UNIT TO EXISTING AIRFLOW RATES.
- 6. EXISTING UNIT 48TFE008-M-121RG - 7.5 TON W/144,000 BTUH GAS OUTPUT. 870-893 LBS

CARDIO ROOM RTU-3 NOTES

- 1. AS-BUILTS SHOW UNIT DESIGN AIRFLOW AT 1785 L/S (7x255 L/S)
- 2. COMMISSIONING PROVIDED BY TRINOR MECHANICAL SHOW UNIT DESIGNED TO 1660 L/S AND COMMISSIONED TO 1584 L/S.
- 3. SUPPLY DUCTWORK IS UNDERSIZED LEADING TO UNDER-PERFORMANCE.
- 4. PROVIDE NEW DUCT MAIN AS SHOWN.
- 5. TIE EXISTING DUCTWORK INTO NEW.
- 6. EXISTING UNIT 48TFE008-M-121RG - 7.5 TON W/144,000 BTUH GAS OUTPUT. 870-893 LBS

ROOFTOP UNIT SCHEDULE

UNIT No.	MANUFACTURER	MODEL No.	AIR		HEATING GAS		EFFICIENCY (%)	HEATING HP		COOLING			ELECTRICAL			WEIGHT (LBS)	REMARKS
			AIR FLOW (cfm)	EXT. STATIC PRESS. (in. H2O)	INPUT CAPACITY (MBH)	OUTPUT CAPACITY (MBH)		OUTPUT CAPACITY (MBH)	COP@47F /COP@17F	TOTAL COOLING CAPACITY (MBH)	SENSIBLE COOLING CAPACITY (MBH)	COOLING MEDIUM	EER/IEER RATING	FAN MOTOR SIZE (HP)	MCA	V/Ph/Hz	
RTU-1	TRANE	DHK102A3SAH	3590	0.5	200	162.0	81	97.18	3.7/2.25	108.86	84.67	R-454B	11.9/16.8	3	56	208-230 /60/3	1,2,3,4,5,6,7,8
RTU-3	TRANE	DHK102A3SAH	3340	0.5	200	162.0	81	97.18	3.7/2.25	108.86	84.67	R-454B	11.9/16.8	3	56	208-230 /60/3	1,2,3,4,5,6,8
REMARKS: 1. ECONOMIZER 2. VIBRATION ISOLATORS 3. MERV 13 FILTERS 4. TO FIT EXISTING ROOF CURB W/ CURB ADAPTER 5. DOWN DISCHARGE 6. C/W BMS CAPABILITY TO CONNECT AND INTEGRATE TO EXISTING SYSTEM 7. SIDE/DOWN DISCHARGE 8. HIGH EFFICIENCY																	



EXISTING RTU-3 TO BE REPLACED. EXISTING DUCTWORK TO BE MAINTAINED. PROVIDE NEW ROOF CURB, GAS AND ELECTRICAL CONNECTIONS. TYPICAL FOR RTU-1 SERVING WEIGHT ROOM

2 EXISTING RTU-3 - CARDIO ROOM
M1.1 SCALE: N.T.S.

INDOOR MINI-SPLIT HEAT PUMP UNIT SCHEDULE

TAG No.	DESCRIPTION	MANUFACTURER	MODEL NO.	SUPPLY AIR		REFRIGERANT	NOMINAL COOLING (MBH)	NOMINAL HEATING (MBH)	ELECTRICAL (V/Ph/Hz)	POWER (WATTS)	REMARKS
				FLOW (cfm) (SPEED H/M/L/D)	EXT. PRESS. DROP ("W.C.)						
FC-1	WALL MOUNT DUCTLESS HEAT PUMP	SAMSUNG	AR12CSDABWKNCV	250/321/374/427	N/A	R-410A	12	12	208-230/1/60	27	1,2
REMARKS: 1. 24VAC THERMOSTAT ADAPTOR 2. SUPPLY AND INSTALL 7-DAY PROGRAMMABLE HEAT/COOL THERMOSTAT 3. ELECTRIC HEATERS IN THE SAME ROOM TO BE CONTROLLED BY THE SAME THERMOSTAT AS THE HEAT PUMP. ELECTRIC HEATER, LINE VOLTAGE WIRING, AND RELAY TO BE SUPPLIED AND INSTALLED BY THE ELECTRICAL CONTRACTOR. THERMOSTAT AND LOW VOLTAGE WIRING BY MECHANICAL. COORDINATE INSTALLATION WITH ELECTRICAL CONTRACTOR 4. HARD WIRED THERMOSTAT C/W VANDAL PROOF ENCLOSURE.											

OUTDOOR MINI-SPLIT HEAT PUMP UNIT SCHEDULE

TAG No.	INDOOR UNIT	DESCRIPTION	MANUFACTURER	MODEL NO.	COOLING CAPACITY (MBH)	HEATING CAPACITY (MBH)	COOLING SEER2/EER2	HEATING COP/HSPF2	REFRIGERANT	ELECTRICAL (V/Ph/Hz)	MCA	REMARKS
HP-1	FC-1	HEAT PUMP CONDENSING UNIT	SAMSUNG	AR12CSDABWKXCV	12	12	23/13.5	10.5	R-410A	208-230/1/60	20	1,2,3
REMARKS: 1. ROOF MOUNTED UNITS TO BE INSTALLED 24" ABOVE FINISHED ROOF LEVEL MOUNTED ON METAL RACKS METAL RACK TO BE SUPPLIED AND INSTALLED BY MECH CONTRACTOR AND 2. DISCONNECT SWITCH 3. SINGLE ZONE HEAT PUMP 4. MULTI-ZONE HEAT PUMP 5. COORDINATED WITH ROOFING SYSTEM FOR MOUNTING 6. HIGH HEATING CAPACITY DOWN TO -13°F 7. c/w WALL BRACKET FOR EXTERIOR WALL MOUNTING												

