



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 6

OPEN MEETING AGENDA

7 p.m.
Tuesday, March 4, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/98665853074?pwd=9qKaav50gWeMUua47vFTnPXGJZ4Xtn.1&from=addon>

Join by Phone:

+1-778-907-2071 Canada
1-855-703-8985 Canada Toll-free

Meeting Number (access code): 986 6585 3074

Meeting Password: 450994

In-Person Location: Silverton Memorial Hall – 203 Lake Ave, Silverton, BC

COMMISSION/COMMITTEE MEMBERS

Commissioner L. Casley	New Denver
Commissioner L. Main	Silverton
Commissioner W. Popoff	Area H
Commissioner E. McKeil	Area H
Commissioner R. Johnson	Area H
Commissioner H. Robertson	New Denver
Commissioner P. Yakachuk	Silverton
Commissioner M. Hemphill	Lucerne School
Commissioner C. Law	New Denver

STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Management
Trisha Davison	Regional Manager – Recreation & Client Services
Pearl Anderson	Meeting Coordinator

____ out of ____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at ____ p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE [COMMISSION/COMMITTEE]

Two minutes per address.

VOTE BY SECRET BALLOT

Joe Chirico, General Manager of Community Services will distribute the ballots.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager of Community Services ratifies the appointed [Director/Member] [Last Name] as Chair of the Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 for 2025.

DESTROY BALLOTS

Moved and Seconded,
And Resolved

That the ballots used in the election of the Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 be destroyed.

Carried/Defeated/Referred

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 4, 2025 Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 meeting, be adopted as circulated.

Carried/Defeated/Referred

5. RECEIPT OF MINUTES

The November 7, 2024 Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 minutes, have been received.

6. DELEGATE

6.1 There are no delegations scheduled for this meeting.

7. CORRESPONDENCE

7.1 Rebecca Sargent - New Denver Gymnasium Bookings

The email dated November 21, 2024, from Rebecca Sargent, re: New Denver Gymnasium bookings has been received.

8. STAFF REPORTS

8.1 Third Party Usage - New Denver Gymnasium

The Commission Report dated March 4, 2025 from Trisha Davison, Regional Manager – Recreation & Client Services, re: Third party booking of New Denver Gymnasium, has been received.

Moved and seconded,

AND Resolved that it be recommended to the Board that:

The Board direct staff to finalize all administrative aspects to allow third party bookings of the New Denver Gymnasium ensuring alignment with the direction from Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 at their March 4, 2025 Commission meeting.

Carried/Defeated/Referred

8.2 Service S229 2025 Draft Financial Plan

The Commission Report dated February 25, 2025 from Joe Chirico, General Manager of Community Services, re: 2025 Draft Financial Plan Update for Service S229 - Recreation Commission No.6-New Denver, Silverton and Area H, has been received.

8.3 2025 Grant Intake Schedule

The Commission will determine the 2025 Grant intake schedule and deadlines for Service S229 - Recreation Commission No.6-New Denver, Silverton and Area H.

9. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

10. NEXT MEETING

The next Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 meeting is scheduled for May 8, 2025 at 7 p.m. at Memorial Hall in Silverton.

11. ADJOURNMENT

MOVED and seconded,

AND Resolved:

The Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 meeting be adjourned at _____ p.m.

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 6 OPEN MEETING MINUTES

7:00p.m.

November 7, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION/COMMITTEE MEMBERS

Director L. Main	Silverton
Director W. Popoff	Area H
Alt. Director J.Fyke	New Denver
Commissioner R. Johnson	Area H
Commissioner P. Yakachuk	Silverton
Commissioner M. Hemphill	School District 10, Lucerne School
Commissioner C. Law	New Denver
Commissioner C. Denbok	Silverton
Commissioner E. McKeil	Area H

MEMBERS ABSENT

Commissioner E. Padfield	School District 10, Lucerne Student Council
Director L. Casley	New Denver

STAFF

Trisha Davison	Regional Manager – Recreation & Client Services
Jenna Chapman	Meeting Coordinator

6 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Law called the meeting to order at 7:08 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA
MOVED and seconded,
AND Resolved:

The Agenda for the November 7, 2024 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The August 29, 2024 Recreation Commission No. 6 minutes, have been received.

