



Regional District of Central Kootenay
CASTLEGAR AND DISTRICT RECREATION COMMISSION
Open Meeting Agenda

Date: Tuesday, May 6, 2025

Time: 4:00 pm

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

4:00p.m. PST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95743816940?pwd=LHoBT3OXNb055aFYazewDPN8ywsKPD.1>

Join by Phone:

1 833 958 1164

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 957 4381 6940

Meeting Password: 480871

In-Person Location: Castlegar & District Community Complex - Columbia Room

2. CALL TO ORDER

Chair Bogle called the meeting to order at [Time] p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional

lands we are meeting today.

4. **ADOPTION OF AGENDA**

RECOMMENDATION:

The agenda for the May 6, 2025 Castlegar and District Recreation Commission meeting be adopted as circulated.

5. **RECEIPT OF MINUTES**

5 - 12

The March 4, 2025 Castlegar and District Recreation Commission minutes, have been received.

6. **DELEGATE**

Wesley Greep, Cherryl MacLeod, Laurie Watson, Martin Whitehead from Robson Recreation Society will present a discussion on entering into a lease agreement with the RDCK to provide maintenance and liability insurance for our proposed multi use court. to the Commission.

7. **STAFF REPORTS**

7.1 Staff Training - Customer Experience

Trisha Davison, Regional Manager - Recreation & Client Services to provide the Commission with a verbal update re: Staff Training - Customer Experience.

7.2 Castlegar & District Community Complex Programming Update

13 - 16

The Commission Report dated May 6, 2025 from Tia Wayling, Regional Programming Manager, re: Castlegar & District Community Complex Programming Update, has been received.

7.3 Allocation Ice Process

Trisha Davison, Regional Manager - Recreation & Client Services to provide the Commission with a verbal update re: Allocation Ice Process.

7.4 Engagement and Staff Communication

Trisha Davison, Regional Manager - Recreation & Client Services to provide the Commission with a verbal update re: Engagement and Staff Communication.

8. **NEW BUSINESS**

8.1 Castlegar & District Community Complex - Arena Reflective Barrier

Craig Stanley, Regional Manager - Operations & Asset Management to provide Commission with a verbal update re: Castlegar & District Community Complex - Arena Reflective Barrier.

8.2 Castlegar & District Community Complex - RTU Replacement Project - Contract Award

17 - 20

The Commission Report dated May 6, 2025 from Carolyn Hogan, Project Manager, re: Castlegar & District Community Complex - RTU Replacement Project - Contract Award, has been received.

RECOMMENDATION:

That the Board award the Roof Top Unit (RTU) Replacement project to XYZ Company; and that the Board Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$xxx,xxx.xx + GST, AND FURTHER, that the costs for the project be paid from Service No. S222 Castlegar and District Community Facilities, Recreation, Parks and Leisure Service and Service No. S227 Castlegar and Area Indoor Aquatic Centre Service

9. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m./p.m.

10. CLOSED

10.1 Meeting Closed to the Public

RECOMMENDATION:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

10.2 Recess of Open Meeting

RECOMMENDATION:

The Open Meeting be recessed at [Time] in order to conduct the Closed meeting.

11. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for June 3, 2025 at 4:00p.m.

12. ADJOURNMENT

RECOMMENDATION:

The Castlegar and District Recreation Commission meeting be adjourned at [Time].



REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR & DISTRICT RECREATION COMMISSION OPEN MEETING MINUTES

4:00 p.m.

Tuesday, March 4, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92714810874?pwd=DvLw0albx3WUYi5fnlwbmJIqx99J.1&from=addon>

Join by Phone:

+1-778-907-2071 Canada

1- 833-955-1088 Canada Toll-free

Meeting Number (access code): 927 1481 0874

Meeting Password: 986005

In-Person Location: Columbia Room CDRC 2101 - 6th Ave, Castlegar, BC

COMMISSION/COMMITTEE MEMBERS

Commissioner B. Bogle	City of Castlegar	Chair
Commissioner M. McFadden	City of Castlegar	
Commissioner A. Davidoff	Director Area I	
Commissioner H. Hanegraaf	Director Area J	

MEMBERS ABSENT

Commissioner S. Heaton-Sherstobitoff City of Castlegar

STAFF

Stuart Horn	Chief Administrative Officer
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Cary Gaynor	Regional Parks Manager
Sarah Fuhr	Communications & Community Engagement Lead
Pearl Anderson	Meeting Coordinator

4 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Bogle called the meeting to order at 4:02 p.m.