GENERAL NOTES

- FLOORPLAN BACKGROUND WAS STENOILED FROM A SCANNED AS-BUILT MARKUP. DIMENSIONS OF BACKGROUND ARE NOT EXACT. NOT ALL EXISTING MECHANICAL SYSTEMS HAVE BEEN DOCUMENTED.
- EXISTING AIRFLOW STATIC PRESSURE FROM AHU-1 & AHU-3 TO BE CONFIRMED.
- ALL MECHANICAL SERVICES ON SITE AND SHOWN IN THIS DRAWING TO REMAIN UNLESS NOTED OTHERWISE.
- CONTRACTOR TO VERIFY EXACT LOCATION AND SIZES OF EXISTING SERVICES. COORDINATE WITH BASE BUILDING BEFORE COMMENCEMENT OF WORK.
- CONTRACTOR TO VISIT THE SITE TO VERIFY EXISTING CONDITIONS PRIOR TO SUBMITTING BID. THIS SHALL BE DONE IN ORDER TO CONFIRM THAT EQUIPMENT AND SERVICES CAN BE INSTALLED AS SHOWN ON DRAWINGS AND THAT ADDITIONAL COSTS ARE INCLUDED IN BID TO FACILITATE INSTALLATION. NOTIFY THE ENGINEERS OF ANY DISCREPANCIES, OMISSIONS, AND INTERFERENCES.
- ENSURE THAT ALL NEW AND EXISTING MECHANICAL EQUIPMENT REQUIRING MAINTENANCE IS ACCESSIBLE AND THAT ACCESS REQUIREMENTS ARE NOT OBSTRUCTED BY NEW OR EXISTING SERVICES AND STRUCTURE - COORDINATE WITH PROJECT MANAGER AND ALL OTHER TRADES. ALL MECHANICAL EQUIPMENT SHALL BE INSTALLED TO PROVIDE ALL ACCESS REQUIREMENTS - REFER TO SHOP DRAWINGS AND/OR MANUFACTURER'S RECOMMENDATIONS FOR ACCESS REQUIREMENTS. REPORT ANY OBSTRUCTIONS TO THE PROJECT MANAGER AND MECHANICAL ENGINEER. PROVIDE ACCESS DOORS/PANELS TO MATCH BASE BUILDING STANDARD AS REQUIRED.
- EXISTING DUCT LAYOUT TO STAY AS IS IN OCCUPIED SPACE AS SHOWN. CONTRACTOR IS TO COORDINATE DUCT TRANSITIONS AND RECONNECTION AND ALL NECESSARY FITTINGS TO ACCOMMODATE SITE CONDITIONS. ALL DUCTS TO COME C/W SUPPORTS AND NECESSARY HARDWARE TO COMPLETE INSTALLATION.
- PROVIDE SEISMIC RESTRAINTS WHERE REQUIRED BY LOCAL CODE REQUIREMENTS. OBTAIN THE SERVICES OF A SEISMIC RESTRAINT ENGINEER AND COMPLY WITH ALL REQUIREMENTS IN THEIR REPORT. SUBMIT A COPY OF THE REPORT TO MECHANICAL AND ELECTRICAL CONSULTANT AND INCLUDE IN MAINTENANCE MANUAL.
- COORDINATE WITH CLIENT, ARCHITECTURAL AND GENERAL TRADES FOR ALL CUTTING AND CORING ACTIVITIES. PRIOR TO CUTTING AND CORING, SCAN FOR EXISTING SERVICES AND NOTIFY CONSULTANT OF ANY OBSTRUCTION.
- PROVIDE THE SERVICES OF A QUALIFIED BALANCING CONTRACTOR TO PROVIDE TESTING, ADJUSTMENT, AND BALANCING OF NEW SUPPLY & EXHAUST OUTLETS.
- COORDINATE ALL FINAL EQUIPMENT LOCATIONS WITH BUILDING OWNER ON SITE.
- REPLACEMENT RTUs AND SENSORS TO BE CONNECTED TO EXISTING BMS SYSTEM
- VERIFY EXISTING GAS SUPPLY PRESSURE AND PROVIDE A PRV IS REQUIRED.



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ISSUE DATE DESCRIPTION

SEAL:

PERMIT TO PRACTICE #1000700

PROJECT #: 24675

DRAWN BY: JRM

CHKD BY: JRM

MECHANICAL

M1.1

SCALE: AS NOTED

11 GENERAL INTENT AND REQUIREMENTS

- The Mechanical Specifications form part of the project requirements and shall be read in conjunction with all other contractual documents, drawings and specifications.
- The Contractor shall provide a complete, tested and fully operational Mechanical, heating, ventilation, air conditioning, plumbing, controls and the supervision system installation. All installations shall be in accordance with all codes, contract documents and Client requirements. The Contractor shall be responsible for provision of all materials and labour to comprise a complete installation.
- All installations shall be in accordance with the manufacturer's installation instructions and requirements.
- The layouts and arrangements shown on the Mechanical drawings are approximate and may be diagrammatic. The Contractor shall provide all additional fittings, equipment, material, labour, etc. to comprise a complete installation.
- The Mechanical Drawings and Specifications are not detailed installation instructions, nor provide a method of construction.
- Refer to follow manufacturer's reference and installation literature, supplemented by the contract documents.
- The Contractor shall be skilled and experienced in the Mechanical works relating to the project. Only licensed trades persons shall be retained to undertake the work. Where apprentices are utilized, work shall be under the direct supervision of an on-site licensed journeyman.
- Only new materials shall be used of full weight and of first class quality, unless stated otherwise.
- Use the same brand or manufacturer for each specified equipment.
- All installations and materials shall be to the approval of the Engineer and Authority Having Jurisdiction. Rejected materials or installations shall be removed and replaced by the Contractor at no cost to the Client.

