REGIONAL DISTRICT OF CENTRAL KOOTENAY

SLOCAN VALLEY SERVICES COMMITTEE
OPEN MEETING AGENDA

9 a.m.
Thursday, February 27, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:
https://rdck-bc-ca.zoom.us/j/91889486289?pwd=xGcJD8GMgPDgGzz5ybPFZaaLlEHyCm.1

Join by Phone:
+1-778-907-2071 Canada
1-833-955-1088 Canada Toll-free

Meeting Number (access code): 918 8948 6289
Meeting Password: 471190

In-Person Location: Zoom only

COMMITTEE MEMBERS

Committee Member Casley	New Denver
Committee Member Main	Silverton
Committee Member Lunn	Slocan
Committee Member Popoff	Area H

STAFF

Joe Chirico	General Manager of Community Services
Cary Gaynor	Regional Parks Manager
Craig Stanley	Regional Manager – Operations & Asset Management
Trisha Davison	Regional Manager – Recreation & Client Services
Alana Jenkins	Meeting Coordinator

____ out of _____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at ______ a.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE [COMMISSION/COMMITTEE]

Two minutes per address.

VOTE BY SECRET BALLOT

Joe Chirico, General Manager of Community Services will distribute the ballots.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager of Community Services ratifies the appointed [Director/Member] [Last Name] as Chair of the Slocan Valley Services Committee for 2025.

DESTROY BALLOTS

Moved and Seconded,
And Resolved that:

That the ballots used in the election of the Slocan Valley Services Committee be destroyed.

Carried/Defeated/Referred

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved that:

The Agenda for the February 27, 2025 Slocan Valley Services Committee meeting, be adopted as circulated.

Carried/Defeated/Referred

5. RECEIPT OF MINUTES

Being the first meeting of the Slocan Valley Services Committee minutes, there are no minutes to receive.

6. STAFF REPORTS

6.1 Budget Presentation

Joe Chirico, General Manager of Community Services will provide a budget presentation.

6.2 Service S178 2025 Draft Financial Plan
The Committee Report dated February 20, 2025 from Joe Chirico, General Manager of Community Services, re: Service S178 - Cemetery-New Denver, Silverton and Defined Area H, has been received.

6.3 Service S200 2025 Draft Financial Plan
The Commission/Committee Report dated February 20, 2025, from Joe Chirico, General Manager of Community Services, re: Service S200 - Public Library-Area H, has been received.

6.4 Service S203 2025 Draft Financial Plan
The Commission/Committee Report dated February 20, 2025 from Joe Chirico, General Manager of Community Services, re: Services S203 - Regional Parks-New Denver, Silverton, Slocan and Area H, has been received.

6.5 Service S208 2025 Draft Financial Plan
The Commission/Committee Report dated February 20, 2025 from Joe Chirico, General Manager of Community Services, re: Service S208 - Ski Hill-New Denver, Nakusp, Silverton and Areas K and H, has been received.

6.6 Service S229 2025 Draft Financial Plan
The Commission/Committee Report dated February 20, 2025 from Joe Chirico, General Manager of Community Services, re: Service S229 - Recreation Commission No.6-New Denver, Silverton and Defined Area H, has been received.

6.7 Service S231 2025 Draft Financial Plan
The Commission/Committee Report dated February 20, 2025 from Joe Chirico, General Manager of Community Services, re: Services S231 - Recreation Commission No.8-Slocan and Defined Area H, has been received.

7. NEW BUSINESS

7.1 Slocan Valley Services Committee Discussion
Joe Chirico, General Manager of Community Service will facilitate a discussion with the Commission about the newly created Slocan Valley Services Committee. RDCK Bylaw 2242 has been included as information.

8. PUBLIC TIME
The Chair will call for questions from the public at _______ a.m.

9. NEXT MEETING
The next Slocan Valley Services Committee meeting is scheduled for _______________, 2025 at _____ a.m./p.m.

10. ADJOURNMENT
MOVED and seconded,
AND Resolved that:

The Slocan Valley Services Committee meeting be adjourned at _______ a.m.

Carried/Defeated/Referred

Parks

Service 203

Proposed Taxation Increase: 3.7%

Park Highlights

There are 5 parks in Service 203. The work mentioned below is only the major projects taking place in 2025. It does not detail general park maintenance.

CRESCENT VALLEY BEACH

- An addition of an accessible trail down to the main park area and beach

GALENA TRAIL

- Installation of 26m bridge over second trail slough

ROSEBERY PARKLANDS

- Landscaping of area surrounding washroom and continued invasive work.
- Fuel mitigation of parklands and parts of the Galena Trail were completed in coordination with the Rosebery Community Association in 2024.