Commissioner Bogle asked for nominations for Chair for this meeting as he had joined the meeting by video and the sound was in and out.

NOMINATIONS FOR CHAIR

Commissioner McFaddin nominated Commissioner Hanegraaf as Chair.

Commissioner Hanegraaf accepted the nomination.

Commissioner Hanegraaf assumed the Chair.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 4, 2025 Castlegar & District Recreation Commission meeting was adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The February 4, 2025 Castlegar & District Recreation Commission minutes have been received.

5. DELEGATES

5.1 Kootenay Rockies Disc Golf Society

Patrick Audet and Mike Misuraca, from the Kootenay Rockies Disc Golf Society, presented the Commission with a power point presentation, re: a proposed disc golf course for Castlegar.

Notable Discussion:

- Two different locations, Kinnaird and Pass Creek Park, were discussed.
- Fund raising and grant applications have been started.
- Requesting funding from the RDCK to support the project.
- Initial goal is to complete a project by August 1, 2025. Funding needs to be confirmed for this to occur.

Patrick Audet and Mike Misuraca left the meeting at 4:40 p.m.

5.2 Trail-Rossland 2026 BC Winter Games Society

James Brotherhood, Jessica Hewitt and Andrew Pitre, from the Trail-Rossland 2026 BC Winter Games Society presented the Commission with a request to use the Castlegar Arena as an ice surface for the speed skating competition during the 2026 BC Winter Games.

Notable Discussion:

- Requesting permission to allow the BC Winter Games Society the use of the Castlegar Arena as an ice surface for speed skating from February 26 to February 28, 2026.
- Confirmation ice will be provided if required to support event planning efforts.
- In-kind rental and grants in aide were discussed to support facility costs.
- Benefits to the community including economic impact, major event in the community and potential resurgence of speed skating in the region.
- Staff advised that ice users in the community have been notified regarding the potential use of the arena from February 26 to February 28, 2026 to support the BC Winter Games.

James Brotherhood, Jessica Hewitt and Andrew Pitre left the meeting at 5:09 p.m.

6. CORRESPONDENCE

6.1 Letter from Kootenay Rockies Disc Golf Society

The letter dated, February 20, 2025, from the Patrick Audet of the Kootenay Rockies Disc Golf Society, re: Request for funding for disc golf course in Kinnaird Park, has been received.

6.2 Letter from Trail-Rossland 2026 BC Winter Games Society

The letter dated, February 20, 2025, from the Trail-Rossland 2026 BC Winter Games Society, re: request for use of the Castlegar Arena ice surface as a speed skating venue during the upcoming 2026 BC Winter Games, has been received.

MOVED and seconded,
AND Resolved:

That staff be directed to grant the 2026 BC Winter Games Society the use of the Castlegar Arena as an ice surface venue for the speed skating competitions during the February 2026 BC Winter Games at full cost to the 2026 BC Winter Games Society.

Carried

6.3 Project Proposal, Power Up Electrical Ltd.

The project proposal dated January 14, 2025 from Derm English written by Power Up Electrical Ltd., re: Pass Creek Park Electrical Upgrades and Repairs, has been received.

7. STAFF REPORTS

7.1 Castlegar & District Engagement Project Update

The Commission Report dated March 4, 2025 from Trisha Davison, Regional Manager - Recreation & Client Services, re: Castlegar & District Engagement Project Update, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the RDCK Board approve the release of the Castlegar & District “Reimaging Recreation” public engagement report to the public.

Amendment

Amendment Moved and Seconded,
AND Resolved:

That the main motion be amended to read:

That the Castlegar & District Recreation Commission approve the release of the Castlegar & District “Reimagining Recreation” public engagement report to the public.

Carried

7.2 Reimagining Recreation Service Evaluation.

The Commission Report dated March 4, 2025 from Joe Chirico, General Manager of Community Services, re: Reimagining Recreation Service Evaluation, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board that:

That the Board authorize staff to prepare a draft service establishment bylaw and a draft loan authorization bylaw for the City of Castlegar and Area J to fund borrowing and asset management of a recreation facility addition to the Castlegar & District Community Complex.

Carried

7.3 Programming Financial Statistics

At the February 4, 2025 Castlegar & District Recreation Commission meeting, the Commission - requested that Tia Wayling – Regional Programming Manager, provide comparisons for programming financial statistics between 2019 (pre-Covid-19) and 2024 at the next Commission meeting.

This report will be provided at the April 1, 2025 Commission meeting.