5. DELEGATE

5.1 There are no Delegates scheduled for this Commission meeting.

6. OLD BUSINESS

6.1 Working Group Meeting Update

The Working Group provided a detailed discussion regarding the New Denver and Area Community Gym, including:

- Meeting with the CAO of New Denver to see if this is something, we can fully do.
- Establishing the booking contacts.
- Set up, close up and clean up.
- If patrons are coming in after hours, how do we take care of this?
- Insurance costs would fall into medium to high risk.
- The patron obtaining the insurance would get “timed insurance” which is not overly expensive.
- What it takes to take on a third party rental and what it disrupts.
- Pros and Cons
- It is not so much about how many people are asking it is that we do not have the staff to accommodate

Direction to Staff:

Subject to a review of the logistical event requirements of the Aikido event with New Denver staff and the renter agreeing to alternate dates for the event that Commission approve moving forward with the event.

Carried

7. NEW BUSINESS

7.1 2024 Fall Grant Application Review

Commission provided a detailed discussion in regards to the 2024 fall grant applications.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 6 – New Denver, Silverton & Area Service No. S229 2024 budget:

ORGANIZATION	AMOUNT AWARDED
1. Silverton Community Club	\$ 500.00
2. Hills Recreation Society	\$ 1800.00
3. North Slokan Trails Society	\$ 1200.00
4. West Kootenay Football Club	\$ 2000.00
TOTAL:	\$ 5,500.00

7.2 New Denver and Area Community Gym Equipment Purchase

Alternate Director Fyke to discuss the allocation of up to \$1000.00 from Recreation Commission No. 6 Equipment Budget (Account 55030) for the purchase of the following:

1. Heavy punching bag replacement (the present bag well used bag is a donation item and is now unsuitable for further use)
2. Battle rope (30") and wall attachment

Moved and seconded,
 AND Resolved:

That the Recreation Commission No. 6 allocate up to \$1000.00 from the Recreation Commission No. 6 Equipment Budget (Account 55030) to purchase a punching bag and battle rope.

Carried

7.3 Wi-Fi Functionality at New Denver and Area Community Gym.

The Commission provided a discussion regarding the Wi-Fi functionality at the New Denver and Area Community Gym, including:

- There is some concerns about the Wi-Fi functions.
- Had some lock issues from the battery situation.
- We have been in touch with engage who manages the lock; we have contacted the IT department with the RDCK.
- Final steps being done in the office.

7.4 Recreation Commission No. 6 – New Denver, Silverton & Area Appointees

The Commission reviewed the following Recreation Commission No. 6 – New Denver, Silverton & Area Appointees and Appointee's Alternates terms, which are set to expire December 31, 2024.

Commissioner Erika McKeil Area H
 Alternate Tyler Austin Bradley Area H

Commissioner Richard Johnson Area H
 Alternate Angela Simpson Area H

Alternate Wesley Savill School District 10

Commissioner Elvin Padfield
Alternate Yonah Murphy

School District 10, Lucerne Student Council
School District 10, Lucerne Student Council

Commissioner Clarence Denbok Council of Silverton

That the Board appoint the following individual(s) to the Recreation Commission No. 6 – Area H, New Denver & Silverton(Slocan Lake) for a term to end December 31, 2026:

Commissioner Richard Johnson Area H
Alternate Tyler Austin Bradley Area H

Commissioner Erika McKeil Area H
Alternate Angela Simpson Area H

Carried

The Appointees from the School District will need to be appointed from School District 10 with a letter addressed to the RDCK.

Director Main to discuss Commissioner Clarence Denbok's request for re appointment with the City Council of Silverton.

7.5 2025 Recreation Commission No. 6 Proposed Meeting Dates

The Commission reviewed the following Recreation Commission No. 6 – New Denver, Silverton & Area 2025 Proposed Meeting dates and agreed upon the following dates and time:

March 4, 2025	7:00p.m.
May 8, 2025	7:00p.m.
August 27, 2025	7:00p.m.
November 4, 2025	7:00p.m.