BIGELOW BAY

- Washroom and Trail enhancement was also completed in 2024

SPECIAL THANKS

- To Rosebery Community Association for there contribution to the fuel treatment at Rosebery Parklands

1 Seasonal Parks Maintenance position made into a Full Time Parks Position to support all RDCK parks maintenance.

New Denver/ Silverton / Area H

Parks & Recreation

Service 231

Proposed Taxation Increase: 1%

Park Highlights

CAMPBELL FIELD

- Danger tree work and removal of old washrooms

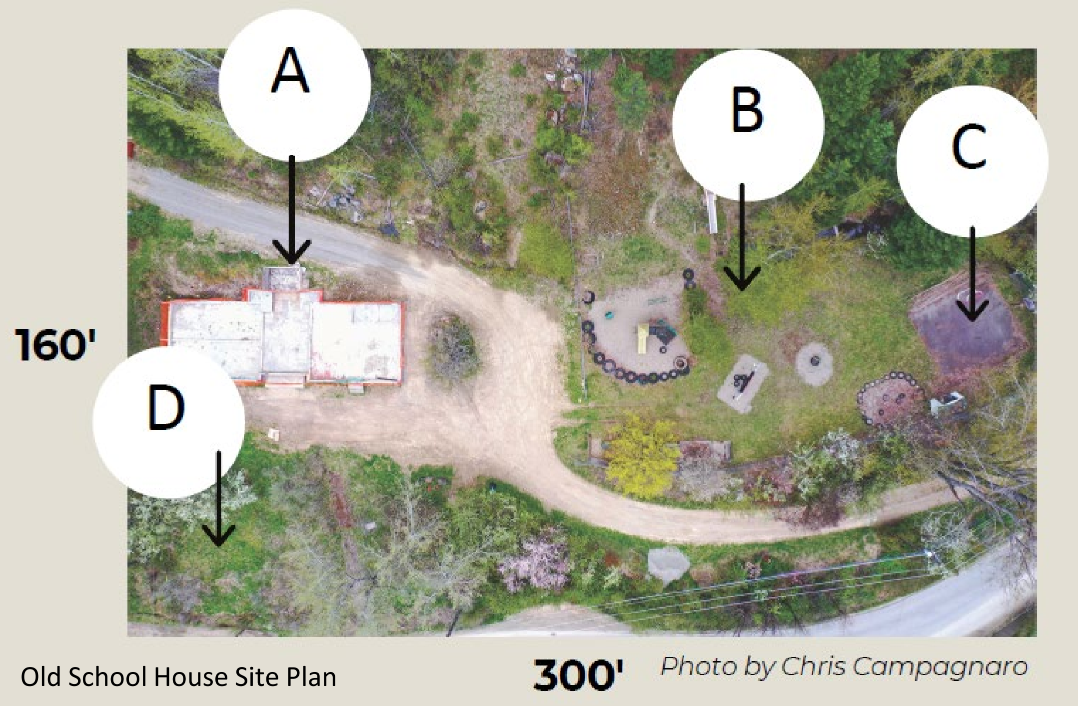
KRESTOVA

- Entry and park boundary signage, gates and bollards for access control

OLD SCHOOL HOUSE

- Supporting community planning and fundraising for new park at the old school house site
- Capital project to repair the foundation of the old school house to build a pavilion

1 Seasonal Parks Maintenance position made into a Full Time Parks Position to support all RDCK parks maintenance.



Old School House Site Plan

A: Schoolhouse Foundation (pavilion will be built on this) - Phase 1
B: Future Playground and Field -Phase 2
C: Future Multi-use Sports Court -Phase 2
D: Landscaped Hillside (pollinator garden) - Phase 2

New Denver/ Silverton / Area H

Parks

Service 202, 229 and 231

RDCK Regional Parks, Trails and Water Access Strategy

- The strategy will identify the strategic priorities that define the future direction, philosophy, policies, and actions for the provision of both regional and community parks services.
- Working Group Meetings
- Completion in Fall 2025

Recreation - 2025 Programming Highlights

Service 229 and 231

FIRST AID COURSES

- First Aid Certification and Re-Certification courses to be offered in New Denver in late Spring

SUMMER CAMPS

- Summer Camps were a success in 2024 and will be offered again in 2025

SWIM TO SURVIVE

- Events will be offered in the Slocan Valley this summer.
- Swim to Survive is a tool to help prevent drowning
- 2024 events were cancelled due to wildfires

INSTRUCTOR RECRUITMENT

- Instructor recruitment is a priority for 2025 to be able to offer additional programs and workshops in the community

YOUTH SAFETY PROGRAMS

- Youth safety courses such as Home Alone, My Safe Life will be offered

Additional Highlights

- Annual Holiday Tea Event
- Equipment Rentals
- New Denver Fitness Centre operations
- Community recreation grants – Service 229

Proposed Taxation Increase for Service 229: 8.9% or $4,253

2025 Draft Financial Plan

S178 Cemetery-New Denver, Silverton and Area H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	19,549	19,549	19,774	19,922	19,984	20,047	20,113
41020	Grants in lieu of Taxes	83	0	0	0	0	0	0
49100	Prior Year Surplus	178	172	98	0	0	0	0
Total Income		19,810	19,721	19,872	19,922	19,984	20,047	20,113

