



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION

OPEN MEETING MINUTES

6:30 p.m. MST
February 4, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/93073617187?pwd=UN5gaH4hz5qAitD9u4XBXoeN5jkigv.1>

Join by Phone:

+1-778-907-2071 Canada
1-855-703-8985 Canada Toll-free

Meeting ID: 930 7361 7187

Meeting Passcode: 833937

In-Person Location: Riondel Community Centre - 1417-1421 Eastman Ave, Riondel, BC

COMMISSION MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner D. Lavigne	Riondel	In-person
Commissioner L. Cranna	Riondel	Phone
Commissioner S. Downing	Riondel	In-person
G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

Commissioner A. Cop	Riondel
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GUESTS

Laverne Booth	President of the East Shore Transportation Society (ESTS)
Candice Mead	Driver East Shore Transportation Society (ESTS)

STAFF

Cheryl Wright	Meeting Coordinator
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1. CALL TO ORDER

Chair Panio called the meeting to order at 6:33 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved that:

The agenda for the February 4, 2025 Riondel Commission meeting be adopted with the inclusion of the following before circulation:

- 8.6 Commission Meeting Minutes – Discussion of RDCK protocols for recording minutes of meetings
- 8.7 Riondel Streetlighting Update
- 8.8 Riondel Water Service Community Advisory Committee Meeting

Carried

4. RECEIPT OF MINUTES

The January 7, 2025 Riondel Commission meeting minutes, have been received.

5. DELEGATE

Laverne Booth, President of the East Shore Transportation Society (ESTS) presented on the need for safe parking for the ESTS vehicle. She suggested a location outside the west wall of the Riondel Community Centre auditorium with all costs to come from the ESTS. The ESTS requested a letter of support from the Commission for ReDi Grant for this project.

6. PUBLIC TIME

The Chair called for questions from the public at 6:57 p.m.

Members of the public provided comments and asked questions to the Board regarding the following:

- Information regarding Commission meetings

7. OLD BUSINESS

7.1 Introduction to Commissioner Susan Downing

Chair Panio provided the Commission and public with an introduction to Susan Downing, the Riondel Commission's newly appointed Commission member.

7.2 Riondel Community Centre Renovations

Chair Panio provided a verbal update on the Riondel Community Centre renovation plans. Service S209 Recreation Facility-Area A (Riondel) has a reserve of \$300,000 with a significant contribution scheduled for the 2025 fiscal year. Some funds could be used to support Riondel Community Centre renovations, in partnership with granting agencies. Also noted was the need for maintenance in the women's washroom which has been assessed with RDCK maintenance

staff. Once the scope of a project has been defined, a recommendation can be made to the Board to amend the 2025 Financial Plan.

7.3 Ventilation Concerns in East Shore Men's Shed (ESMS) Space

Chair Panio provided a verbal update on the meeting with the East Shore Men's Shed representatives, Commission representatives, and Stuart Durning, RDCK's Creston & District Community Complex Facility Manager. Suggestions were made for remediation measures for ventilation concerns and the possibility of a dedicated painting room.

7.4 Waste Management

Chair Panio provided a verbal update on waste management Tip It Bin service cost increases and a letter received from Uli Wolf, RDCK General Manager of Environmental Services addressing rising costs and the need for either a taxation increase or garbage tag fee increase. Commissioners proposed that Riondel garbage tag fees be raised to match those at other RDCK transfer stations.

MOVED and seconded,

AND Resolved that it be recommended to the Board that:

The garbage tag fees for Service S189 Refuse Transfer Area A, increased from \$3.50 per bag to \$4.00 per bag as of March 1, 2025.

Carried

Direction to Commissioner:

Chair Panio directed Commissioner Lavigne to contact Uli Wolf, RDCK General Manager of Environmental Services, requesting information on the mechanisms and costs involved in replacing current Riondel waste services Tip It Bin service with curbside pick-up.

8. NEW BUSINESS

8.1 RDCK Code of Conduct

Chair Panio provided a copy of the RDCK Code of Conduct, noting a copy will be posted in the Riondel Community Centre.

8.2 Procedure for Reporting Safety Concerns

Chair Panio discussed the need for reporting safety concerns at the Riondel Community Centre. Commissioners and staff should report immediate threats to health and safety to RDCK staff as soon as detected. Non-urgent concerns can be addressed with the Riondel Community Centre's maintenance staff and or RDCK staff.

8.3 Riondel Community Centre Rentals

Chair Panio discussed the need for expedited communication between groups renting or using the Riondel Community Centre. Issues should first be addressed with Commission representatives. If not resolved, Commissioner concerns should be discussed with the appropriate RDCK staff.

8.4 Expanded Activities at Riondel Community Centre

Chair Panio led a discussion regarding the addition of new activities at the Riondel

Community Centre. Wendy Miller, Treasurer of the Riondel Community Association provided a verbal update that the Association is waiting for a response on activity insurance from Joe Chirico, RDCK General Manager of Community Services, before further expansion can take place.

8.5 Proposed Acoustic and Commercial Kitchen Upgrades

Chair Panio led a discussion regarding proposed acoustic upgrades in the Riondel Community Centre Auditorium and the possibility of upgrading to the commercial kitchen. Wendy Miller, Treasurer of the Riondel Community Association provided a verbal update that acoustic upgrades will be possible thanks to funds received from a benefactor, once approved by the RDCK.

8.6 Special Event Parking

Chair Panio brought forward a request for vehicles overflow parking from organizers of an event taking place The Harbour At Riondel at the end of August. Commission suggestions included: the area next to the recycling bins, the Curling Club parking (with Club's approval) or street parking on Eastman Avenue (except in front of the church on Sunday).