ORDER OF AGENDA CHANGED: Item No. 9 – Public Time was considered at this time to allow any members of the public wishing to address the Commission the opportunity to do so prior to the meeting going In-Camera.

9. PUBLIC TIME

The Chair called for questions from the public at 5:50 p.m. A representative from the Castlegar Minor Hockey Board advised that the Minor Hockey League had no objections to the Castlegar & District Complex arena being used for the 2026 BC Winter Games.

ORDER OF AGENDA RESUMED Item No. 8 – In Camera was considered at this time.

8. IN CAMERA

8.1 MEETING CLOSED TO THE PUBLIC

MOVED and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(d) the security of the property of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

8.2 RECESS OF OPEN MEETING

MOVED and seconded,
AND Resolved:

The Open Meeting recessed at 5:53 p.m. in order to conduct the Closed In Camera meeting.

Carried

10. NEXT MEETING

The next Castlegar & District Recreation Commission meeting is scheduled for April 1, 2025 at 4:00 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Castlegar & District Recreation Commission meeting was adjourned at 6:28 p.m.

Digitally Approved

Carried

H. Hanegraaf, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board authorize staff to prepare a draft service establishment bylaw and a draft loan authorization bylaw for the City of Castlegar and Area J to fund borrowing and asset management of a recreation facility addition to the Castlegar & District Community Complex.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings

1. That staff be directed to grant the 2026 BC Winter Games Society the use of the Castlegar Arena as an ice surface venue for the speed skating competitions during the February 2026 BC Winter Games at full cost to the 2026 BC Winter Games Society.
2. That the Castlegar & District Recreation Commission approve the release of the Castlegar & District “Reimaging Recreation” public engagement report to the public.



Commission Report – For Information

May 6, 2025

Castlegar & District Programming Update

Author: Tia Wayling, Regional Programming Manager
File Reference: 0520-50-CDR Castlegar and District Rec Commission
Electoral Area/Municipality: City of Castlegar, Area I and Area J
Services Impacted: S222 and S227

1.0 PURPOSE OF REPORT

The purpose is to provide an overview of Winter 2025 Programming with statistics for Castlegar & District (S222 & S227).

2.0 BACKGROUND AND UPDATE

Program activity is reported across aquatics, fitness, arena, camps, and general recreation, and is aligned with the five 2025 RDCK Programming Goals: Accessibility to Services, Customer Service, Standardization, Community Connections, and Fiscal Responsibility. This winter season saw increased community participation in several program areas including high demand in swim lessons. The information presented reflects both achievements and areas for improvement, with insight to support future planning and continuous improvement in service delivery.

1. Accessibility to Services

Aquatics

- Pool operated at 75.5 hours/week (93% of pre-COVID hours)
- Swim lessons reached 90% capacity with 223 participants; waitlist demand rose to 53
- 64 new participants entered swim programming
- Adapted lessons are scheduled to launch in Spring 2025

General Recreation & Camps:

- 3 camps offered: 1 Pro-D Day and 2 Spring Break weeks (all ran)
 - Reduced capacity was necessary due to staffing constraints
- Youth programs (e.g., Ice Pups, Archery) were particularly well received

2. Customer Service

Arena

- Max capacities implemented for public skate and stick & puck to improve safety and management

3. Standardization

- Improvements to arena tracking practices are ongoing to support more accurate reporting

4. Community Connections

- Interest continues to grow for specialized camps and themed programs
- Staff collaboration across rec, fitness, and aquatics enabled coverage and strengthened cross-program communication

5. Fiscal Responsibility

- Aquatics revenue exceeded target (34% of annual revenue collected in Q1; 21% of hours programmed)
- Leadership training saw moderate uptake; 4 recertification courses ran at 80% capacity
- Future consideration needed for program adjustments post-Pioneer closure to maintain balanced cost and access

Programming Financials

Revenue amounts for Winter 2025 are on par for the first quarter with a small overage in Aquatics revenue. In comparison to Winter 2024:

