



REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR AND DISTRICT RECREATION COMMISSION OPEN MEETING MINUTES

4:00 p.m.
January 7, 2025

COMMISSION

Commissioner Member	M. McFaddin	City of Castlegar
Commissioner Member	B. Bogle	City of Castlegar
Commissioner Member	S. Heaton-Sherstobitoff	City of Castlegar
Commissioner Member	A. Davidoff	Electoral Area I
Commissioner Member	H. Hanegraaf	Electoral Area J

STAFF

Stuart Horn	Chief Administrative Officer
Yev Malloff	Chief Financial Officer
Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Cary Gaynor	Regional Parks Manager
Sarah Fuhr	Communications & Community Engagement Lead
Pearl Anderson	Meeting Coordinator

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bcca.zoom.us/j/95403165875?pwd=q0NOLXcnFX43CjaKlp6jvWnflDtGF8.1>

Join by Phone:

+778 907 2071 Canada

833 958 1164 Canada Toll Free

Meeting Number (access code): 954 0316 5875

Meeting Password: 572595

In-Person Location: Castlegar and District Community Complex – Columbia Room
2101 6th Avenue, Castlegar, B.C.

2. CALL TO ORDER & ELECTION

2.1 Call to Order

Joe Chirico, General Manager of Community Services, called the meeting to order at 4:04 p.m.

2.2 Election of the Castlegar & District Recreation Commission Chair

2.2.1 Call for Nominations (3 times)

Commissioner Hanegraaf nominated Commissioner Bogle.
Commissioner Bogle accepted the nomination.

2.2.2 Vote by Secret Ballot

No vote was held by secret ballot as there was only one Commissioner nominated.

2.2.3 Declaration of Elected or Acclaimed Castlegar & District Recreation Commission Chair

Joe Chirico, General Manager of Community Services, ratified that by acclamation, Commissioner Bogle was appointed Chair of the Castlegar & District Recreation Commission for 2025.

2.2.4 Destroy Ballots

There were no ballots to be destroyed.

Commissioner Bogle assumed the Chair at 4:06 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the January 7, 2025 Castlegar and District Recreation Commission meeting be adopted with the following addition:

- Item 7.3 – Glade Park Update

Carried

STAFF MEMBERS PRESENT: Stuart Horn, Chief Administrative Officer, joined the meeting at 4:07 p.m.

5. RECEIPT OF MINUTES

The December 3, 2024 Castlegar and District Recreation minutes have been received.

STAFF MEMBER PRESENT: Craig Stanley, Regional Manager of Operations & Asset Management, joined the meeting at 4:10 p.m.

6. DELEGATES

There were no delegates scheduled for the January 7, 2025 Castlegar and District Recreation Commission Meeting.

COMMISSIONER PRESENT: Commissioner Davidoff joined the meeting at 4:19 p.m.

7. STAFF REPORTS

7.1 2026 BC Winter Games

The Commission Report dated January 2, 2025 from Tricia Davison, Regional Manager – Recreation & Client Services, re: 2026 BC Winter Games, has been received. The Commission report re: 2026 BC Winter Games will be on the agenda for the March meeting.

7.2 Preliminary Budget Discussion

Craig Stanley, Regional Manager of Operations and Asset Management, presented a power point, providing the Commission with the 2025 S222 and S227 preliminary budget projections and actual 2024 budget projections and budget actuals to mid December 2024, the presentation has been posted on the rdck.ca website with the Agenda for the January 7, 2025 Commission meeting. Actual 2025 budget projections will be presented at the February 2025 Commission meeting. The Preliminary Budget has been received.

7.3 Glade Park Update

Cary Gaynor, Regional Parks Manager, provided a verbal update regarding the Glade Park survey and public meeting, re: Glade Park. Staff will provide a report, re: Glade Park to the Commission at the February meeting.

8. NEW BUSINESS

8.1 Shower Usage

Commissioner Hanegraaf led a discussion with the Commission, re: Shower Usage at the Castlegar & District Community Complex.

8.2 Wristbands

Commissioner Hanegraaf led a discussion, re: Wristbands. Staff provided the Commission with the reasons why wristbands have been implemented.

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 5:50 p.m. There was a question from a member of the public re: the status of the re-imagining project for the Castlegar & District Community Complex. The question was answered by staff.

10. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for February 4, 2025 at 4:00 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Castlegar and District Recreation Commission meeting be adjourned at 5:57 p.m.

