



REGULAR BOARD MEETING
Open Meeting Minutes

Date: January 22, 2025
Time: 6:00 p.m.
Location: Hybrid Meeting (In-person and remote attendance)
Castlegar & District Community Complex - Monashee Room

ELECTED OFFICIALS PRESENT:

Chair E. Baker	RDKB City of Grand Forks	In-Person
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(RDCK)

Director G. Jackman	Area A	In-Person
Director A. Watson	Area D	
Alternate Director J. Smienk	Area E	
Director T. Newell	Area F	
Director H. Cunningham	Area G	
Director W. Popoff	Area H	In-Person
Director A. Davidoff	Area I	
Director T. Weatherhead	Area K	
Director B. Bogle	City of Castlegar	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLaren-Caux	Village of Nakusp	
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	
Director L. Main	Village of Silverton	
Director E. Buller	Village of Slocan	

(RDKB)

Director A. Grieve	Area A	In-Person
Director L. Worley	Area B	In-Person
Director G. McGregor	Area C	In-Person
Director L. Wiese	Area D	In-Person
Director S. Gibbs	Area E	
Director B. Wenman	Village of Fruitvale	In-Person
Director C. Rhodes	City of Greenwood	
Director J. Willsey	Village of Midway	
Director D. Berriault	Village of Montrose	In-Person
Director J. Weaver	City of Rossland	
Director T. Martin	City of Trail	In-Person
Alternate Director R. Masleck	Village of Warfield	

ELECTED DIRECTORS ABSENT:

Director C. Graham	RDCK Area E
Director H. Hanegraaf	RDCK Area I
Director F. Marino	Village of Warfield

STAFF PRESENT

S. Horn	Secretary/Treasurer
M. Morrison	Deputy Secretary
C. Hopkyns	Recording Secretary

INTERIOR HEALTH

L. De Best
T. Mastel

Executive Director, Clinical Operations – Kootenay
Corporate Director, Business Operations

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92552748566?pwd=Wxv0pyVwN6b1QknuGNqRcLbzxd26dz.1>

Join by phone:

- 833 958 1164 Canada Toll-free

Meeting number (access code): 925 5274 8566

Meeting password: 174991

Proceedings are open to the public.

1. CALL TO ORDER & WELCOME

Stuart Horn, Secretary/Treasurer, will assume the chair at 6:08 pm.

2. ELECTION

2.1 ELECTION OF BOARD CHAIR

Call for Nominations (3 Times)

Stuart Horn, Secretary/Treasurer called for nominations a first time.

Director Hewat and Baker were nominated.

Stuart Horn called for nominations a second and third time.

Opportunity for Candidates to Address the Board

Directors Hewat and Baker each gave a two-minute address.

Vote by Secret Ballot

Directors in-person provided their votes by ballot to Deputy Secretary Morrison.

Directors online provided their votes by email to Secretary/Treasurer Horn and Recording Secretary Hopkyns.

After collecting the votes, Secretary/Treasurer Horn and Deputy Secretary Morrison exited the room and counted the ballots.

Declaration of Elected or Acclaimed Board Chair

Director Baker was declared the Chair of the West Kootenay-Boundary Hospital District Board for 2025.

ELECTION OF ACTING CHAIR

Call for Nominations (3 Times)

Stuart Horn called for nominations the first time.

Director Marino and Hewat were nominated.

Stuart Horn called for nominations a second and third time.

Opportunity for Candidates to Address the Board

Director Hewat gave an address. Director Marino was not present.

Vote by Secret Ballot

Directors in-person provided their votes by ballot to Deputy Secretary Morrison.

Directors online provided their votes by email to Secretary/Treasurer Horn and Recording Secretary Hopkyns.

After collecting the votes, Secretary/Treasurer Horn and Deputy Secretary Morrison exited the room and counted the ballots.

Declaration of Elected or Acclaimed Acting Chair

Director Hewat was declared the Acting Chair of the West Kootenay-Boundary Hospital District Board for 2025.

Destroy Ballots

Moved, seconded
And resolved:

01/25 That the emails and ballots for the election of the West Kootenay-Boundary Regional Hospital District Board be destroyed.

Carried

3. CHAIR’S ADDRESS

Chair Baker thanked the Board for their support and looks forward to working with everyone.

4. ACTING CHAIR’S ADDRESS

Chair Hewat thanked the Board for their support and looks forward to working with everyone.

5. COMMENCEMENT OF BOARD MEETING

The WKBRHD Board Chair assumes the chair.

5.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

5.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

02/25 That the agenda for the January 22, 2025 Board meeting be adopted as circulated with the correction to Item 6.2 - Appointment of Alternate Directors, with the change the Alternate Director for Village of Silverton name to Tanya Gordon before circulation.

Carried

5.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

03/25 The minutes from the June 26, 2024 Board meeting be adopted as circulated.