8. PUBLIC TIME

The Chair will call for questions from the public at 8:38p.m.

9. NEXT MEETING

The next Recreation Commission No. 6 – New Denver, Silverton & Area meeting is scheduled for March 4, 2025 at 7:00p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Recreation Commission No. 6 meeting be adjourned at 8:38p.m.

Carried

Digitally Approved

C. Law, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approve the payment of the following grants from the Recreation Commission No. 6 – New Denver, Silverton & Area Service No. S229 2024 budget:

ORGANIZATION	AMOUNT AWARDED
1. Silverton Community Club	\$ 500.00
2. Hills Recreation Society	\$ 1800.00
3. North Slokan Trails Society	\$ 1200.00
4. West Kootenay Football Club	\$ 2000.00
TOTAL:	\$ 5,500.00

2. That the Board appoint the following individual(s) to the Recreation Commission No. 6 – Area H, New Denver & Silverton(Slokan Lake) for a term to end December 31, 2026:

Commissioner Richard Johnson Area H
Alternate Tyler Austin Bradley Area H

Commissioner Erika McKeil Area H
Alternate Angela Simpson Area H

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Recreation Commission No. 6 Meetings

1. That the Recreation Commission No. 6 allocate up to \$1000.00 from the Recreation Commission No. 6 Equipment Budget (Account 55030) to purchase a punching bag and battle rope.

From: [Casey Law](#)
To: [Ashley Chadwick](#)
Cc: [Joe Chirico](#)
Subject: Fwd: Requests to Rec 6 for group use of gym.
Date: Tuesday, February 25, 2025 4:09:50 PM

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Please add email below for correspondence for the upcoming Recreation No.6 meeting, March 4, 2025

Thanks in advance,

Casey Law
Recreation No.6 Commissioner, Chair
Village of New Denver, Councillor
Get [Outlook for iOS](#)

From: Rebecca Sargent [REDACTED]
Sent: Thursday, November 21, 2024 10:47:16 AM
To: Casey Law <casey@newdenver.ca>
Subject: Requests to Rec 6 for group use of gym.

Hi Casey,

I'm writing on behalf of my aikido dojo as a user group to ask permission to run aikido classes in the hospital gym.

I understand that Rec 6 is reviewing use of the gym space so I'd like to make some suggestions on behalf of our group as well as others in our community. I can think of a few other groups which have expressed interest in running courses in the gym, including Pilates, a senior's stretch and strengthen class, yoga, barre, dance, chi gong, boxing, and jiu-jitsu. Most of these people would run classes as volunteers.

As you develop the policy for groups, please keep the community and scope of the space in mind:

1. Please make the registration or permission process simple and achievable.
2. I think a rental fee on top of requiring all users to have a current gym membership is double dipping. The gym is generally not double booked and group use would add to the current membership.

If you must charge, please consider that rental fees per class, rather than hour, are more desirable as this would include set up, take down, etc. A reasonable limit on one class is 1.5 to 2 hours.

Many teachers or leaders for group activities are volunteer. Making a rental fee of more than \$10 per class negates any volunteer teacher's time. Better to have a clause which each person has to join the gym (\$50 a pop to them) and waive fees for group activities which cost less than \$N. Of course, if a business is running a regular class for profit I understand that's different, so maybe delineating between the two would be helpful and would clarify expectations for the space.

I, for one, would happily waive class fees aside from minimal insurance costs in order to run a class to gym members if it meant no group fee.

3. As long as I'm making requests, please consider mirrors in the gym for dance, yoga, and martial arts. It would be helpful for personal training activities as well.

For my part, I would like to add that I have insurance coverage which includes 401 Galena ave. and all my members sign waivers; all dojo members must also hold a current gym membership; our two main instructors (myself and Jana) hold current CRCs including working with vulnerable populations; we hold current first aid; and we're registered with the Canadian Aikido Federation as well as Hombu (main) dojo in Tokyo for our training.