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
53050	Insurance	30	39	40	41	41	42	43
57010	Grants	17,852	17,852	17,852	17,852	17,852	17,852	17,852
59510	Transfer to Other Service - General Admin. Fee	995	995	1,025	1,056	1,087	1,120	1,154
59530	Transfer to Other Service - Community Services Fe	835	835	955	974	1,003	1,033	1,064
Total Expenses		19,712	19,721	19,872	19,922	19,984	20,047	20,113

Total Service		98	0	0	-0	0	-0	0

2025 Draft Financial Plan

S200 Public Library-Area H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	72,500	72,500	76,850	79,155	81,530	83,976	86,495
41020	Grants in lieu of Taxes	0	0	0	0	0	0	0
49100	Prior Year Surplus	73	0	47	0	0	0	0
Total Income		72,573	72,500	76,897	79,155	81,530	83,976	86,495

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
57010	Grants	70,670	70,670	74,917	77,126	79,440	81,823	84,278
59510	Transfer to Other Service - General Admin. Fee	995	995	1,025	1,056	1,087	1,120	1,154
59530	Transfer to Other Service - Community Services Fee	835	835	955	974	1,003	1,033	1,064
Total Expenses		72,500	72,500	76,897	79,156	81,530	83,976	86,496

Total Service		73	0	0	-0	-0	0	-0

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

INCOME

Account	Description	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	256,476	266,115	328,454	342,930	358,393	381,049
41020	Grants in lieu of Taxes	0	0	0	0	0	0
43010	Donations	0	0	0	0	0	0
43020	Grants	0	0	0	0	0	0
43025	Grants - Specified	95,000	25,000	0	0	0	0
43030	Community Works Grants (Internal)	14,000	14,000	0	0	0	0
44020	Investment Income & Interest	0	0	0	0	0	0
49100	Prior Year Surplus	49,300	67,000	0	0	0	0
Total Income		414,776	372,115	328,454	342,930	358,393	381,049

EXPENSES

Account	Description	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	60,000	65,250	67,207	69,224	71,300	73,439
51020	Overtime	0	0	0	0	0	0
51030	Benefits	7,630	7,600	6,200	6,200	6,200	6,200
53040	Advertising	500	500	505	510	515	520
53050	Insurance	4,800	4,850	5,700	6,700	6,700	6,700
53080	Licence & Permits	0	500	800	800	800	800
54030	Contracted Services	35,187	32,100	33,100	33,600	43,100	43,100
54040	Consulting Fees	0	0	0	0	0	0
55010	Repairs & Maintenance	31,150	21,000	33,300	38,000	38,000	38,000
55020	Operating Supplies	6,300	8,800	6,320	7,340	7,861	7,881
55030	Equipment	1,500	1,500	3,500	4,500	3,500	4,500
55050	Vehicles	1,000	1,000	1,010	1,020	1,030	1,041
59000	Contribution to Reserve	20,000	10,000	30,000	30,000	30,000	45,000
59510	Transfer to Other Service - General Admin. Fee	8,956	7,878	8,114	8,358	8,609	8,867
59530	Transfer to Other Service - Community Services Fe	112,753	121,637	132,697	136,678	140,778	145,001

Account	Description	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
60000	Capital Expenditures	125,000	89,500	0	0	0	0
Total Expenses		414,776	372,115	328,454	342,930	358,393	381,049

Total Service		0	0	0	0	0	(0)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H
CAP1248 PRK - CSV Crescent Valley Beach - Construction

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43030	Community Works Grants (Internal)	0	14,000	14,000	CWF Grant for new accessible trail
Total Income		0	14,000	14,000	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
60000	Capital Expenditures	93	20,000	17,500	CVB accessible trail moslty covered by remaining CWF grant
Total Expenses		93	20,000	17,500	

Total Service		-93	-6,000	-3,500

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

CAP1390 PRK - 2022 GAL Galena Trail Bridge Replacement

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43025	Grants - Specified	0	95,000	25,000	CERIP grant for bridge
Total Income		0	95,000	25,000	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
60000	Capital Expenditures	63,779	0	72,000	This includes $25000 Cerip grant/ $2800 CERIP grant contribution portion and cost of bridge and bridge contractor installation
Total Expenses		63,779	0	72,000	

Total Service		(63,779)	95,000	(47,000)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

OPR277 CSV Crescent Valley Beach Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43025	Grants - Specified	0	0	0	
49100	Prior Year Surplus	3,057	0	0	
Total Income		3,057	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	15,354	15,000	15,000	Horticulturist and invasves
51030	Benefits	2,029	1,500	1,800	benefits
53050	Insurance	124	100	150	insurance
53080	Licence & Permits	0	0	500	potential for water liscense
54030	Contracted Services	15,547	24,000	22,000	Janitorial/gabage removal (12k), and dog control (6k), snow clearing (4K)
55010	Repairs & Maintenance	1,864	2,500	4,000	parking lot mtnc, dust control
55020	Operating Supplies	6,187	3,000	4,500	Consumables and planting mateials
55030	Equipment	268	500	500	Wheel Barrell and split rail for new trail
55050	Vehicles	1,449	1,000	1,000	Careshare
Total Expenses		42,823	47,600	49,450	