12 DEFINITIONS

- The following definitions shall apply to the Mechanical Drawings and Specifications:
 - AHU - Air Handling Unit
 - Client - The Engineer or Individual representing the project End User
 - Contractor - The Company undertaking the Mechanical scope of work.
 - Engineer - Rocky Point Engineering Ltd. and their Representatives
 - Mechanical - Referring to the HVAC, Plumbing, Controls and/or Fire Suppression scope of work.
 - LOA - Schedule Letters of Assurance
 - RPR - Registered Professional of Record
 - SRP - Supporting Registered Professional

13 GENERAL DESCRIPTION OF WORK

- The following is intended to provide a general description of the Mechanical works in order to assist in clarification of project requirements. This list is not comprehensive and is intended to be read in conjunction with the Mechanical Drawings, Mechanical Specifications and all other project related documents.
- HVAC
 - Install and replace RTU-1 & RTU-3 as shown on HVAC Drawings
 - Contractor to connect to existing ductwork
 - RTU to be balanced and commissioned to maintain current airflow rates or as indicated.
 - RTU to connect to existing gas supply.
 - Connect to existing gas to allow for future existing roof penetrations.
 - Provide correct routing outdoor return air ductwork. Contractor to review condition of existing ductwork for suitability of reuse. If ducting and insulation is in poor condition, ductwork to be cut back, replaced with new and insulated to current ASHRAE requirements.
- Controls
 - Contractor to connect new RTUs to existing BMS system and provide all necessary elements including sensors, wiring and controls to facilitate interfacing.

14 REGULATIONS

- All materials, equipment and installations are to comply with applicable codes, regulations, bylaws and the AHJ requirements, including but not limited to:
 - British Columbia Building Code
 - City or District Bylaws
 - ANSI
 - ASHRAE
 - ASME
 - ASPE
 - AWWA
 - British Columbia Boiler and Pressure Vessel Act
 - British Columbia and Canadian Gas Code
 - British Columbia Plumbing Code
 - British Columbia and Canadian Refrigeration Code
 - Canadian Electrical Code
 - Canadian Environmental Protection Act
 - CSA Standards
 - Fall Protection Requirements
 - Fire Marshal
 - Insurers Association Organization (IAO)
 - National Fire Protection Agency (NFPA)
 - SMACNA
 - ULC Standards
 - WHMIS
 - WorkSafeBC

15 PERMITS, FEES AND INSPECTIONS

- The Contractor shall provide for and obtain all necessary permits and inspections in order to undertake the installations. All cost shall be included in the Contractor's project pricinglender values.
- The Contractor shall provide the Engineer with proof of all obtained permits, certificates and inspections as requested.

16 CONTRACTOR QUERIES

- Should there be a conflict between the Drawings, Specifications or contract documents, the Contractor shall advise the Engineer in writing to seek clarification during the pricinglender stage of the project. Should clarification not be provided, the Contractor shall allow for the higher quality or greater extent of work in their pricinglender.
- All queries shall be submitted in accordance with the Contract requirements.
- Ensure queries are submitted to the Engineer within 7 working days prior to the pricinglender date to allow for responses to all required parties. Should a response be deemed required, it will be made via video or as per the project requirements.
- Should any queries be made, materials and installations shall be governed by the reasonable interpretation of the Engineer.

17 PRICINGLENDERING

- Prior to submitting their pricinglender bid, the Contractor shall visit the site and make themselves thoroughly aware of all aspects relating to the work. Requested changes to contract scope, contract cost or contract time due to failure in reviewing the site conditions will not be considered.
- Pricinglenders are to be based on the equipment specified. Base bid refers to items specified by manufacturer and model number which make the specifications in all respects regarding performance, quality of material and workmanship and is deemed acceptable to the Engineer without qualification. Base bid equipment and materials are as listed on the Mechanical Drawings and in the Mechanical Specifications.
- Refer to the "Alternate Equipment" section of these specifications for further information.
- Request for review from manufacturers of equipment and materials not included on the "Alternate Equipment" list shall be made a minimum 7 working days prior to close of tendering. All information required by the Engineer to evaluate the proposed manufacturer shall be provided at the time of request.
- Separate pricinglender of work, unless stated otherwise, shall be included in the base/pricinglender price. However, the cost and schedule values shall be identified separately for review by the Engineer.

18 SCHEDULE

- The Contractor shall undertake all works in accordance with the project schedule and in coordination with the General Contractor.
- Allow for all phasing of work as required and directed.
- Allow for all off hours or premium labour to complete work in accordance with the project schedule.

19 WARRANTY, GUARANTEE, QUALITY ASSURANCE AND LIABILITY

- The Contractor shall warrant full responsibility for layout of the Mechanical work and for any damage caused by improper location or performance of work.
- Protect work and building surfaces from damage due to the Contractor's performance of the work. Pay particular attention to protection of building vapor barriers and waterproof membranes.
- The Contractor shall cover floors and other finished surfaces to avoid damage.
- During periods of freezing or potential freezing, ensure all systems are protected and that mechanical openings in the building envelopes are weather and ventilation protected.
- Maintain the site in a clean and orderly condition at all times.
- At the completion of work remove tools, waste and supply equipment/materials from the site.
- The Contractor shall provide a written guarantee warranting that equipment, materials and systems supplied as part of the project will be free of defects and in a serviceable condition in conjunction with the project requirements for a minimum 1 Year from the date of the project Substantial Completion, which shall include one complete summer and one complete winter of unattended operations.
- During the warranty period the Contractor shall promptly remedy all defects in equipment, materials, systems or installations to the satisfaction of the Client, Engineer and at no cost.

20 LIABILITY INSURANCE

- The Contractor shall maintain comprehensive Liability Insurance for an amount not less than \$2,000,000. Insurance to include non-owned car insurance and contractual liability with cross liability clause. Coverage shall include loss or damage caused by the Contractor to the project, the building, work by other trades and to the Client's staff, equipment and personnel.

- Insurance deductible clause shall not be more than \$1,000.
- Liability Insurance shall be maintained in accordance with WorkSafeBC requirements.
- Cost of insurance coverage shall be included in the contract price.
- The Contractor shall provide proof of insurance to the Engineer if requested.

21 CONTRACT PRICE BREAKDOWN AND PROGRESS CLAIMS

- At the request of the Engineer and within 10 days of award of contract, provide a price breakdown of all values associated with the scope of work pricinglendered.
- Price breakdown shall identify cost of material and labour separately.
- The sum of the cost breakdown shall be equal to the contract price.
- The Contractor shall provide for each Progress Claim an updated contract price breakdown indicating for each value the contract price, amount previously billed, amount completed to date and remaining amount to be completed.
- Cost breakdowns shall be provided for all changes in scope of work.