Please understand that I am only interested in running aikido classes because there is an interest in New Denver. If no one were interested I would happily continue my own training in private. This isn't a hill to die on for me, just some ideas to discuss to make inclusion of groups possible in the gym space.

Thank you!
Rebecca Sargent



Committee Report

March 4, 2025

3rd Party Usage – New Denver Gymnasium

Author: Trisha Davison, Regional Manager of Recreation & Client Services
File Reference: 01-520-50
Electoral Area/Municipality: New Denver, Silverton, Area H
Services Impacted S229

1.0 STAFF RECOMMENDATION

That the Recreation 6 Commission agree to:

1. Philosophically allowing exclusive 3rd party usage of the New Denver gymnasium during the established non-public times.
2. Only permitting uses that support individual health and wellness with a focus on physical activity, group fitness, sport activities or other recreational activities involving physical movement.
3. Only permitting the gymnasium portion to be used by 3rd party users. Use of the fitness centre space and associated equipment is not permitted.
4. The public always being able to access the fitness centre space during the facilities operational hours.
5. The general terms and conditions of use as outlined in the draft document provided at the march 4, 2025 Commission meeting.
6. A start date of August 1, 2025 if 3rd party usage is agreed to.
7. A pilot period of one year from date of commencement for this initiative.

And further,

That the Board direct staff to finalize all administrative aspects to allow third party bookings of the New Denver Gymnasium ensuring alignment with the direction from Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 at their March 4, 2025 Commission meeting.

2.0 BACKGROUND/HISTORY

In the Fall of 2024, Commission established a Working Group to explore the option of 3rd party usage of the New Denver gymnasium. Commission had discussed this option previously but wanted to revisit this idea again as a result on additional requests coming forward.

The Working Group met with RDCK staff to review the various considerations, administrative processes and associated expenses that go with providing rental services in a public facility. The Working Group presented their research findings back to the Commission at their November 7, 2024. As the success of the New Denver gymnasium and fitness centre relies on the partnership established with the Village of New Denver, staff were directed to connect with CAO Alam to review the idea of 3rd party usage of the space knowing there could be a need for additional and/or new support from Village staff. This meeting occurred in November 2024.

Staff also met with members of the Village Council in December, at their request, to hear their desire to see broadened usage of the New Denver gymnasium. Staff shared the process the Commission was undertaking and noted that further reporting on this matter would be coming forward at the March 2025 Commission meeting.

In anticipation of a desire to have a comprehensive discussion and plan associated with 3rd party bookings, staff have prepared some draft details and associated recommendations for Commission to consider to help develop a path forward.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The Recreation Commission has received requests by 3rd party organizations and individuals wanting to utilize the New Denver gym to provide various services to the community. To date, the Commission has not made a decision on whether they want to permit this type of usage. Further, if the Commission wishes to provide this type of service a framework needs to be established that is operationally feasible and is aligned with like best practices that already exist within the RDCK.

3.1 Alignment to Board Strategic Plan

The work associated with this initiative supports the strategic priorities of Organizational Excellence, Develop Relationships and Partnerships and a Regional Approach to Growth.

3.2 Legislative Considerations

There are no legislative considerations.

3.3 What Are the Risks

The risks are not proceeding include customer service implications including, but not limited to, decisions being made without a framework being in place resulting in perceived inequity and lack of transparency. As the staff oversight of the New Denver facility is limited, failing to have a framework in place that is understood by and communicated to the community could expose the RDCK to liability concerns.

4.0 PROPOSED SOLUTION

The proposed solution includes several steps. When it comes to 3rd party usage of the New Denver gymnasium, Commission needs to:

- Philosophically agree to allowing exclusive rentals of the New Denver Gymnasium.
- Agree on the types of usage and the spaces that are permitted to be booked.
- Agree on the general terms of usage (see attached draft)
- Confirm the times within the operational day that can be booked. Currently the times protected for public usage are:
 - Monday to Friday from 3:00 pm – 6:30 pm and 9:00 pm – 10:30 pm
 - Saturday and Sunday from 12:00 pm – 6:00 pm
- Confirm the fees that will be charged at those noted in the Community Services Fees & Charges schedule for small/medium size room rentals.
- Understand the roles and responsibilities of the various parties involved in the administration of the 3rd party usage (see attached draft)
- Budget accordingly for any costs associated that come with managing rentals.
- Agree on a reasonable commencement date for this initiative if approved. Staff would recommend August 1, 2025.