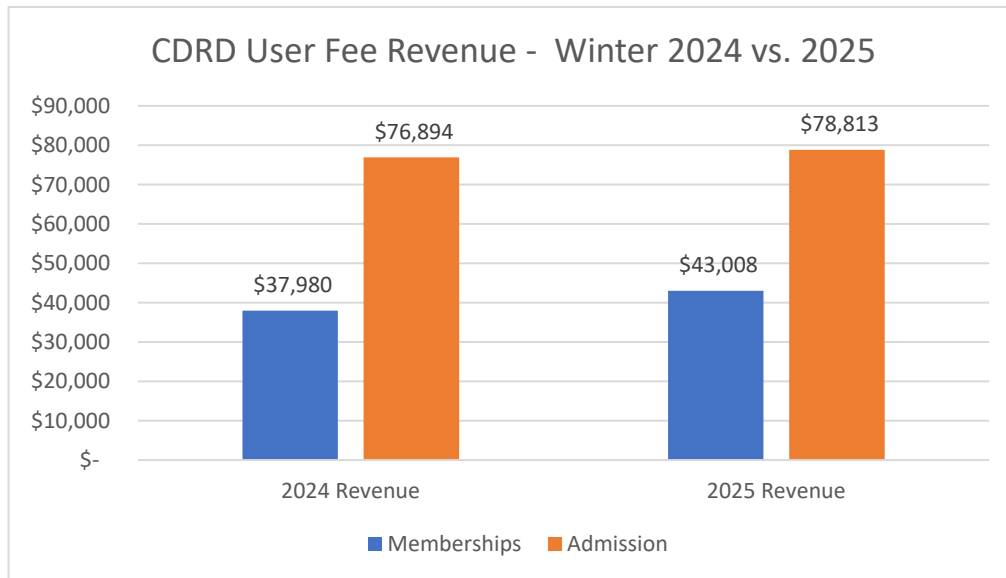
- Program participation increased, though offset slightly by reduced registration and cancellations in some recreation and leadership programs

CDRD Winter 2025			CDRD Winter 2024		
Programming Financials	YTD	Budget	Programming Financials	YTD	Budget
Recreation - Revenue (S222)	(\$7,263)	(\$67,120)	Recreation - Revenue (S222)	(\$12,699)	(\$74,300)
Recreation - Expenses (S222)	\$3,736	\$107,817	Recreation - Expenses (S222)	\$3,572	\$112,914
Arena - Revenue (S222)	(\$3,232)	(\$6,900)	Arena - Revenue (S222)	(\$1,602)	(\$2,700)
Arena - Expenses (S222)	\$6,140	\$20,301	Arena - Expenses (S222)	\$3,283	\$10,000
Fitness - Revenue (S227)	(\$25,306)	(\$57,900)	Fitness - Revenue (S227)	(\$19,094)	(\$50,120)
Fitness - Expenses (S227)	\$18,037	\$86,054	Fitness - Expenses (S227)	\$11,667	\$89,409
Aquatics - Revenue (S227)	(\$18,850)	(\$61,900)	Aquatics - Revenue (S227)	(\$9,938)	(\$61,281)
Aquatics Expenses (S227)	\$10,254	\$71,030	Aquatics Expenses (S227)	\$14,482	\$68,667

User Fees

The chart below reflects the admission and membership revenue for S222 and S227 combined. Memberships contributed to the user fee increase in Winter 2025.

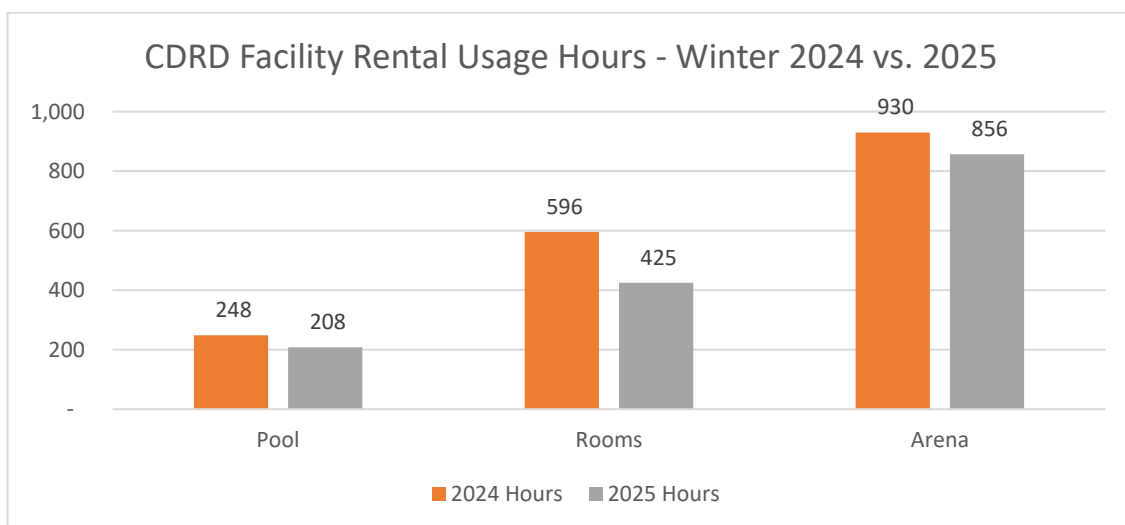
- Memberships sold in 2024 were 742 and 780 in 2025
- Single admissions to the facility were 10,878 in 2024 and 10,149 in 2025