22 SHOP DRAWINGS

- Prior to ordering any equipment the Contractor shall Submit Shop drawings to the Engineer for review and acceptance.
- All shop drawings shall be submitted a maximum of 30 days after award of contract.
- Shop drawings shall include the name of the manufacturer, model number, performance/operating characteristics, electrical requirements, physical dimensions, available/selection options, weight and controls connection requirements. Applicable testing output, cooling output, flow rates, pressure losses, power requirements, etc. be identified.

characteristics, electrical requirements, physical dimensions, available/selection options, weight and controls connection requirements. Applicable testing output, cooling output, flow rates, pressure losses, power requirements, etc. be identified.

- Submit lists of all major equipment to review such that the loads can be reviewed by the appropriate Consultant.
- Submit details of all electrical motors and power requirements to the Electrical Trade and through the specified shop drawing process for review by the Electrical Consultant.
- Clearly mark shop drawing submittals with arrows, underlining or circling to show differences between specified and selected material.
- All installations shall be in accordance with the manufacturer's installation instructions and requirements.
- Unless stated otherwise, all performance data is to be of net values and are to be external of any internal losses or gains of the equipment.

- All shop drawings shall be in the same units as the project designs.
- The Contractor shall review all shop drawings prior to submitting to the Engineer. The Contractor shall stamp, sign and date all shop drawings as reviewed prior to submit. The Contractor's stamp shall be their certification that shop drawings are accurate, in conformance with the project requirements and have been coordinated with utility requirements. Shop drawings not stamped as reviewed will be rejected and returned to the Contractor without being reviewed by the Engineer.
- Submit shop drawings in accordance with Engineers and Geoscientists of British Columbia (EGBC) Professional Practice Guidelines and in accordance with the Mechanical Contractors Association of British Columbia (MCA/CB).

- The Contractor shall submit drawings to the General Contractor/Project Manager who shall then forward to the project Architect once reviewed. Thereon the Architect will forward shop drawings to the Engineer. Once reviewed, shop drawings will be returned from the Engineer to the Architect who shall forward to the General Contractor/Project Manager and thence to the Contractor.
- Review of shop drawings by the Engineer shall be understood to reflect the general project requirements and does not relieve the Contractor of fulfilling their contractual/project requirements.
- The Contractor shall be responsible for errors or omissions in the shop drawings and for meeting all requirements of the Contract Documents.
- The Contractor shall be responsible for confirming and coordinating system/equipment dimensions.
- Submit shop drawings in electronic PDF format.
- Shop drawings shall be submitted in hard copy format. The Contractor shall ensure a suitable quantity of shop drawings are provided. Allow for one copy to be retained by the Engineer, Architect and General Contractor/Project manager, in addition to requirements of the project Operating and Maintenance Manuals.
- All equipment shall comply with the project and contract requirements regardless of having been reviewed.
- Refer to the "Alternate Equipment" schedule for a list of required shop drawings.
- If shop drawings of Alternate Equipment are rejecte 3 times for technical reasons, the Contractor shall provide products as specified with no additional cost or impact to the project schedule. Costs for time incurred during the above shop drawing review process will be for the Contractor's account.
- The Engineer shall not be responsible for determining product quantities or handling.
- The Contractor shall furnish samples of products and materials for the Engineer's review as required.
- Equipment manufacturers shall ensure that the strength and anchorage of the internal components of the equipment exceeds the force level used to restrain and anchor the equipment to the supporting structure.
- Where required and requested, the Contractor shall submit Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheet (MSDS) for products used on site.

23 ALTERNATE EQUIPMENT

- All Contractor proposed equipment or materials shall be similar and equal in all respects to that specified.
- The Contractor shall identify the cost and schedule differences for all proposed alternate equipment and materials for review and acceptance by the Engineer and Client prior to proceeding. List all and any revisions required to facilitate the alternate equipment/equipment material.
- All alternate equipment and materials shall not exceed space requirements. Replace all which do not meet the project documents or space limitations at no cost.
- The Contractor shall assume all cost associated with redesigning requirements of alternate proposed equipment or materials.

24 SEISMIC RESTRAINT REQUIREMENTS

- Seismic restraint shall be provided for all mechanical systems and equipment forming part of the work, NFPA relates to Mechanical, HVAC, Plumbing, Controls and Fire Protection systems.
- Seismic restraint measures shall be in accordance with SMACNA Guidelines for Seismic Restraints, NFPA, the British Columbia Building Code and the AHJ.
- The Contractor shall retain the services of a British Columbia registered Professional Engineer who shall design the project seismic restraint measures and provide Schedule Letters of Assurance for such.
- The Seismic Engineer shall act as a Supporting Registered Professional (SRP) providing documentation to the Engineer, acting as the Registered Professional of Record (RPR).
- The Seismic Engineer (SRP) shall carry liability insurance not less than \$1,000,000 and shall provide proof of coverage to the Engineer (RPR) upon request.
- The Contractor shall install seismic restraints in accordance with the Seismic Engineer's requirements.
- Seismic restraint measures shall not compromise vibration isolation of motor driven equipment.
- Prior to construction commencement, the Contractor shall organize a meeting with the General Contractor, Mechanical Contractor, Structural Consultant and other appropriate parties. At that meeting the Contractor shall present in general the approaches/used to provide seismic bracing for equipment, ductwork and piping, highlighting attachments to structural frame and coordination.

25 COORDINATION AND EXAMINATION

- The Contractor shall be responsible for examination of all applicable site conditions.
- Coordinate installation with the General Contractor and all other trades to avoid conflicts. Do not proceed with installations until complete coordination has been made with all trades.
- Field verify all building and site dimensions prior to any fabrication and installation of equipment or materials. No additional charge shall be entertained for failure to verify these dimensions on site.
- Improperly coordinated installations shall be removed and reinstated to the satisfaction of the Engineer, regardless of installation order.
- The Contractor shall closely coordinate installations with all other trades to ensure that suitable access clearances and pipe/equipment spaces are maintained.
- Report to the Engineer any conditions which may prevent the installation of equipment or systems in the manner intended.
- After location and routing of mechanical systems as directed the Engineer at no cost to the Engineer or Client, provide the revision is made before installation and does not necessitate additional materials.