Carried

6. WKBRHD APPOINTMENTS

6.1 Appointment of Directors

Moved and seconded,
And Resolved:

04/25 That the following Regional District Directors/Alternate Directors be appointed as Directors of the West Kootenay-Boundary Regional Hospital District for 2025:

Regional District of Central Kootenay

Garry Jackman, Electoral Area A
Aimee Watson, Electoral Area D
Cheryl Graham, Electoral Area E
Tom Newell, Electoral Area F
Hans Cunningham, Electoral Area G
Walter Popoff, Electoral Area H
Andy Davidoff, Electoral Area I
Henny Hanegraaf, Electoral Area J
Teresa Weatherhead, Electoral Area K
Brian Bogle, City of Castlegar
Suzan Hewat, Village of Kaslo
Aidan McLaren-Caux, Village of Nakusp
Keith Page, City of Nelson
Leonard Casley, Village of New Denver
Diana Lockwood, Village of Salmo
Leah Main, Village of Silverton
Ezra Buller, Village of Slocan

Regional District of Kootenay Boundary

Ali Grieve, Electoral Area A
Linda Worley, Electoral Area B
Grace McGregor, Electoral Area C
Linda Kay Wiese, Electoral Area D
Sharen Gibbs, Electoral Area E
Bill Wenman, Village of Fruitvale
Everett Baker, City of Grand Forks
CJ Rhodes, City of Greenwood
Judy Willsey, Village of Midway
Don Berriault, Village of Montrose
Jeff Weaver, City of Rossland
Terry Martin, City of Trail
Frank Marino, Village of Warfield

Carried

6.2 Appointment of Alternate Directors

Moved and seconded,
And Resolved:

05/25

That the following Regional District Alternate Directors/Directors be appointed as
Alternate Directors of the West Kootenay-Boundary Regional Hospital District for 2025:

Regional District of Central Kootenay

Gina Medhurst, Area A
Victoria McAllister, Area D
Josh Smienk, Area E
Eric White Area F
Isabelle Herzig, Area G
Amanda Verigin, Area H
Andy Ozeroff, Area I
Rick Smith, Area J
Paul Peterson, Area K
Maria McFaddin, City of Castlegar
Robert Lang, Village of Kaslo
Tom Zeleznik, Village of Nakusp
Rik Logtenberg, City of Nelson
John Fyke, Village of New Denver
Jennifer Lins, Village of Salmo
Tanya Gordon, Village of Silverton
Jessica Lunn, Village of Slocan

Regional District of Kootenay Boundary

Kirby Epp, Area A
Bill Edwards, Area B
Annie Rioux, Area C
Mona Mattai, Area D
Grant Harfman Area E
Rod Zielinski, City of Grand Forks
Gerry Shaw, City of Greenwood
Richard Dunsdon, Village of Midway
Mike Walsh, Village of Montrose
Andy Morel, City of Rossland
Colleen Jones, City of Trail
Ray Masleck, Village of Warfield

Carried

6.3 Appointment of the Executive Committee

Chair Baker called for nominations for Arrow Lakes/Slocan/Castlegar/Nakusp the first time.

Directors Casley and McLaren-Caux were nominated.

Director McLaren-Caux withdrew his nomination.

Chair Baker called for nominations for Arrow Lakes/Slocan/Castlegar/Nakusp a second and
third time.

Directors Casley was declared the Arrow Lakes/Slocan/Castlegar/Nakusp Executive Committee member for 2025.

Chair Baker called for nominations for Kootenay (Kaslo/Nelson/Salmo) the first time.

Director Page was nominated.

Chair Baker called for nominations for Kootenay (Kaslo/Nelson/Salmo) a second and third time.

Directors Page was declared the Kootenay (Kaslo/Nelson/Salmo) Executive Committee member for 2025.

Chair Baker called for nominations for Boundary the first time.

Director Gibbs was nominated.

Chair Baker called for nominations for Boundary a second and third time.
and Martin were nominated.

Directors Gibbs was declared the Boundary Executive Committee member for 2025.

Chair Baker called for nominations for Greater Trail the first time.

Director Martin was nominated.

Chair Baker called for nominations for Greater Trail a second and third time.

Directors Martin was declared the Greater Trail Executive Committee member for 2025.

Moved and seconded,
And Resolved:

06/25 That the following Directors, in addition to the Chair and Acting Chair, are hereby appointed to the Executive Committee of the West Kootenay-Boundary Regional Hospital Board for 2025:

Arrow Lakes/Slocan/Castlegar/Nakusp:	L. Casley
Kootenay (Kaslo/Nelson/Salmo):	K. Page
Boundary:	S. Gibbs
Greater Trail:	T. Martin

Carried

7 DELEGATIONS
INTERIOR HEALTH AUTHORITY

Todd Mastel, Corporate Director Business Operations
Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary

7.1 INTERIOR HEALTH 2025/26 CAPITAL FUNDING REQUEST

The updated presentation dated January 22, 2025 from Todd Mastel, Corporate Director Business Operations and Lannon De Best, Executive Director, Clinical Operations Kootenay Boundary, re: Interior Health 2025/26 Capital Funding Request, has been received in the addenda package.