Facility Rentals

Facility rental hours are down slightly in Winter 2025 from 2024, specifically in room rentals. Contributors to the decrease are:

- Opening of the new Conference Centre
- The discontinuation of kitchen rentals as part of the lease agreement with the food service provider



3.0 NEXT STEPS AND TIMELINE

Over the next quarter, staff will continue with the following work:

Accessibility to Services

- Launch adapted swim lessons in Spring 2025
- Evaluate feasibility of increasing camp capacity if staffing permits
- Continue offering youth-targeted general recreation aligned with CDRD amenities

Customer Service

- Reassess program scheduling based on participant feedback and registration trends

Standardization

- Implement improved data tracking for arena programs

Community Connections

- Continue research and enhance visibility of general recreation programs through targeted promotions (e.g. schools, specific groups, etc)

Fiscal Responsibility

- Monitor budgets for fitness, aquatics, arena, and general rec programs
- Identify opportunities for cross-department efficiencies

Respectfully submitted,



Tia Wayling – Regional Programming Manager

CONCURRENCE

General Manager, Community Services – Joe Chirico 

Regional Manager, Recreation & Client Services – Trisha Davison 



Commission Report

May 6, 2025

Castlegar & District Community Complex – RTU Replacement Project – Contract Award

Author: Carolyn Hogan, Project Manager
File Reference: 01-0600-20-2024-PRJ24039
Electoral Area/Municipality: Area I, Area J, City of Castlegar
Services Impacted S222 and S227 Castlegar and Areas I and J

1.0 STAFF RECOMMENDATION

That the Board award the Roof Top Unit (RTU) Replacement project to Venture Mechanical Systems Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$112,113.79 + GST, AND FURTHER, that the costs for the project be paid from Community Services – S222 - Castlegar and District Community Facilities, Recreation, Parks and Leisure Service and S227- Castlegar and Area Indoor Aquatic Centre Service

2.0 BACKGROUND/HISTORY

The existing RTU's are nearing the end of their serviceable life of approximately 20 + years and it has been noted that the unit associated with the pool change room does not provide sufficient cooling during the summer months and struggles with the high humidity.

The RDCK hired Rocky Point Engineering to complete a review and heat calculations for the pool change rooms and the Kootenay Room and Hallway area outside the meeting room. The engineering review indicated that the RTU associated with the pool change room does not actually have a cooling mechanism which is why it has been unable to cool the change rooms during the summer months. It was also noted that the unit associated with the Kootenay room and hallway is not connected via digital controls and is the only unit at the complex that must be adjusted manually, which may result in non-optimal operation during temperature fluctuations.

The RDCK issued an Invitation to Tender (ITT) to BC Bid for the replacement of two Roof Top Units at the Castlegar & District Community Complex (CDRD) that currently service the pool change room (S227) and the Kootenay Room and Hallway area (S222). The ITT was issued on February 25, 2025 and closed on April 30, 2025.

The tendered scope of work was based on specifications and drawings provided by Rocky Point Engineering as part of their Mechanical engineering design services and includes replacement of the units with new dual fuel units, upgrades to the direct digital controls (DDC) and updated curb adapter to tie-in with the roofing for the Kootenay room unit. Additional structural design work was also required for the pool change room RTU as the newer units are more compact and the existing roof curb would not accommodate the new unit or the planned roofing work. CWMM was hired by the RDCK to complete a structural load review for the unit and they provided a new structural detail to be built as part of the RTU replacement project.

Upgrading of the existing gas fueled units with new specified dual fuel units has been pre-approved by FortisBC as units that meet the requirements for commercial rebates of up to 30% of the total project costs up to a maximum incentive of \$100,000.00. The rebate will help off-set the costs of design/engineering (mechanical & structural), materials, labour, controls upgrades as well as the gas and electrical work for this project. The estimated FortisBC rebate for this project is approximately \$35,700.00.