- Consider incorporating a pilot period into the decision to proceed if that is the direction of Commission.

See attachment for additional details on these points.

4.1 Financial Considerations of the Proposed Solution

If the recommended commencement date of August 1 is supported, it is not anticipated there would be a substantial impact to the budget in 2025. As the partners gain more experience in allowing 3rd party usage and the Commission gains experience with the level of demand for this added service, the budgets may have to be adjusted to reflect the level of support required to make this type of usage successful.

4.2 Risks with the Proposed Solution

The primary risks with the proposed solution include:

- There is more demand for 3rd party usage than currently anticipated.
- Any increased demand on New Denver Village staff is not sustainable.
- The New Denver Village staff are not receptive to the additional tasks of supporting 3rd party usage of the gymnasium.
- The public is not receptive to allowing 3rd party usage based on how they have historically accessed the facility.
- Building security becomes a concern.
- Facility usage impacts the enjoyment of the public's use of the facility (ie. The space is not left clean after a rental has been in the building)

4.3 Resource Allocation and Workplan Impact

RDCK staff through the Castlegar & District Complex would be responsible for overall contract administration for 3rd party usage of the New Denver gymnasium. This includes management of all administrative tasks (contract signing, insurance documentation, communication requirements regarding access etc). RDCK Communications staff would be assisting with building signage and any communications needs coming from Village staff.

Village of New Denver staff would be the "on the ground" contact for the renter. They would be responsible for the general administration required to grant access to the facility and communicate any building issues back to the RDCK.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

This initiative is coming forward through the request of the Commission. They are the elected voice of the public they represent and they have indicated this increase in service would provide benefit to the overall public.

4.5 Leveraging Technology

Staff would be utilizing existing software already within the Community Services Department to support this initiative.

4.5 Measuring Success

If a "pilot term" for this initiative is put in place, this would mark the time when a review of this initiative would occur.

5.0 ALTERNATIVE SOLUTION(S)

The alternate solution is to not proceed with allowing 3rd party usage of the New Denver gymnasium.

5.1 Financial Considerations of the Alternative Solution(s)

NA

5.2 Risks with the Alternative Solution(s)

NA

5.3 Resource Allocation and Workplan Impact

NA

5.4 Public Benefit and Stakeholder Engagement of Proposed Solution

NA

5.5 Measuring Success

NA

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

To not allow 3rd party bookings of the New Denver gymnasium.

7.0 OPTIONS SUMMARY

Option 1: To allow 3rd Party Bookings of the New Denver gymnasium

Recommendation: That the Board direct staff to finalize all administrative aspects to allow 3rd party bookings of the New Denver gymnasium ensuring alignment with the direction from Rec 6 Commission at their March 4, 2025 Commission meeting.

8.0 RECOMMENDATION

That the Board direct staff to finalize all administrative aspects to allow third party bookings of the New Denver Gymnasium ensuring alignment with the direction from Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6 at their March 4, 2025 Commission meeting.

Respectfully submitted,

Trisha Davison, Regional Manager – Recreation & Client Services



CONCURRENCE

General Manager of Community Services - Joe Chirico



Regional Manager of Operations & Asset management – Craig Stanley



ATTACHMENTS:

Attachment A – Draft New Denver 3rd Party Usage Considerations



Rec Commission 6

New Denver Gymnasium & Fitness Centre

3RD PARTY BOOKINGS – DETAILS FOR CONSIDERATION

Permitted Activities: Requests to book the New Denver gym can be made for the following types of activities:

- Activities specific to individual health and wellness with a focus on physical activity.
- Group fitness or sport activities.
- Other recreational activities involving physical movement.