Total Service		(39,766)	(47,600)	(49,450)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

OPR285 ROS Roseberry Parkland Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
49100	Prior Year Surplus	26,594	0	0	
Total Income		26,594	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	8,118	8,500	9,500	horticulturist, invasives, outhouse landscaping
51030	Benefits	1,752	2,050	1,800	benefits
53050	Insurance	31	0	50	insurance
54030	Contracted Services	218	0	0	
55010	Repairs & Maintenance	1,256	3,150	2,000	materials for work done on trail, parkland and beach area (as per budget proposed)
55020	Operating Supplies	0	500	1,500	Materials and supplies for landscaping and horti work
55030	Equipment	0	0	0	
Total Expenses		11,374	14,200	14,850	

Total Service		15,220	(14,200)	(14,850)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

OPR286 ROS Roseberry Three Forks/Galena Trail

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43010	Donations	563	0	0	
43025	Grants - Specified	0	0	0	
49100	Prior Year Surplus	(1,366)	0	0	
Total Income		(803)	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	7,467	28,000	32,000	employee maintenance work as per
51030	Benefits	1,445	2,750	3,300	benefits
53050	Insurance	377	700	700	insurance
54030	Contracted Services	1,275	3,000	4,500	Tree work and chipping
54040	Consulting Fees	1,430	0	0	
55010	Repairs & Maintenance	740	9,000	9,000	this includes materiasl needed for trail work (as per budget presented)
55020	Operating Supplies	239	1,000	1,000	Supplies and consumables
55030	Equipment	16	1,000	1,000	New trimmer
Total Expenses		12,989	45,450	51,500	

Total Service		(13,792)	(45,450)	(51,500)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H
OPR290 WIN Winlaw Nature Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
49100	Prior Year Surplus	5,820	0	0	
Total Income		5,820	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	981	1,000	1,250	Invasive, trail mtnc, boardwalk cleaning, mtg coord.
51020	Overtime	158	0	0	
51030	Benefits	212	250	200	benefits
53040	Advertising	0	500	500	Go&Do
53050	Insurance	1,217	0	1,400	insurance
54030	Contracted Services	4,275	5,000	5,000	Groundskeeping & Janitorial
55010	Repairs & Maintenance	1,506	3,500	3,000	Beach erosion, parking lot mtnc, signage
55020	Operating Supplies	659	1,300	1,300	consumables
55030	Equipment	0	0	0	
Total Expenses		9,007	11,550	12,650	

Total Service		(3,187)	(11,550)	(12,650)

2025 Draft Financial Plan

S203 Regional Parks-New Denver, Silverton, Slocan and Area H

OPR468 Bigelow Bay Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
49100	Prior Year Surplus	(47,472)	0	0	
Total Income		(47,472)	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	4,500	7,500	7,500	Salaries - there is a bit more work with new amenities
51030	Benefits	739	1,000	500	benefits
53050	Insurance	47	0	50	insurance
54030	Contracted Services	4,856	1,500	600	Tree work
55010	Repairs & Maintenance	4,402	13,000	3,000	as per budget meeting but added washroom pumping
55020	Operating Supplies	134	500	500	Consumables
Total Expenses		14,677	23,500	12,150	

Total Service		(62,149)	(23,500)	(12,150)

2025 Draft Financial Plan

S208 Ski Hill-New Denver, Nakusp, Silverton and Areas K and H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	20,000	20,000	20,000	20,000	20,000	20,000	20,000
41020	Grants in lieu of Taxes	22	0	0	0	0	0	0
49100	Prior Year Surplus	388	236	218	0	0	0	0
Total Income		20,410	20,236	20,218	20,000	20,000	20,000	20,000

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
53050	Insurance	118	160	160	160	160	160	160
57010	Grants	18,246	18,246	18,078	17,810	17,750	17,687	17,623
59510	Transfer to Other Service - General Admin. Fee	995	995	1,025	1,056	1,087	1,120	1,153
59530	Transfer to Other Service - Community Services Fe	835	835	955	974	1,003	1,033	1,064
Total Expenses		20,194	20,236	20,218	20,000	20,000	20,000	20,000

Total Service		216	-0	0	0	-0	0	-0

2025 Draft Financial Plan

S229 Recreation Commission No.6-New Denver, Silverton and Area H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	47,834	47,834	52,087	68,585	70,056	71,570	73,128
41020	Grants in lieu of Taxes	176	0	0	0	0	0	0
42035	User Fees - Specified	0	5,500	5,665	5,835	6,010	6,190	6,376
44020	Investment Income & Interest	0	0	0	0	0	0	0
49100	Prior Year Surplus	26,814	26,800	15,000	0	0	0	0
Total Income		74,824	80,134	72,752	74,420	76,066	77,760	79,504