Todd Mastel provided an Interior Health presentation and discussed the following:

- Themes for 2025/26
- The summary of the 2025/26 capital funding requests;
- The construction projects and equipment over and under \$100K;

- The IH wide digital health; and
- Equipment over and under \$100K.

Mr. Mastel answered the Board’s questions.

DIRECTOR ABSENT: Director Newell left the meeting at 7:15 p.m.

7.2 CLINICAL OPERATIONAL UPDATE

Lannon DeBest provided an update on the following Interior Health Clinical Operations:

- Nelson Health Centre – continues to progress, opening summer of 2025.
- Crisis Response Team – introduced in 2023, this program supplies support those in immediate need. Great success with this program, meeting need in community, reducing emergency department use and police services use.
- KBRH Neonatal Intensive Care Unit – opened last year, this unit has been a success, keep families facing early deliveries closer to home.
- 2024 Interior Health (IH) has hired 569 new staff in Kootenay Boundary which helps IH to provide reliable services across the spectrum of care, as well helps maintain beds numbers and stabilize staffing in communities.

8 BUSINESS ARISING OUT OF THE MINUTES

**8.1 BYLAW NO. 421
(Magnetic Resonance Imaging Expansion Project - KBRH)**

Moved and seconded,
And Resolved:

07/25 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 421, 2025 is hereby read the FIRST, SECOND and THIRD time.*

Carried

Moved and seconded,
And Resolved:

08/25 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 421, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

Carried

9 NEW BUSINESS

9.1 CHAIR’S REPORT

The Chair’s Report from 2024 WKBRHD Board Chair Hewat, has been received.

Director Hewat provided a verbal review of her report.

9.2 INTERIOR HEALTH CAPITAL FUNDING REQUEST FOR 2025/26 FISCAL YEAR

The letter dated December 16, 2024 from Sylvia Weir, VP & Chief Financial Officer, Interior Health Authority, has been received.

The updated letter dated January 22, 2025 from Sylvia Weir, VP & Chief Financial Officer, Interior Health Authority, has been received in the addenda package.

Moved and seconded,
And Resolved:

09/25 That the WKBRHD consider funding each of the items in the Interior Health Authority’s 2025 funding request and that staff be directed to prepare the necessary bylaws for Board review and decision at the March 26, 2025 Board meeting.

Carried

9.3 SMALL CAPITAL BUDGET

Todd Mastel and Lannon DeBest provided an overview of the Small Capital Budget process, and talked about opportunities to engage in discussion.

Todd and Lannon answered the Boards questions.

9.4 WKBRHD ACCOUNTS PAYABLE SUMMARY

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for June – December 2024, has been received.

9.5 FOR INFORMATION: 2024 UBCM PROVINCIAL MEETING SUMMARY NOTES

The Report dated October 7, 2024 from Mike Morrison, Deputy-Secretary, re: 2024 UBCM Provincial Meeting Summary Notes, has been received for information.

9.6 FOR INFORMATION: 2023-24 GLOBAL GRANTS SUMMARY

The letter dated July 15, 2024 from Cindy Rephin, Executive Director Capital Finance & Controller, has been received for information.

9.7 FOR INFORMATION: 2023 WKBRHD AUDITED FINANCIAL STATEMENTS

The 2023 WKBRHD Financial Statements dated year ended December 31, 2023, has been received for information. In accordance with Section 16.1 of the *Hospital District Act*, the WKBRHD Board passed the following resolution to approve the 2023 WKBRHD Financial Statements by email vote in December 2024:

THAT the audited financial statements for the West Kootenay Boundary Regional Hospital District for the year ended December 31, 2023 be approved.

9.8 INVITATION - MINISTER OF HEALTH JOSIE OSBORNE, MLA BRITTNY ANDERSON AND MLA STEVE MORISSETTE

Moved and seconded,
And Resolved:

10/25 That staff send an invitation to Minister of Health Josie Osborne, MLA Brittny Anderson, MLA Steve Morissette and MLA Donegal Wilson to attend a WKBRHD Board meeting.

Carried

**9.9 2025 WKBRHD BOARD MEETINGS
RECOMMENDATION**

At the request of Regional District of Kootenay Boundary, staff are proposing moving the June 25, 2025 meeting date an alternate date due to a scheduling conflict.

The Board had a discussion regarding alternative dates for the June meeting.

Moved and seconded,
And Resolved:

11/25 That the 2025 WKBRHD Board meeting dates be set as follows:

- Wednesday January 22,
- Wednesday March 26,
- Thursday, June 26, and
- Wednesday October 22.

Carried

10 QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media.

No public or media asked questions.

11 IN CAMERA

11.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,
And Resolved:

12/25 In the opinion of the Board and, in accordance with Section 90 of the *Community Charter* the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;

Carried

11.2 RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

13/25 The Open Meeting be recessed in order to conduct the Closed In Camera meeting.

Carried

12 ADJOURNMENT

Moved and seconded,
And Resolved:

14/25 That the meeting adjourn at 8:40 p.m.

Carried

Originally signed by

Everett Baker, WKBHRD Board Chair

Originally signed by

Christine Hopkyns, Recording Secretary