26 RESPONSIBILITIES, LAYOUT OF WORK AND STORAGE

- The Contractor shall be responsible for layout of their work.
- Prior to installation, the Contractor shall examine all associated existing conditions.
- Protect all materials and equipment from damage during delivery, while temporarily stored on site and prior to final turn over to the Client.
- Keep all material and equipment within factory provided covers until time of installation.
- Do not assume that the Client will provide storage space on site for materials.
- Route mechanical systems in an orderly manner and as indicated on the drawings. Generally follow routes parallel and perpendicular to the building structure.
- Where services are intended to be run within open work structural joints, the Contractor shall obtain shop drawings for the structural members and layout their work according to the building structure.

27 EXISTING SYSTEMS AND SERVICES

- Identify existing services throughout the course of construction, unless indicated otherwise.
- The Contractor shall notify the Engineer in writing about any existing systems, equipment or installation to be non-operational, defective, dangerous or deemed to impede the project requirements.
- The Contractor shall notify the Engineer in writing about any existing system be found deviating from those shown on the Drawings and Specifications. The Contractor shall seek clarification from the Engineer prior to proceeding further.
- Connect into existing systems with minimum disruption to the existing systems.
- Include premium tier for connection to existing systems so that normal use of the existing systems will not be affected.
- Before interrupting any services, complete all preparatory work as far as reasonably possible and have all necessary materials on site and prefabricated (where practical) and work continuously to keep the length of interruption to a minimum.

28 DEMOLITION

- The Contractor shall coordinate all required demolition work with the General Contractor and other trades.
- Materials or equipment intended for reuse shall be carefully removed and stored in a dry, clean and safe area. Protected from damage.
- All equipment and materials being removed shall be disposed of in a suitable manner as site. Equipment and materials shall be recycled as far as possible.

- Should the Client request to retain any equipment or materials, the Contractor shall coordinate and obtain a receipt for such.
- Systems or equipment required to be drained or purged, such as air conditioning refrigerant or fire suppression systems, shall be done so by a specialist in the field.
- All thermostats, temperature sensors, pressure sensors, control devices, etc. within the project area shall be carefully wrapped in poly sheet to protect from dust and dirt ingress during the construction process. Place thermostats and space temperature sensors protected in plastic wrapping immediately suspended adjacent to the equipment. Do not disconnect thermostats or temperature sensors unless required to undertake the works.
- Ductwork, diffusers, grille and register openings within the project area shall be wrapped in poly sheet to protect from dust and dirt ingress during the construction process.
- If ductwork or return air openings cannot be covered or wrapped, provide with temporary filter media during the construction process. Replace filter media if becomes dirty.
- All equipment and systems within the project area shall be protected from damage or ingress of dirt and debris one complete winter of unattended operations.
- All ductwork or branch takeoffs that become redundant shall be capped and sealed.
- Remove and reclaim refrigerant from demolished equipment in accordance with Refrigerant Management Canada guidelines and governing codes and regulations. Do not vent refrigerant to atmosphere. Dispose of reclaimed refrigerant by engaging the services of a licensed firm specializing in recycling of reclaimed refrigerant. If requested, provide documentation indicating refrigerant has been suitably removed, refrigerant and/or disposed of.

29 SYSTEM SHUT DOWNS AND CONNECTIONS

- The Contractor shall coordinate with the Client any service shut downs or service interruptions during the construction works. Time and duration of all shut downs shall be agreed with the Client.
- All connections shall be made prior to installation of existing systems.
- The Contractor shall be liable for any damage caused to the existing systems by the shutdown work.
- The Contractor shall include in their pricing any associated regular or premium costs associated with shut down work.
- If existing utility services are not available to isolate sections of piping to be removed or modified, provide such valves as part of the connection and/or shut down work.

30 SITE UTILITY SERVICES

- The Contractor shall coordinate with the Client any service shut downs or service interruptions to the utility services during the construction works. Time and duration of all shut downs shall be agreed with the Client.
- The Contractor shall contact and coordinate all works with the utility providers as required.

31 TEMPORARY FACILITIES AND SERVICES

- The Contractor shall provide any necessary temporary facilities such as buildings, workshops, storage areas, restrooms, liquid areas, etc. to undertake the work.
- Location of temporary facilities shall be coordinated with the General Contractor and Client. Do not assume that the Client will provide space on site.
- The Contractor shall provide temporary heating services as required throughout the project to facilitate the construction process. Coordinate with the General Contractor.

- Temporarily decommission, remove and lift equipment and/or services as required to facilitate roofing work. Restart after working roof is complete.

32 TEMPORARY USE OF EQUIPMENT AND SYSTEMS

- Temporary use of permanent systems or equipment during construction shall not be permitted unless prior approval is obtained in writing by the Engineer and the General Contractor.
- Equipment or systems used during construction shall be to thoroughly deemed and overhauled as required and prior to Substantial Completion. Replace worn or damaged parts so equipment is in perfect condition to the satisfaction of the selected project client.
- Temporary use of equipment and/or systems shall not impact or be deemed as project Substantial Completion, nor impact the Contractor's warranty/guarantee.

33 HOISTING AND SCAFFOLDING

- The Contractor shall be responsible to provide all hoisting, scaffolding, ladders, etc. required to undertake the Mechanical installations.
- All works to be in accordance with WorkSafeBC requirements.
- Coordinate all works with the General Contractor.