Specific Terms related to booking this space:

- Food and beverages are not permitted. Water for individual consumption is permitted.
- Clean footwear is required. No outdoor shoes.
- Tables and chairs are not available for use by the renter.
- Storage of any equipment or items anywhere on site is strictly prohibited.
- Use of personal equipment (ie. Bringing your own tables and chairs will be considered with advanced notice at the time of booking).
- Bookings are only permitted in the non-public times as established by the Recreation Commission. Requests for exceptions will only be permitted through written request to the Recreation Commission. The Recreation Commissions can approve exceptions if desired.

Bookable Space & Times: The space within the facility that can be booked is the gymnasium space only. Use of the fitness centre space and equipment is not permitted.

- If the gymnasium is booked it is exclusively booked for that renter. The general public are not permitted in this space.
- Renters would need to understand the fitness centre side is still available to the general public.

Fitness Equipment: Use of the fitness equipment and associated space is prohibited by the renter. This space remains available to the public at all times and is not available for 3rd party usage.

Roles & Responsibilities

Renter Responsibilities: The renter is responsible for

- All terms of the RDCK Rental Agreement. A signed contract with payment and proof of required insurance must be in place before the rental is deemed to be confirmed.
- Conduct of those associated with the rental of the space.
- Controlling access to other parts of the facility that are not permitted under the rental agreement.
- Placing signage to advise the public a rental is in place (see RDCK responsibilities below)
- Ensuring the respect of the general public who may be using the fitness equipment side of the facility.
- Ensuring all access to the facility requirements are met.
- Site inspection, clean up (however this is defined – ie. Sweeping floors)
- Building security: ensuring doors are closed and locked.

- Reporting any facility concerns to the RDCK.
- For the conduct of all individuals associated with the purposes of the rental.
- Ensuring members of the public not affiliated with the rental do not access the gym space.
- Should be self-sufficient and recognize there are no staff immediately available from either the Village or the RDCK to support their usage.
- Access to the facility:
 - Access allowed by the renter at the start time of the bookings. If additional time is needed to setup, the facility should be booked accordingly.
 - Renter needs to book sufficient time to allow for appropriate clean up.
 - A key FOB to access the facility can be picked up at the New Denver Village Office 2 days in advance of the booking and must be returned to the Village Office the first regular day of business operation. For ongoing bookings, the FOB must be returned the first business day following the last day rented.
 - Renter's responsibility to ensure your FOB is in working order and that you know how to access the facility. For issues with access, please contact the Village Office.

Village of New Denver Responsibilities specific to 3rd Party Bookings:

- Issuing key FOB access to the renter as per the agreed upon timelines.
- Ensuring the key FOB is returned.
- Helping to trouble shoot any building access issues.
- Understanding the general principles of 3rd party usage of the New Denver gymnasium and where to direct inquiries should inquiries come to Village staff.
- Continuing to work with RDCK staff to support the success of this type of additional usage.
- Participate in the ongoing evaluation of how 3rd party usage is working.
- Should there be a concern related to when a 3rd party user has accessed the gymnasium, provide the key FOB entry report to the RDCK when requested.

RDCK Responsibilities specific to 3rd Party Bookings:

- Managing the booking requests for the space.
- Advancing any requests to the Recreation Commission for consideration should a request fall outside of the permitted bookable times.
- Collecting fees, ensuring contracts are signed and ensuring insurance is in place.
- Establish a communication process with the Village staff when 3rd party bookings are occurring so they can be prepared with access needs.
- Communicating/Reporting to Commission as required.
- Providing any necessary signage or communication to the public
- Participate in the ongoing evaluation of how 3rd party usage is working.

Commission Responsibilities specific to 3rd Party Bookings:

- Provide overall governance needed for how the gymnasium is used for 3rd bookings
- Review and help establish fees that are aligned with RDCK fee policies.
- Establish protected public times thus creating when 3rd party usage can be permitted.

Other Administrative Details:

- Only one booking per day will be permitted.

- Staff within the Castlegar & District Complex will manage the administrative aspects of the bookings.
- Regular (ie. Yearly or bi-yearly) reporting will be provided to the Recreation Commission by RDCK staff.