8.7 Commission Meeting Minutes

Chair Panio provided the Commission with an overview of the RDCK minute taking process for Community Services Commission meetings:

- Concise minutes are recorded by the Meeting Coordinator
 - Discussion details are not recorded, only general descriptions of verbal updates provided to the Commission as well as recommendations voted on by the Commission
- Minutes are reviewed by RDCK Community Services Administrative Coordinator
- Minutes are approved by the Commission Chair
- Minutes are approved by the RDCK Board

8.8 Riondel Streetlighting Update

Chair Panio advised the Commission that Uli Wolf, RDCK General Manager of Environmental Services, is looking at long-term planning for Riondel streetlighting with a view to replacing current older lights with energy saving LED lights.

8.9 Riondel Water Service Community Advisory Committee

Chair Panio provided a verbal report on the Riondel Water Service Community Advisory Committee is meeting on Wednesday, February 5, at 10:30 a.m. MST to review issues around Riondel Water Services and Riondel Drainage services. Interested participants can contact Director Jackman.

9. AREA A DIRECTOR'S REPORT

Director Jackman provided a verbal report that RDCK 2025 budget packages are being finalized and will be available later this month. A public meeting with RDCK staff for review of the budgets will be held at the Riondel Community Centre in early March. Director Jackman provided the Commission with updates on grant deadlines and noted information is available on the RDCK website.

10. PUBLIC TIME

The Chair called for questions from the public at 8:15 p.m.

11. FINANCIAL REPORT

Chair Panio provided an overview of RDCK Service S209 – Recreation Facility-Area A (Riondel) 2025 draft financial plan. Feedback was requested from Commissioners on a tax increase proposed to compensate for inflation. As current reserves are healthy it was suggested a zero percent increase in taxation can be justified. The impact would be to reduce the 2025 reserve contribution from \$96,000 to \$90,000.

MOVED and seconded,
AND Resolved that:

That the Commission direct staff to amend the draft 2025 Financial Plan for Service S209 – Recreation Facility-Area A (Riondel), with the requisition to be unchanged.

Carried

12. NEXT MEETING

The next Riondel Commission meeting is scheduled for March 4, 2025 at 6:30 p.m. MST.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved that,

The Riondel Commission meeting be adjourned at 8:27 p.m.

Carried

Digitally Approved

G. Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. The garbage tag fees for Service S189 Refuse Transfer Area A, increased from \$3.50 per bag to \$4.00 per bag as of March 1, 2025.*

Service	Account	Account(T)	2024 Budget	2025 Budget	Note
S209	41010	Requisitions	-200,000.00	-206,000.00	
S209	42020	Sale of Services	-566.67	-572.33	
S209	42035	User Fees - Specified	-300.00	-309.00	
S209	42040	Rental Income	-7,100.00	-7,124.00	
S209	42045	Rental Income - Specified	-13,000.00	-13,390.00	
S209	43010	Donations	0.00	0.00	
S209	43020	Grants	0.00	0.00	
S209	43030	Community Works Grants (Internal)	0.00	0.00	
S209	43100	Proceeds from Borrowing	0.00	0.00	
S209	43500	External Contributions & Contracts	0.00	0.00	
S209	43505	External Contributions & Contracts - Specified	-5,284.42	-5,442.95	
S209	44020	Investment Income & Interest	-7,000.00	-8,000.00	Interest on the Reserve
S209	44020	Investment Income & Interest	-7,000.00	-8,000.00	
S209	45500	Transfer from Other Service	0.00	0.00	
S209	49100	Prior Year Surplus	-85,000.00	-35,000.00	
S209	51010	Salaries	54,600.00	56,238.00	
S209	51020	Overtime	750.00	750.00	
S209	51030	Benefits	14,140.00	14,564.00	
S209	51050	Employee Health & Safety	1,540.60	1,556.00	
S209	52010	Travel	0.00	0.00	
S209	52020	Education & Training	0.00	0.00	
S209	53020	Admin, Office Supplies & Postage	1,325.51	1,365.28	
S209	53030	Communication	2,555.66	2,632.34	
S209	53040	Advertising	450.00	463.50	
S209	53050	Insurance	5,643.69	5,813.00	
S209	54030	Contracted Services	2,020.00	2,080.60	
S209	54040	Consulting Fees	5,000.00	0.00	
S209	55010	Repairs & Maintenance	7,775.51	8,008.78	
S209	55015	Repairs & Maintenance - Specified	1,560.91	1,607.74	
S209	55020	Operating Supplies	6,560.91	6,757.74	
S209	55030	Equipment	1,872.92	1,929.11	
S209	55040	Utilities	26,707.00	27,508.21	
S209	55050	Vehicles	2,196.69	2,262.60	
S209	55055	Vehicles - Specified	939.30	967.48	
S209	55060	Rentals	105.10	0.00	
S209	56110	Short-Term Financing Interest	0.00	0.00	
S209	56120	Short-Term Financing Principal	0.00	0.00	
S209	57010	Grants	3,000.00	0.00	
S209	59000	Contribution to Reserve	0.00	0.00	
S209	59000	Contribution to Reserve	7,000.00	8,000.00	Interest on the Reserve
S209	59000	Contribution to Reserve	119,343.00	96,458.00	2024 Reserve Balance - \$302,235
S209	59000	Contribution to Reserve	126,343.00	104,458.00	
S209	59500	Transfer to Other Service	10,100.00	0.00	
S209	59510	Transfer to Other Service - General Admin. Fee	8,253.00	7,947.00	
S209	59520	Transfer to Other Service - IT Fee	2,435.00	4,189.00	
S209	59530	Transfer to Other Service - Community Services Fee	22,376.00	24,740.00	
S209	60000	Capital Expenditures	10,000.00	0.00	
S209			-0.27	0.08	
			-0.27	0.08	