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	7,182	15,141	16,579	17,076	17,589	18,116	18,660
51020	Overtime	385	0	0	0	0	0	0
51030	Benefits	715	2,250	1,773	1,826	1,880	1,937	1,995
52010	Travel	0	200	206	212	219	225	232
53020	Admin, Office Supplies & Postage	0	200	206	212	219	225	232
53030	Communication	0	2,900	2,929	2,958	2,988	3,018	3,048
53040	Advertising	0	1,500	1,545	1,591	1,639	1,688	1,739
53050	Insurance	355	430	443	456	470	484	498
53060	Bank Charges	0	50	51	51	52	52	53
54030	Contracted Services	5,729	1,530	1,576	1,623	1,672	1,722	1,774
55010	Repairs & Maintenance	630	1,010	1,020	1,030	1,041	1,051	1,062
55020	Operating Supplies	1,985	2,727	2,754	2,782	2,810	2,838	2,866
55030	Equipment	11,851	15,000	15,000	15,000	15,000	15,000	15,000
55060	Rentals	2,766	1,600	1,648	1,697	1,748	1,801	1,855
57010	Grants	11,000	11,000	11,000	11,330	11,670	12,020	12,381
59100	Accumulated Operating Surplus	0	10,159	0	0	0	0	0
59500	Transfer to Other Service	0	1,500	1,545	1,591	1,639	1,688	1,739
59510	Transfer to Other Service - General Admin. Fee	995	995	1,025	1,056	1,087	1,120	1,153

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
59530	Transfer to Other Service - Community Services Fe	11,942	11,942	13,453	13,927	14,345	14,775	15,218
Total Expenses		55,536	80,134	72,752	74,420	76,066	77,760	79,504
Total Service		19,288	0	-0	0	-0	0	0

2025 Draft Financial Plan

S231 Recreation Commission No.8-Slocan and Area H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	238,575	238,575	240,965	329,467	343,824	378,463	378,389
41020	Grants in lieu of Taxes	0	0	0	0	0	0	0
42015	Sale of Goods - Specified	0	1,836	500	515	530	546	563
42025	Sale of Services - Specified	20,677	34,050	20,840	21,452	22,082	22,731	23,399
42030	User Fees	908	0	0	0	0	0	0
42045	Rental Income - Specified	0	0	0	0	0	0	0
43015	Donations - Specified	329	0	0	0	0	0	0
43020	Grants	0	0	0	0	0	0	0
43025	Grants - Specified	2,700	26,000	25,000	0	0	0	0
43030	Community Works Grants (Internal)	0	0	21,470	130,000	0	0	0
44010	Penalties & Fees	0	0	0	0	0	0	0
44020	Investment Income & Interest	302	0	0	0	0	0	0
45000	Transfer from Reserves	0	50,000	78,530	0	0	0	0
45500	Transfer from Other Service	0	0	73	74	74	75	76
49100	Prior Year Surplus	55,066	55,000	65,000	0	0	0	0
Total Income		318,557	405,461	452,378	481,508	366,511	401,815	402,426

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	31,715	73,585	65,206	67,102	69,055	71,065	73,135
51030	Benefits	6,184	17,640	16,634	17,122	17,625	18,142	18,675
52010	Travel	996	4,085	2,717	2,790	2,865	2,943	3,022
52020	Education & Training	0	1,000	1,030	1,061	1,093	1,126	1,159
52030	Memberships, Dues & Subscriptions	98	500	515	530	546	563	580
53020	Admin, Office Supplies & Postage	132	1,200	1,236	1,273	1,311	1,351	1,391
53030	Communication	2,753	2,900	2,987	3,077	3,169	3,264	3,362
53040	Advertising	2,633	8,500	8,500	8,755	9,018	9,288	9,567

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
53050	Insurance	2,082	5,550	5,700	5,871	6,047	6,229	6,415
53060	Bank Charges	389	500	515	530	546	563	580
53080	Licence & Permits	0	0	0	0	0	0	0
54030	Contracted Services	5,230	15,000	23,810	19,074	24,347	24,627	39,916
54040	Consulting Fees	9,570	25,000	10,000	0	0	25,000	0
55010	Repairs & Maintenance	1,073	10,500	14,515	13,255	13,503	13,758	14,021
55020	Operating Supplies	3,686	7,250	5,964	6,141	6,324	6,512	6,706
55030	Equipment	1,154	3,200	2,060	2,122	2,185	2,251	2,319
55040	Utilities	358	900	965	994	1,024	1,054	1,086
55060	Rentals	14,561	15,500	14,952	15,399	15,858	16,332	16,820
59000	Contribution to Reserve	0	0	0	0	0	0	0
59100	Accumulated Operating Surplus	0	0	0	0	0	0	0
59500	Transfer to Other Service	3,167	2,200	360	364	367	371	375
59510	Transfer to Other Service - General Admin. Fee	9,486	9,486	10,861	11,187	11,522	11,868	12,224
59520	Transfer to Other Service - IT Fee	4,870	4,870	4,304	4,433	4,566	4,703	4,844
59530	Transfer to Other Service - Community Services Fe	146,095	146,095	159,547	170,427	175,539	180,806	186,230
60000	Capital Expenditures	600	50,000	100,000	130,000	0	0	0
Total Expenses		246,831	405,461	452,378	481,507	366,511	401,815	402,426