Parks

Service 203

Proposed Taxation Increase: 3.7%

Park Highlights

There are 5 parks in Service 203. The work mentioned below is only the major projects taking place in 2025. It does not detail general park maintenance.

CRESCENT VALLEY BEACH

- An addition of an accessible trail down to the main park area and beach



GALENA TRAIL

- Installation of 26m bridge over second trail slough



ROSEBERY PARKLANDS

- Landscaping of area surrounding washroom and continued invasive work.
- Fuel mitigation of parklands and parts of the Galena Trail were completed in coordination with the Rosebery Community Association in 2024.

BIGELOW BAY

- Washroom and Trail enhancement was also completed in 2024



SPECIAL THANKS

- To Rosebery Community Association for there contribution to the fuel treatment at Roseberry Parklands



1 Seasonal Parks Maintenance position made into a Full Time Parks Position to support all RDCK parks maintenance.



Parks & Recreation

Service 231

Proposed Taxation Increase: 1%

Park Highlights

CAMPBELL FIELD

- Danger tree work and removal of old washrooms

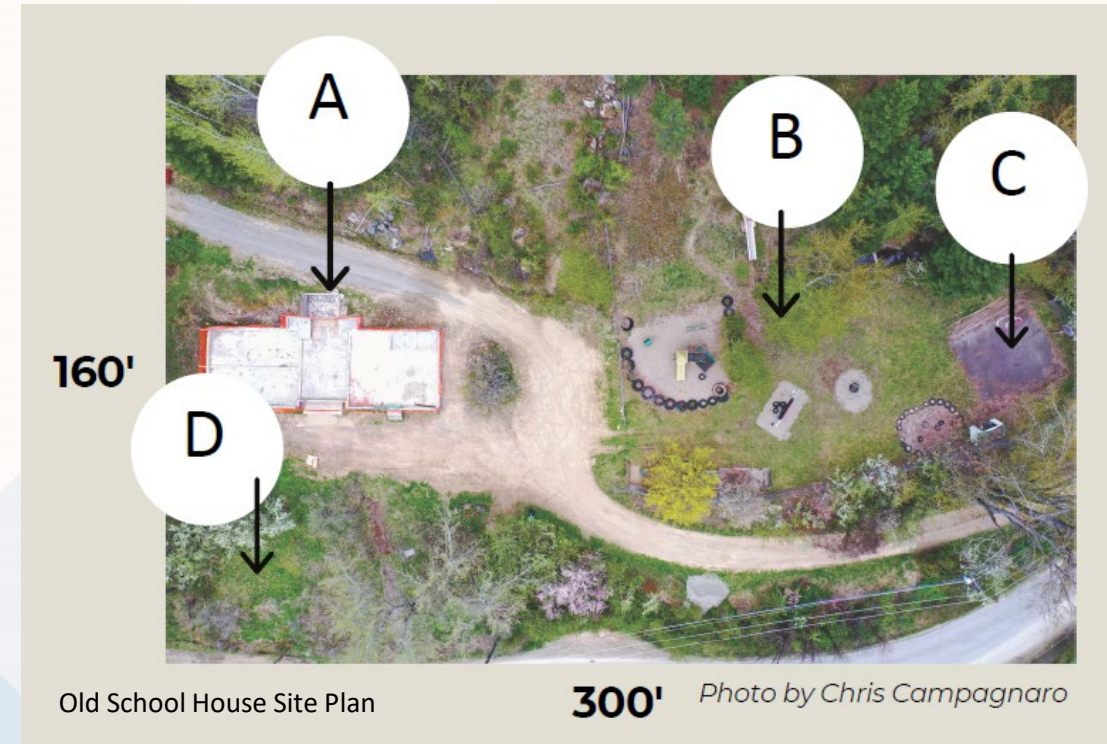
KRESTOVA

- Entry and park boundary signage, gates and bollards for access control

OLD SCHOOL HOUSE

- Supporting community planning and fundraising for new park at the old school house site
- Capital project to repair the foundation of the old school house to build a pavilion