34 ELECTRICAL COORDINATION AND REQUIREMENTS

- The Contractor shall be responsible for liaising with the Electrical Trade for provision of electrical connections to serve the mechanical equipment. Coordination to be completed prior to shop drawing submittals, ordering of equipment and installations.
- Balancing report to include any notable observations, deficiencies or excessive noise issues.
- Balancing reports shall be submitted within 10 working days of the project Substantial Completion.
- Upon review of the balancing report the Engineer may request up to 10% of the terminal devices and equipment be retested at no additional cost to the Client.
- Balancing shall be undertaken in accordance with the National Standards for a Total System Balance published by the Associated Air Balance Council, or the Procedural Standards for Testing, Adjusting & Balancing of Environmental Systems published by the National Environmental Balancing Bureau.
- The Contractor shall be responsible for coordinating provision of power to the controls system.
- All electrical equipment supplied by the Contractor shall bear a CSA or UL label. Obtain special inspection sheet required by the Provincial Electrical Code and that does not have an appropriate label. All shall be in accordance with the Canadian Electrical Code and the approval of the Provincial Electrical Engineer and AHJ.
- The Electrical Trade shall provide all power wiring, connections and other electrical items required for operation of the mechanical systems, except for factory installed wiring, controls and equipment on packaged units provided by the Contractor.
- The Electrical Trade shall provide and install motor starters for electric motors, except where equipment is provided as specified with no additional cost or impact to the project schedule. Costs for time incurred during the above shop drawing review process will be for the Contractor's account.
- All motors shall conform to Electrical Equipment Manufacturers Association of Canada (EEMAC) Standard M11, Institute of Electrical and Electronic Engineers (IEEE) Standards and applicable CSA C22.2 Standards.
- Motors must meet NEMA standards for the application and have associated maximum sound ratings under full load conditions.
- Minimum motor efficiencies shall meet the requirements of CAN/CSA C747, CAN/CSA C390, IEC 1128 and ASHRAE Energy Standard 90.1.

35 CUTTING AND PATCHING

- Unless noted otherwise, the Contractor shall be responsible for all cutting and patching to facilitate the project requirements. Coordinate all works with the General Contractor.
- The Contractor shall identify the cost and schedule differences for all proposed alternate equipment and materials for review and acceptance by the Engineer and Client prior to proceeding. List all and any revisions required to facilitate the alternate equipment/equipment material.
- The Contractor shall review with the project Structural Engineer locations and sizes of all cut and wall penetrations for the mechanical services.
- Relocate improperly located holes, sleeves, hangers, brackets, etc.
- Cutting and patching work shall include, but not be limited to:
 - Identification of required openings for the mechanical services.
- X-ray or scanning (GPR, ultrasonic, pachometer, etc.-ach), x-ray of floors, slabs and/or structural elements to Mechanical, HVAC, Plumbing, Controls and Fire Protection systems.
- Submit X-ray or scanning results to the project Structural Engineer for their review and approval prior to proceeding.
- Underlie the cutting works.
- Patch and make good all openings and holes to the satisfaction of the Engineer and Client.

36 PAINTING

- The Contractor shall coordinate all painting with the General Contractor.
- All exposed bare metal surfaces on Mechanical systems clear of dirt, dust, grease, scale, etc. in order to facilitate painting.
- All exposed bare metal surfaces on outdoor weather conditions shall be painted with a suitable weatherproof paint.
- All outdoor gas and propane piping to be painted with suitable weatherproof paint. Coordinate paint colour in conjunction with system identification.
- All painted factory finished equipment shall be repainted to match the original factory finish.

37 EQUIPMENT PROTECTION AND CLEAN UP

- Provide temporary covers over ductwork, piping, diffusers, grilles, etc. during the course of construction to prevent ingress of dirt, grit and debris. Protect all from damage during construction.
- Any dirt, rubbish or grease on walls, floor, fixtures, etc. which are caused by the Contractor shall be removed and the premises left in a first-class condition in every respect.
- Clean all systems prior to testing and turn over to the Client.
- All ductwork to be clean from dust and debris. If, in the Engineer's opinion the ductwork has not been maintained in a clean condition the Contractor shall retain the services of a certified dust cleaning company to thoroughly vacuum and clean all outdoor air, supply air, return air, exhaust air, transfer air, etc. as noted.
- Protect bearings and shafts during the project construction. Grease shafts and sheaves to prevent corrosion. Provide extended nipples for lubrication purposes as required.

38 INDOR AIR QUALITY

- In the interest of providing an acceptable level of indoor air quality for the occupants, the air systems shall be used to flush out fumes that may be present from the building products, such as cabinets, carpets, paints, solvents, etc.

39 HAZARDOUS MATERIALS

- Obtain written confirmation by the Client, General Contractor, Client and Engineer in writing should any materials be discovered which are in excess of building hazardous material containing, including but not limited to: asbestos, mold, lead paint, etc.
- Coordinate with the General Contractor any required special protective measures and/or disposal instructions when working with hazardous materials.

40 ENGINEER SITE REVIEWS

- The Contractor shall contact the Engineer to coordinate review of the constructed work throughout the project. The Engineer will conduct site reviews as deemed required and at their discretion.
- The Contractor shall notify the Engineer in writing a minimum of 3 working days prior to requesting site review.
- Should the Engineer prepare a written field review report, the Contractor shall complete all outstanding deficiencies, initial field report items as being complete and return a copy to the Engineer for their records.
- All final deficiencies to be completed within a maximum of 10 working days after the project Substantial Completion, unless agreed upon with the Engineer and Client.

41 DEMONSTRATION AND TESTING

- Test and demonstrate operation of all equipment and systems as requested or required by the Engineer, Client and/or AHJ. The Contractor shall coordinate all requirements with their subtrades as required.
- All testing and demonstration procedures and durations shall be in accordance with applicable standards. Where multiple standards exist, apply the more stringent measures.
- The following systems shall be demonstrated in regards to performance and safety features, to the fullest degree:
 - All Handling Systems (supply, return, exhaust, etc.)
 - Heating Systems
 - Cooling Systems
 - Do not pressure test mechanical equipment.
- The Contractor shall consider all necessary precautions in protecting existing systems and arrangements prior to undertaking testing works.
- If test procedures are not provided by standard or the AHJ, the Contractor shall seek clarification with the Engineer prior to proceeding.
- The Contractor shall provide a minimum 3 working days notice to the Engineer and AHJ prior to demonstration of any required systems.
- Upon completion of installations, the Contractor shall satisfactorily demonstrate all system operations and maintenance to the Client and/or their representative. The Contractor shall record the date of the demonstration and those in attendance. This written record to be included in the project close out documentation.
- The following minimum test results shall be performed:
 - Natural gas and propane 150psig (1000 kPa) hydraulic test for 4 hours
- The Contractor shall arrange for a third party to witness pressure tests. A written copy of the pressure test results with date and signature of the Contractor, along with the third party acknowledgement, shall be included with the project close out documentation.