Total Service		71,726	0	0	0	-0	0	0

OVERHEAD

Service	Account	Account(T)	2024 Actual (Draft Dec.)	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
S231	41010	Requisitions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	41020	Grants in lieu of Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	42015	Sale of Goods - Specified	0.00	(1,836.00)	(500.00)	(515.00)	(530.45)	(546.36)	(562.75)
S231	42030	User Fees	(907.70)	0.00	0.00	0.00	0.00	0.00	0.00
S231	43025	Grants - Specified	(1,200.00)	0.00	0.00	0.00	0.00	0.00	0.00
S231	44010	Penalties & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	44020	Investment Income & Interest	(302.46)	0.00	0.00	0.00	0.00	0.00	0.00
S231	45000	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	49100	Prior Year Surplus	(75,734.57)	(55,000.00)	(65,000.00)	0.00	0.00	0.00	0.00
S231	51010	Salaries	16,410.59	40,200.00	41,406.00	42,648.18	43,927.62	45,245.45	46,602.81
S231	51030	Benefits	4,335.24	12,300.00	12,669.00	13,049.07	13,440.54	13,843.76	14,259.07
S231	52010	Travel	0.00	575.00	592.26	610.02	628.32	647.17	666.59
S231	52020	Education & Training	0.00	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51	1,159.27
S231	52030	Memberships, Dues & Subscriptions	98.18	500.00	515.00	530.45	546.36	562.75	579.64
S231	53020	Admin, Office Supplies & Postage	55.29	1,200.00	1,236.00	1,273.08	1,311.27	1,350.61	1,391.13
S231	53030	Communication	0.00	2,900.00	2,987.00	3,076.61	3,168.91	3,263.98	3,361.89
S231	53040	Advertising	2,632.99	8,500.00	8,500.00	8,755.00	9,017.65	9,288.18	9,566.82
S231	53050	Insurance	14.99	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51	1,159.27
S231	53060	Bank Charges	388.85	500.00	515.00	530.45	546.36	562.75	579.64
S231	54030	Contracted Services	481.34	0.00	0.00	0.00	0.00	0.00	0.00
S231	55010	Repairs & Maintenance	0.00	500.00	515.00	530.45	546.36	562.75	579.64
S231	55020	Operating Supplies	52.55	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51	1,159.27
S231	55030	Equipment	0.00	2,000.00	2,060.00	2,121.80	2,185.45	2,251.02	2,318.55
S231	55060	Rentals	8,621.32	8,400.00	8,652.00	8,911.56	9,178.91	9,454.27	9,737.90
S231	59000	Contribution to Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	59100	Accumulated Operating Surplus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	59510	Transfer to Other Service - General Admin. Fee	9,486.00	9,486.00	10,861.00	11,186.83	11,522.43	11,868.11	12,224.15
S231	59520	Transfer to Other Service - IT Fee	4,870.00	4,870.00	4,304.00	4,433.12	4,566.11	4,703.10	4,844.19
S231	59530	Transfer to Other Service - Community Services Fee	146,095.00	146,095.00	159,547.00	170,427.00	175,539.00	180,806.00	186,230.00
S231	60000	Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231			115,397.61	184,190.00	191,949.25	270,751.32	278,873.05	287,240.07	295,857.09

Regional Parks

Service	Account	Account(T)	2024 Actual (Draft Dec.)	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
S231	43025	Grants - Specified	0.00	(25,000.00)	(25,000.00)	0.00	0.00	0.00	0.00
S231	49100	Prior Year Surplus	7,746.47	0.00	0.00	0.00	0.00	0.00	0.00
S231	51010	Salaries	0.00	1,530.00	1,550.00	1,596.50	1,644.40	1,693.73	1,744.54
S231	51030	Benefits	0.00	250.00	300.00	309.00	318.27	327.82	337.65
S231	52010	Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	52020	Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	53030	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	53050	Insurance	139.65	550.00	550.00	566.50	583.50	601.00	619.03
S231	53080	Licence & Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	54030	Contracted Services	0.00	0.00	15,000.00	10,000.00	15,000.00	15,000.00	30,000.00
S231	54040	Consulting Fees	9,570.00	25,000.00	10,000.00	0.00	0.00	25,000.00	0.00
S231	55010	Repairs & Maintenance	1,073.10	10,000.00	14,000.00	12,725.00	12,956.75	13,195.45	13,441.32
S231	55020	Operating Supplies	482.77	1,950.00	2,008.50	2,068.75	2,130.82	2,194.74	2,260.58
S231	55030	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S231	55040	Utilities	358.42	900.00	965.00	993.95	1,023.77	1,054.48	1,086.12
S231	59500	Transfer to Other Service	117.00	0.00	0.00	0.00	0.00	0.00	0.00
S231			19,487.41	15,180.00	19,373.50	28,259.70	33,657.50	59,067.22	49,489.24
			19,487.41	15,180.00	19,373.50	28,259.70	33,657.50	59,067.22	49,489.24