The following bids were received on the April 30, 2025 closing date as shown below:

Bidder	Amount
Venture Mechanical	\$112,113.79 + GST
Quality Air	\$141,215.00 + GST
Kootenay Mechanical	\$141,820.00 + GST
Trainor Mechanical	\$182,600.00 + GST

The project is estimated to commence summer 2025 with substantial completion to be completed by mid-September 2025 to align with planned roofing work.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The RDCK hired the consultant Rocky Point Engineering to compete a review and heat load calculations of the existing RTU's that are reaching the end of their service life. The pool change room unit has been struggling with the high humidity and is unable to cool the change rooms during the warmer months. The unit for the Kootenay room and hallway nearing the end of its service life and is not connected to the building control systems.

3.1 Alignment to Board Strategic Plan

Managing our assets and working to reduce GHG emissions at RDCK owned facilities.

3.2 Legislative Considerations

The Consultant completed the required heat load calculations for proper sizing of the RTU's. Building Permits will be submitted to the City of Castlegar for approval and inspection purposes.

3.3 What Are the Risks

The existing units are reaching the end of the serviceable life and if not replaced in a timely manner may result in emergency repairs or loss of heating and cooling.

4.0 PROPOSED SOLUTION

The RDCK hired the consultant Rocky Point Engineering and CWMM Engineering to provide the required design, specifications and drawings to facilitate the most economical option for tendering and replacement of the RTU's.

4.1 Financial Considerations of the Proposed Solution

The project budget was approved for the 2025 Financial Plan at \$75,000.00 from S222 and \$75,000.00 under S227. The bid received is within budget. Please note that the FortisBC rebate amount has not been applied to the following budgets.

S222 - Castlegar and District Community Facilities

Construction	\$ 54,358.81
Consulting/Engineering Fees	\$ 2,125.00
PM Fee	<u>\$ 5,000.00</u>
TOTAL	\$ 61,483.81

S227- Castlegar and Area Indoor Aquatic Centre Service

Construction	\$ 57,754.98
Consulting/Engineering Fees	\$ 4,650.00
PM Fee	<u>\$ 5,000.00</u>
TOTAL	\$ 67,404.98

4.2 Risks with the Proposed Solution

All known construction and implementation risks have been factored into the tender documents, drawings and specifications and will be managed by the Contractor and Consultant.

4.3 Resource Allocation and Workplan Impact

This project is in the work plan for project management staff.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Replacing the units with more energy efficient units that meet the cooling and heating demands for the users of the facility.

4.5 Leveraging Technology

The specification of the units for dual fuel is in line with reducing GHG emissions at RDCK owned facilities and integration of DDC to optimize unit efficiency.

4.5 Measuring Success

Success will be measured by the Contractor completing the project on time and within the identified budget.

5.0 ALTERNATIVE SOLUTION(S)

To not complete replacement of the RTU's until a later date.

5.1 Financial Considerations of the Alternative Solution(s)

Delayed replacement and upgrades may result in increased costs for equipment/labour. Additional costs may be incurred if repairs are required prior to RTU replacement. The project may no longer be eligible for FortisBC rebates to help off-set the costs.

5.2 Risks with the Alternative Solution(s)

Loss of heating/cooling to the pool change rooms and Kootenay room/hallway if the units breakdown.

5.3 Resource Allocation and Workplan Impact

Additional Project Management time is required for re-design and re-tendering, staff and contractor time to implement repairs if units fail.

5.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Additional reserves for future capital projects.

5.5 Measuring Success

Not applicable.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Not applicable.

7.0 OPTIONS SUMMARY

Option 1:

That the Board award the Roof Top Unit (RTU) Replacement project to Venture Mechanical Systems Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$112,113.79 + GST, AND FURTHER, that the costs for the project be paid from Community Services – S222 - Castlegar and District Community Facilities, Recreation, Parks and Leisure Service and S227- Castlegar and Area Indoor Aquatic Centre Service

Option 2:

That the Board not award the contract.

8.0 RECOMMENDATION

That the Board award the Roof Top Unit (RTU) Replacement project to Venture Mechanical Systems Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$112,113.79 + GST, AND FURTHER, that the costs for the project be paid from Community Services – S222 - Castlegar and District Community Facilities, Recreation, Parks and Leisure Service and S227- Castlegar and Area Indoor Aquatic Centre Service



Respectfully submitted,
Carolyn Hogan, Project Manager

CONCURRENCE

Regional Manager Operations & Asset Management, Community Services – Craig Stanley 
General Manager of Community Services, Community Services – Joe Chirico 