42 START-UP, COMMISSIONING AND PERFORMANCE VERIFICATION

- The Contractor shall include in system Commissioning and Performance Verification by a licensed trade experienced in the scope of work.
- Prior to commissioning, and under the supervision of the equipment/systems manufacturer's representative, start-up equipment/systems, make required adjustments, document procedures and leave equipment/systems in proper condition.
- All equipment shall be commissioned in accordance with:
 - ASHRAE Standard 155-2007-Commissioning Process for Buildings and Systems
 - ASHRAE Guideline 1.1 - HVAC/CR Technical Requirements for the Commissioning Process
 - ASHRAE Guideline 1.5 - The Commissioning Process for Smoke Control Systems
 - CSA Z320 - Building Commissioning
- Equipment manufacturer's requirements.
- Complete equipment commissioning verifications forms as provided by the manufacturer or the commissioning agent. Include forms as part of the Operating and Maintenance Manuals.
- All controls components and equipment shall be commissioned, tested, calibrated and adjusted to place the systems into automatic operation, subject to the approval of the Engineer and AHJ.
- Commissioning shall include end to end checks for all control points, verifying their proper operation. End to end checks are defined as visual confirmation that an input or output signal from the controls system results in correct operation of physical system components, not assumed operation as implied by output status indicators on system displays screens or graphics. Product documents including data and results of all end to end checks, including calibration factors are included.
- Understand commissioning of systems in coordination and in conjunction with air and water balancing.
- Installed equipment or systems whose performance is questioned by the Engineer may be subject to performance verifications.
- Where requested by the Engineer, equipment or systems shall be tested by the Contractor to determine compliance with the specified performance requirements. Where requested by the Engineer, testing shall be undertaken by an independent third party engaged by the Contractor.
- Promptly provide all performance verification results to the Engineer.
- Should the performance verification results indicate the equipment or systems comply, costs for performance verification will be carried by the Client.
- Should the performance verification results indicate the equipment or systems do not meet the performance requirements, the Contractor shall:

- Remove and replace the associated equipment and/or systems with that meeting the specified performance requirements.
- Underlie further performance verification of replacement equipment and/or systems. Repeat until performance requirements are met.
- Carry all costs of performance verification and replacement of equipment and systems.

43 AIR AND WATER BALANCING

- The Contractor shall include in system Balancing by a licensed trade experienced in the scope of work.
- Systems installations shall be complete and operational prior to completing the balancing work, unless otherwise.
- Balance systems within +/-5% or as required otherwise by code or standard.
- New filters are to be installed by the Contractor prior to undertaking balancing work.
- Reduce fan/ductwork polyurethane as required to facilitate the balancing work and to achieve the required system performance.
- Upon completion of the balancing work, the Contractor shall provide a balancing report summarizing the final supports and arrangements. The report shall be stamped and signed by the British Columbia registered Professional Engineer or Certified Technician.
- The balancing report shall include a schematic diagram of the system showing all equipment, outlets, valves, etc. being balanced.
- Balancing report to include any notable observations, deficiencies or excessive noise issues.
- Balancing reports shall be submitted within 10 working days of the project Substantial Completion.
- Upon review of the balancing report the Engineer may request up to 10% of the terminal devices and equipment be retested at no additional cost to the Client.
- Balancing shall be undertaken in accordance with the National Standards for a Total System Balance published by the Associated Air Balance Council, or the Procedural Standards for Testing, Adjusting & Balancing of Environmental Systems published by the National Environmental Balancing Bureau.
- The following information shall be included as part of the balancing report:
 - Handling Units
 - Equipment manufacturer, model and serial number
 - Required Supply air flow and actual air flow
 - Required Return air flow and actual air flow
 - Required Outdoor air flow and actual air flow at minimum outdoor air damper position
 - Suction pressures, discharge pressures and static pressure across each fan
 - Motor horsepower rating, voltage, listed nameplate and running current for each fan motor
 - Fan and motor sheave size at each fan
 - Coil required and actual water flow rates
 - Coil inlet and discharge air pressures
 - Coil water pressure drop

44 RECORD AS-BUILT DRAWINGS

- The Contractor shall retain one tie legible set of Mechanical drawings on site for the purposes of recording as-constructed conditions. Update the As-Built drawings on a daily basis, including revisions made by means of addenda, site instruction, change orders, or otherwise.
- As-Built drawings shall include, but are not limited to:
 - Size, location, arrangement, route and extent of ductwork, piping, conduit, terminal units, equipment, elbows, cleanouts, valves, couplings, etc. above and below grade inside the building, including locations of buried piping.
 - Inverts and directional location for all buried systems and services. Inverts shall be included at all cleanouts, manholes and changes in direction.
 - Location, tagging and numbering of all valves, except individual plumbing fixtures or equipment isolation valves.
- Maintain As-Built drawings on site for review by the Engineer or Client.
- Upon completing the installations, the Contractor shall forward As-Built drawings to the Engineer for creation of Record Drawings. Drawings shall include all mechanical systems, equipment and devices including fire dampers, valves and valve tags, cleanouts, access doors and room names.
- The Engineer will return the Record Drawings to the Contractor, who shall verify their correctness, stamp as reviewed and sign.
- The Contractor shall print 3 hard copy sets of Record Drawings and include with an electronic PDF copy of the Drawings when submitting Operating and Maintenance Manuals to the Client.
- Under no circumstances will the Engineer's As-Built CAD file used to prepare permit, tender or construction drawings. The As-Built CAD files will not be provided to any other third party.