Recreation Program Workorders

Service	Account	Account(T)	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
S231	42025	Sale of Services - Specified	(34,050.00)	(20,740.00)	(21,350.80)	(21,979.81)	(22,627.58)	(23,294.66)
S231	42045	Rental Income - Specified	0.00	0.00	0.00	0.00	0.00	0.00
S231	43015	Donations - Specified	0.00	0.00	0.00	0.00	0.00	0.00
S231	43025	Grants - Specified	(1,000.00)	0.00	0.00	0.00	0.00	0.00
S231	49100	Prior Year Surplus	0.00	0.00	0.00	0.00	0.00	0.00
S231	51010	Salaries	30,495.00	21,950.00	22,554.50	23,176.59	23,816.81	24,475.68
S231	51030	Benefits	4,750.00	3,565.00	3,662.95	3,763.75	3,867.48	3,974.23
S231	52010	Travel	3,510.00	1,950.00	2,003.50	2,058.55	2,115.21	2,173.52
S231	52020	Education & Training	0.00	0.00	0.00	0.00	0.00	0.00
S231	52030	Memberships, Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
S231	53020	Admin, Office Supplies & Postage	0.00	0.00	0.00	0.00	0.00	0.00
S231	53040	Advertising	0.00	0.00	0.00	0.00	0.00	0.00
S231	54030	Contracted Services	15,000.00	8,810.00	9,074.30	9,346.53	9,626.92	9,915.73
S231	55020	Operating Supplies	4,000.00	2,850.00	2,935.50	3,023.56	3,114.27	3,207.70
S231	55030	Equipment	1,200.00	0.00	0.00	0.00	0.00	0.00
S231	55040	Utilities	0.00	0.00	0.00	0.00	0.00	0.00
S231	55060	Rentals	7,100.00	6,200.00	6,386.00	6,577.58	6,774.91	6,978.15
S231	59100	Accumulated Operating Surplus	0.00	0.00	0.00	0.00	0.00	0.00
S231			31,005.00	24,585.00	25,265.95	25,966.76	26,688.03	27,430.35
			31,005.00	24,585.00	25,265.95	25,966.76	26,688.03	27,430.35

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW No. 2242

A bylaw to establish sub-regional Services Committees for
the Regional District of Central Kootenay

WHEREAS Section 796 *[General authority for services]* of the *Local Government Act* authorizes the Regional District Board to operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS Section 176 (1) *[Corporate Powers]* of the *Local Government Act* authorizes the Regional District Board to establish committees to operate regional district services; to delegate powers, duties and functions to those committees; and to establish any terms and conditions it deems appropriate;

AND WHEREAS the Board considers it necessary and desirable to establish Sub-regional Services Committees to oversee the governance and administration of services that are provided by the Regional District of Central Kootenay;

AND WHEREAS the participating Directors of the Sub-regional Services Committees have agreed to work together to create a functional governance structure for the delivery of shared Regional District services in their areas;

AND WHEREAS the participants in the Services Committees wish to provide a forum for collaborative service delivery that promotes a sense of broader community, while enabling each community and service area to maintain its own identity and fiscal accountability;

NOW THEREFORE, the Board of the Regional District of Central Kootenay, in open meeting assembled, ENACTS AS FOLLOWS:

CITATION

1. This bylaw may be cited as the **"Sub-regional Services Committees Bylaw No. 2242, 2014."**

DEFINITIONS

2. In this Bylaw:

"Committee"	means a sub-regional Services Committee
"OCP"	means Official Community Plan
"Regional District"	means the Regional District of Central Kootenay
"Service"	means a service delivered by the Regional District

ESTABLISHMENT

3. Committees to be known as Sub-regional Services Committees (the "Committee") are hereby established.

PURPOSE

4. The purpose of the Committees is to provide a framework for the governance of shared Regional District services and a venue to discuss other matters of interest to the broader sub-regional area.

SERVICES COMMITTEES COMPOSITION

5. The participating areas for the Committees are as follows:

Creston Valley Services Committee:

Town of Creston
Electoral Area A
Electoral Area B
Electoral Area C

Central Services Committee:

City of Nelson
Electoral Area E
Electoral Area F

Salmo and Area Services Committee:

Village of Salmo
Electoral Area G

North Kootenay Lake Services Committee:

Village of Kaslo
Electoral Area D

Slocan Valley Services Committee:

Village of New Denver
Village of Silverton
Village of Slocan
Electoral Area H

Castlegar and Area Services Committee:

City of Castlegar
Electoral Area I
Electoral Area J

Upper Arrow Lake Services Committee:

Village of Nakusp
Electoral Area K

SCOPE OF SERVICES COMMITTEES

6. The scope of the Committees shall include all those Regional District services in which some or all of the Committee members participate.

7. The Committees may discuss issues which are not directly related to the services in which they participate, but will consider only the services in which they participate.

