



REGIONAL DISTRICT OF CENTRAL KOOTENAY

SUNSHINE BAY REGIONAL PARK COMMISSION OPEN MEETING MINUTES

6:00 p.m.
March 13, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92932343474?pwd=UAcYydyEgi36nIlbbGgmCG1vZ3pvPf.1>

Join by Phone:

- +1 778 907 2071 Canada
- 833 958 1164 Canada Toll-free

Meeting Number (access code): 929 3234 3474

Meeting Password: 032151

COMMISSION/COMMITTEE MEMBERS

Commissioner Dosenbeger	Area E
Commissioner Beaulac	Area E
Commissioner Prosser	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E
Director Graham	Area E

MEMBERS ABSENT

Commissioner Dehnel	Area E
Commissioner Foot	Area E

STAFF

Cary Gaynor	Regional Parks Manager
Jeff Phillips	Regional Parks and Trails Operations Supervisor
Pearl Anderson	Meeting Coordinator

5 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Pearl Anderson, Meeting Coordinator, called the meeting to order at 6:07 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner Prosser nominated Commissioner Dosenberger.

Commissioner Dosenberger accepted the nomination.

Nominations were called for 2 more times. No further nominations were received.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Pearl Anderson, Meeting Coordinator, ratified the appointed Commissioner Dosenberger as Chair of the Sunshine Bay Regional Parks Commission for 2025.

Commissioner Dosenberger assumed the Chair.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 13, 2025 Sunshine Bay Regional Parks Commission meeting was adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The November 14, 2024 Sunshine Bay Regional Parks Commission meeting minutes, have been received.

6. DELEGATES

6.1 There were no delegates scheduled for this Commission meeting.

7. STAFF REPORTS

7.1 Sunshine Bay Regional Park Operations Update

Jeff Phillips, Regional Parks Operations Supervisor, provided the Commission with a verbal update, re: the Sunshine Bay Regional Park Operations.

Notable Discussion:

- The door on the equipment storage building will be replaced to make it more secure.
- The RDCK supports the market to be held at Sunshine Bay Regional Park again this year.
- Feedback received regarding the Park has been positive.
- Maintenance of the Park has been immaculate.

- Cary Gaynor advised that any potential work being completed by non RDCK employees in the Park should go through the RDCK.

7.2 Sunshine Bay Regional Parks Budget Update

Cary Gaynor, Regional Parks Manager, provided the Commission with a verbal overview of the Sunshine Bay Regional Parks Budget Service No. S202, which has been received.

Notable Discussion:

- Expenses include insurance, permits, licensing, maintenance, employee salaries, etc.
- In 2025 one of the two seasonal park employees has been made full-time. This employee works throughout all Regional District Parks and will continue to support Sunshine Bay Park.
- Income section of the budget will be included in the overall income report for Parks.
- Basketball court stop may need to be looked at for possible repairs.

8. PUBLIC TIME

The Chair called for questions from the public at 6:41 p.m. There were no questions from members of the public.

9. NEXT MEETING

The next Sunshine Bay Regional Parks Commission meeting is scheduled for June 12, 2025 at 6:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Sunshine Bay Regional Parks Commission meeting adjourned at 6:42 p.m.

Carried

Digitally approved,
L. Dosenberger, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Sunshine Bay Regional Parks Commission Meetings

1. N/A

From: [Dosenberger Excavating](#)
To: [Pearl Anderson](#)
Cc: [Cary Gaynor](#); [Dosenberger Excavating](#)
Subject: Fw: 2025-03-13 SUB Draft Minutes
Date: March 17, 2025 7:40:56 PM
Attachments: [2025-03-13-SUB_Minutes.pdf](#)

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Pearl,

I have reviewed the the minutes and approve.

Thank you.

Lorie Dosenberger
Chair, Sunshine Bay Regional Park Commission
Phone: 250-229-5214

----- Original Message -----

From: [Pearl Anderson](#)
To: [Dosenberger Excavating](#) ;
Sent: Friday, March 14, 2025 7:07 PM
Subject: RE: 2025-03-13 SUB Draft Minutes

Hi Commissioner Dosenberger,

Attached please find the draft 2025-03-13 SUB Commission minutes with the edits that were noted below by Cary.

Kindly review and advise of any edits or if the minutes are approved.

Thank you.

From: Cary Gaynor <CGaynor@rdck.bc.ca>
Sent: March 14, 2025 10:59 AM
To: Pearl Anderson <PearlAnderson@rdck.bc.ca>; Dosenberger Excavating <dosenexc@sbdemail.com>; Jeff Phillips <JPhillips@rdck.bc.ca>
Subject: RE: 2025-03-13 SUB Draft Minutes

Thank you Pearl

A couple of clarifications:

Market will go ahead this year. RDCK will support the Market to be held at Sunshine Bay Regional Park again this year. (We have had no formal request for the Market to go ahead so I don't want to

say it will, but we will support it)

Cary Gaynor advised that any potential work by **non RDCK employees** being completed in the Park should go through the RDCK.

In 2025 one of the **two** seasonal park employees has been made full-time, **this employee works throughout all Regional District Parks and will continue to support Sunshine Bay Park.** (if someone was reading they may think that SS Bay is getting a full time employee Just needed to clarify)

Basketball court stop may need to be looked at for possible **repairs.** (it won't need replacing just some repairs)

Let me know if you need anymore information Pearl.

Cheers

Cary Gaynor | Regional Parks and Trails Manager

Regional District of Central Kootenay

Phone: 250.352.1510 | **Fax:** 250.352.9300

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From: Pearl Anderson <PearlAnderson@rdck.bc.ca>

Sent: March 13, 2025 7:19 PM

To: Dosenberger Excavating <dosenexc@sbdemail.com>; Cary Gaynor <CGaynor@rdck.bc.ca>; Jeff Phillips <JPhillips@rdck.bc.ca>

Subject: 2025-03-13 SUB Draft Minutes

Good Evening Commission Dosenberger,

Attached please find the draft 2025-03-13 SUB minutes.

Kindly advise me of any edits you would like made or if the minutes are approved to go to the Board.

Thank you.

Pearl Anderson | Community Meeting Administrative Support

Regional District of Central Kootenay

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