45 OPERATING AND MAINTENANCE MANUALS

- The Contractor shall be responsible for preparation of Operating and Maintenance Manuals for the Client's review.
- Submit a draft copy of the Manuals to the Engineer for review and comment.
- Under stated otherwise, Operating and Maintenance Manuals shall be within a 3" O ring hard binder with the following tabbed sections:
 - Name of the Project, Client, General Contractor, Architect, Engineer and Agency preparing the Operating and Maintenance Manual.
 - Name and contact information for Manufacturers, Trades and Equipment Suppliers.
 - Description of the Mechanical systems including components and sequence of operations.
 - List of the Mechanical Drawings.
 - A copy of all shop drawings, including review comments.
 - A copy of all test and inspection reports.
 - All project related warranty and guarantee letters.
 - Operating and maintenance instructions including maintenance procedures, lubrication requirements, preventative maintenance procedures, lubrication schedule and belt schedule.
 - Valve tag list noting service, location and size.
 - Commissioning reports.
 - Balancing reports.
 - Record Drawings.
- Project and Substantial Completion
- The Contractor shall provide the following documentation to the Engineer as part of the project and prior to the project being deemed complete. Documents indicated with asterisks "*" are required to be received by the Engineer prior to that of issuance of the Mechanical Schedule B-Letter of Assurance.
- The Contractor shall be responsible for assembling all documentation from their subtrades as required to fulfill the project requirements.
 - General
 - Written confirmation by the Contractor that all installations are complete, functioning, operational and in compliance with the contract documents.
 - Demonstration to the Client of system operations and maintenance.
 - Provision of a list containing all outstanding or deficiency items which are required to be completed. Should the Engineer deem the list to be excessive, the project will not be deemed substantially complete.
 - Operating and Maintenance Manuals
 - Equipment/System commissioning reports
 - Fire stopping letter of completion
 - Air and water balance reports
 - As-Built/Record Drawings
 - Contractor's Seismic Engineer's Schedule B and C-B Schedule Letters of Assurance
 - Contractors guarantee/warranty letter
- HVAC
 - Final Refrigerant acceptance report from the AHJ
 - Final Electrical Certificate for electrical wiring by the Control Trade
 - Controls system completion report
 - Gas detector calibration and commissioning certificate
 - Gas TSB/C certification
- Plumbing
 - Final Gas Inspection acceptance report from the AHJ

46 ACCESSIBILITY, ACCESS DOORS AND PANELS

- All installed systems to provide maximum and adequate accessibility.
- Maintain all access and manufacturer's required clearances.
- The Contractor shall cooperate and coordinate with other trades to ensure that all equipment and systems are properly placed without interference with other services.
- Locate distribution systems, equipment and materials to eliminate interference, conserve headroom and leave maximum usable space. All systems shall be coordinated for elevation height to ensure they are concealed within ceiling spaces, unless noted otherwise.
- All equipment must be in a location where it may be accessed, operated and maintained.
- Obtain approval from the project Architect for the service door type and style prior to installing.
- Provide access doors for any and all concealed mechanical equipment or systems which requires maintenance or adjustment. Provide access doors as directed by the Engineer.
- The Contractor shall demonstrate all of any reasonable access to the Engineer as requested.
- Provide access door in ductwork upstream and downstream of all coils, square elbows, fire dampers, etc.
- Where access doors are provided in fire rated partitions, they shall meet the fire rating as the fire partitions. All the rated access doors shall be CSA or UL listed for the applicable application.

47 PIPE CHASES AND DUCT SHAFTS

- Unless otherwise indicated, conceal all piping, ductwork and mechanical systems within the construction of walls, ceilings, floors, chases and shafts.
- Revis the location of services if required to be concealed as described. The Contractor is to consult the Engineer and obtain written approval prior to proceeding with revised location of services.

48 INSULATION

- Refer to the Mechanical Drawings for Pipe and Ductwork Insulation requirements, which lists insulation material, thicknesses and fitting requirements.
- All insulation joints to be taped and vapour sealed to suit the application.
- Ductwork
 - All ductwork insulation shall be in accordance with BOCIA Quality Standards specifications 1502.
 - Supply air ductwork shall be externally insulated unless provided with internal insulation or noted otherwise.
 - All ductwork shall be externally insulated a minimum of 58 (1500 mm) from exterior openings/bleedthrough connections and within soffits.
 - Provide internal insulation liner on all ductwork as indicated and a minimum of 10 (3000 mm) upstream and downstream of all fans.
 - All internal ductwork insulation to be provided with metallic 2" zoning to avoid exposed insulation edges within the air stream.
 - Attach internal ductwork insulation as per SMACNA standards and with pins at 12" (300 mm) on centre. Pins to be spot welded to the inner surface of the ductwork. Do not use pressure sensitive adhesives.
 - All ductwork insulation shall be adequately glued and strapped.
 - Provide internal insulation lining for all transfer air ducts, unless noted otherwise.
- Equipment
 - All equipment insulation shall be in accordance with BOCIA Quality Standards specifications 1503.
 - Do not use spray on insulation systems.

- Do not apply insulation prior to pressure testing of systems.
- Ensure surfaces are clean and dry prior to application of insulation.
- Insulation system material inside the building shall not have a flame spread rating greater than 25 or a smoke developed rating greater

SCHEDULE C: PRICING SCHEDULES

This section shall be read with and shall form part of the Contract Form. The Bidder hereby proposes the following prices to provide all materials, supervision, labour, equipment and all else necessary for the proper supply of the Services. Costs of a general nature that do not pertain to any one item shall be prorated among all items. No claim for extra payment on the grounds that the Services supplied could not be properly charged to items within the Description of Services will be considered.

The RDCK may ask and shall be provided with a breakdown of the lump sum pricing after tender closing.

ITEM	LUMP SUM
Complete all work as outlined in the Scope of Work and Specifications	\$
Optional Item: Mini-Split Heat Pump supply and install	\$
GST	\$
TOTAL	\$