DELEGATION OF AUTHORITY

8. Subject to the limitations set out in Sections 10 and 11 of this Bylaw, the following powers, duties and functions of the Regional District Board in relation to the Services Committees are hereby delegated to the Services Committees:

(a) carry out short-term and long-term planning for the Services;

(b) establish proposed annual operating and capital budgets for the Services and recommend those budgets to the Regional District Board;

(c) authorize expenditures as required for the Services within the budgets approved by the Regional Board;

(d) establish policies and procedures for the use of Services facilities;

(e) subject to the provisions of the *Local Government Act,* recommend the acquisition, holding, management and disposal (including by way of lease) of land, improvements or other property to the Board;

(f) grant assistance to non-profit groups that benefit the community out of funds provided by the Board for such purposes; and

(g) generally, to do all things required to affect the purpose Committees.

LIMITATIONS ON DELEGATION

9. As a limitation on the delegation of powers under this bylaw, the Services Committee may not exercise any power or duty:

   (a) that gives approval to a bylaw;

   (b) that is only exercisable by bylaw including the power to levy parcel taxes, expropriate property, acquire land and appoint officers;

   (c) to suspend or terminate a local government officer or an auditor;

   (d) to hear an appeal or reconsideration of an action, decision or other matter that is required to be heard or reconsidered by the Regional Board; or

   (e) to give approval, consent, recommendation or acceptance of an action, decision or matter that must be determined by the Regional Board pursuant to statute including consent for service establishment, consent to removals of land from the Agricultural Land Reserve and consent for an application for a liquor licence.

NO FURTHER DELEGATION

10. The Committees shall not further delegate any power, duty or functions which have been delegated to the Committees under this Bylaw.

COST ALLOCATION

11. The annual cost of operating the Services Committees shall be recovered through the services that fall within the scope of that Committee.

PROCEDURES

12. The Committees shall operate in accordance with the Regional District Procedures Bylaw.

MEMBERS

Members

13. Each Committee shall be comprised of its participating Board Directors.

Alternate Members

14. The Alternate Director for each Electoral Area may serve as an alternate member of the Committee as required.

Chair and Vice-Chair

15. For committees of three or more members, at its first meeting, the Committee shall elect a Chair and Vice-Chair who shall serve until the December meeting of that calendar year. Thereafter, in December of each year, the position of Chair and Vice-Chair will be elected for a twelve-month (12) term.

16. In the event that the Chair is unable to attend a meeting, the Vice-Chair shall assume the chair.

17. For Committees of two members, the Chair shall rotate between members on a six-month basis or as agreed to by the members.

MEETINGS

Quorum

18. A quorum is defined as a majority of members that participate in the service to be considered.

19. If there is no quorum of the Board present within thirty (30) minutes of the scheduled time for a Committee meeting:

    (a) the recording secretary must record the names of the Members present.

    (b) the Chair must adjourn the meeting until the next scheduled meeting.

Attendance

20. All Regional Board Directors and municipal council members shall be entitled to attend Committee meetings on a non-voting basis and to enter into discussion on agenda items with the unanimous consent of the Committee members.

21. Upon agreement of the members, Committees may conduct their meetings electronically. Meetings must be conducted in such a manner that enables the public to hear, or watch and hear, the proceedings.

Scheduling

22. Committee meetings shall be held on a quarterly basis or as required at the call of the Chair.

Notices, Agendas and Minutes

23. Each member of the Committee shall be provided with one copy of meeting notices, agendas, reports and minutes of the Committee by the means most practicable, whether electronic or paper.

24. Meeting notices shall be provided in accordance with the *Local Government Act* requirements and the Regional District Procedures Bylaw.

25. Issues for discussion may be referred to the Committee by any one of the Committee members. All issues referred to the Committee must, however, be agreed to by the members prior to being discussed at a Committee meeting. Proposed actions arising from these issues must be voted on in accordance with voting procedures.

26. Minutes of all Committee meetings will be forwarded to the Corporate Officer for inclusion on the next Board agenda.

Closed Meetings

27. Except where provisions of Section 90 of the *Community Charter* apply, all Committee meetings must be open to the public.

28. Before closing a Committee meeting or a portion of a Committee meeting to the public, the Committee must pass a resolution in a public meeting in accordance with section 92 of the *Community Charter* and such resolution must include the basis under the applicable subsection of section 90 on which the meeting or part of is to be closed.

29. At the end of a closed meeting, the Directors will return the paper copy of the closed meeting agenda cover to the recording secretary, which the recording secretary will then destroy.

Voting

30. The number of votes that each member is entitled to and which may be used to decide all resolutions before the Services Committee, must be in accordance with the provisions of section 791(4)(b) of the *Local Government Act.*

Remuneration

31. Committee members will not receive stipends or expenses for attendance at Committee meetings.

SEVERABILITY

32. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the bylaw.

EFFECTIVE DATE

33. This bylaw shall take effect on the date on which it is adopted.

READ A FIRST TIME the	13^{th}	day of	February,	2014.
READ A SECOND TIME the	13^{th}	day of	February,	2014.
READ A THIRD TIME the	17^{th}	day of	April,	2014.
ADOPTED the	15^{th}	day of	May,	2014.

Chair

Corporate Officer