Carried

Digitally approved,

B. Bogle, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings

- 1. The Commission report re: 2026 BC Winter Games will be on the agenda for the March meeting.*
- 2. Actual 2025 budget projections will be presented at the February 2025 Commission meeting.*
- 3. Staff will provide a report, re: Glade Park to the Commission at the February meeting.*



Community Services

Castlegar and District
Recreation Budget
Presentation
S222 and S227

Presented by: Staff
Date: January 7, 2025

rdck.ca



Revenue Projections:

Service	Account	Account (T)	2024 Actual (Nov)	2024 Budget	2025 Budget
S222	42015	Sale of Goods - Specified	-10,508.96	-7,000.00	-8,700.00
S222	42025	Sale of Services - Specified	-78,398.96	-86,250.00	-74,702.00
S222	42035	User Fees - Specified	-16,255.70	-12,500.00	-22,500.00
S222	42045	Rental Income - Specified	-321,891.18	-250,270.00	-263,500.00



Revenue Projections:

Service	Account	Account (T)	2024 Actual	2024 Budget	2025 Budget
S227	42015	Sale of Goods - Specified	-3,246.61	-5,000.00	-3,200.00
S227	42025	Sale of Services - Specified	-133,249.57	-111,401.00	-120,350.00
S227	42035	User Fees - Specified	-380,750.20	-350,000.00	-375,000.00
S227	42045	Rental Income - Specified	-36,910.51	-59,500.00	-40,000.00

Operating Expenses :

Service	Account	Account (T)	2024 Actual (Nov)	2024 Budget	2025 Budget
S222	51010	Salaries	879,691.17	896,300.00	935,000.00
S222	51020	Overtime	14,995.14	18,000.00	17,500.00
S222	51030	Benefits	235,140.40	215,150.00	230,000.00
S222	51050	Employee Health & Safety	5,154.06	9,714.06	9,500.00
S222	51060	Employee Incentives	272.90	1,000.00	1,000.00
S222	52010	Travel	1,037.35	6,310.00	7,500.00
S222	52020	Education & Training	8,658.10	17,800.00	18,000.00
S222	54030	Contracted Services	199,602.13	212,700.00	190,000.00
S222	54040	Consulting Fees	48,549.98	85,000.00	70,000.00
S222	55010	Repairs & Maintenance	39,364.49	112,896.00	100,000.00
S222	55015	Repairs & Maintenance - Specified	0.00	2,525.00	0.00
S222	55020	Operating Supplies	52,951.46	77,025.00	75,000.00
S222	55025	Chemicals	58.25	4,000.00	2,000.00
S222	55030	Equipment	30,323.41	54,463.01	55,000.00
S222	55035	Radio Equipment	124.56	2,000.00	2,000.00
S222	55040	Utilities	146,957.13	154,120.00	155,000.00
S222	55050	Vehicles	12,224.44	13,000.00	12,500.00

Operating Expenses :

Service	Account	Account (T)	2024 Actual	2024 Budget	2025 Budget
S227	51010	Salaries	839,995.41	914,197.00	1,020,700.00
S227	51020	Overtime	5,531.54	16,763.99	14,500.00
S227	51030	Benefits	168,193.77	196,725.00	200,000.00
S227	51050	Employee Health & Safety	2,166.47	6,330.00	6,500.00
S227	51060	Employee Incentives	137.50	0.00	0.00
S227	52010	Travel	381.00	3,500.00	3,700.00
S227	52020	Education & Training	4,995.09	5,717.00	9,500.00
S227	54030	Contracted Services	29,323.07	39,200.00	25,000.00
S227	55010	Repairs & Maintenance	27,141.56	40,080.00	54,000.00
S227	55020	Operating Supplies	35,533.03	40,714.99	37,500.00
S227	55025	Chemicals	24,350.35	25,000.00	25,000.00
S227	55030	Equipment	19,893.70	26,110.00	47,000.00

2025 Capital Projects and Funding:

S222	60000	Parks	130,000.00	130,000.00	Glade Project
S222	60000	Roof Top Unit	75,000.00	75,000.00	From 2024
S222	60000	Arena Roof Coating	840,000.00	425,000.00	Revised from 2024 was \$840K
S222	60000	Arena Roof Insulation	0.00	450,000.00	Pricing as per Evoke Option for Low E ceiling
S222	60000	Pioneer Decommissioning	100,000.00	100,000.00	Removal of all refrigeration equipment
S222	60000	Arena Doors	100,000.00	100,000.00	Arena doors
S222	60000	Arena Roof Repairs	0.00	885,000.00	roof repairs estimate increased from 2024 \$780K
S222	60000	Capital Expenditures	1,320,000.00	2,165,000.00	
S227	60000	Roof Top Units	75,000.00	75,000.00	Roof top units
S227	60000	Roof Repairs	0.00	1,600,000.00	aquatics roof repair revised pricing including engineering
S227	60000	Capital Expenditures	75,000.00	1,675,000.00	



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