1 Seasonal Parks Maintenance position made into a Full Time Parks Position to support all RDCK parks maintenance.



- A: Schoolhouse Foundation (pavilion will be built on this) - Phase 1
B: Future Playground and Field -Phase 2
C: Future Multi-use Sports Court -Phase 2
D: Landscaped Hillside (pollinator garden) - Phase 2



New Denver/ Silverton / Area H

Parks

Service 202, 229 and 231

RDCK Regional Parks, Trails and Water Access Strategy

- The strategy will identify the strategic priorities that define the future direction, philosophy, policies, and actions for the provision of both regional and community parks services.
- Working Group Meetings
- Completion in Fall 2025





New Denver/ Silverton / Area H

Recreation - 2025 Programming Highlights

Service 229 and 231



FIRST AID COURSES

- First Aid Certification and Re-Certification courses to be offered in New Denver in late Spring



SUMMER CAMPS

- Summer Camps were a success in 2024 and will be offered again in 2025



SWIM TO SURVIVE

- Events will be offered in the Slocan Valley this summer.
- Swim to Survive is a tool to help prevent drowning
- 2024 events were cancelled due to wildfires



INSTRUCTOR RECRUITMENT

- Instructor recruitment is a priority for 2025 to be able to offer additional programs and workshops in the community



YOUTH SAFETY PROGRAMS

- Youth safety courses such as Home Alone, My Safe Life will be offered

Additional Highlights

- Annual Holiday Tea Event
- Equipment Rentals
- New Denver Fitness Centre operations
- Community recreation grants – Service 229

Proposed Taxation Increase for Service 229: 8.9% or \$4,253

2025 Draft Financial Plan

S229 Recreation Commission No.6-New Denver, Silverton and Area H

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	47,834	47,834	52,087	68,585	70,056	71,570	73,128
41020	Grants in lieu of Taxes	176	0	0	0	0	0	0
42035	User Fees - Specified	0	5,500	5,665	5,835	6,010	6,190	6,376
44020	Investment Income & Interest	0	0	0	0	0	0	0
49100	Prior Year Surplus	26,814	26,800	15,000	0	0	0	0
Total Income		74,824	80,134	72,752	74,420	76,066	77,760	79,504

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	7,182	15,141	16,579	17,076	17,589	18,116	18,660
51020	Overtime	385	0	0	0	0	0	0
51030	Benefits	715	2,250	1,773	1,826	1,880	1,937	1,995
52010	Travel	0	200	206	212	219	225	232
53020	Admin, Office Supplies & Postage	0	200	206	212	219	225	232
53030	Communication	0	2,900	2,929	2,958	2,988	3,018	3,048
53040	Advertising	0	1,500	1,545	1,591	1,639	1,688	1,739
53050	Insurance	355	430	443	456	470	484	498
53060	Bank Charges	0	50	51	51	52	52	53
54030	Contracted Services	5,729	1,530	1,576	1,623	1,672	1,722	1,774
55010	Repairs & Maintenance	630	1,010	1,020	1,030	1,041	1,051	1,062
55020	Operating Supplies	1,985	2,727	2,754	2,782	2,810	2,838	2,866
55030	Equipment	11,851	15,000	15,000	15,000	15,000	15,000	15,000
55060	Rentals	2,766	1,600	1,648	1,697	1,748	1,801	1,855
57010	Grants	11,000	11,000	11,000	11,330	11,670	12,020	12,381
59100	Accumulated Operating Surplus	0	10,159	0	0	0	0	0
59500	Transfer to Other Service	0	1,500	1,545	1,591	1,639	1,688	1,739
59510	Transfer to Other Service - General Admin. Fee	995	995	1,025	1,056	1,087	1,120	1,153

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
59530	Transfer to Other Service - Community Services Fee	11,942	11,942	13,453	13,927	14,345	14,775	15,218
Total Expenses		55,536	80,134	72,752	74,420	76,066	77,760	79,504
Total Service		19,288	0	-0	0	-0	0	0