



REGULAR OPEN MEETING MINUTES

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2025 was held on Wednesday, March 26 at 6:00 p.m. through a hybrid meeting model.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

Chair E. Baker	RDKB City of Grand Forks	In-Person
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(RDCK)

Director G. Jackman	Area A	
Director A. Watson	Area D	
Alternate Director J. Smienk	Area E	In-Person
Director T. Newell	Area F	
Director H. Cunningham	Area G	In-Person
Director W. Popoff	Area H	In-Person
Director A. Davidoff	Area I	
Director T. Weatherhead	Area K	
Director B. Bogle	City of Castlegar	In-Person
Director S. Hewat	Village of Kaslo	
Director A. McLaren-Caux	Village of Nakusp	
Director K. Page	City of Nelson	In-Person
Director L. Main	Village of Silverton	
Director E. Buller	Village of Slocan	

(RDKB)

Director A. Grieve	Area A	
Director L. Worley	Area B	In-Person
Director G. McGregor	Area C	
Director L. Wiese	Area D	In-Person
Director S. Gibbs	Area E	
Director B. Wenman	Village of Fruitvale	In-Person
Director C. Rhodes	City of Greenwood	
Director J. Willsey	Village of Midway	

Director J. Weaver
 Director T. Martin
 Director F. Marino

City of Rossland
 City of Trail
 Village of Warfield

ELECTED DIRECTORS ABSENT:

Director C. Graham
 Director H. Hanegraaf
 Director L. Casley
 Director D. Lockwood
 Director D. Berriault
 Director J. Weaver

RDCK Area E
 RDCK Area I
 Village of New Denver
 Village of Salmo
 Village of Montrose
 City of Rossland

STAFF PRESENT

S. Horn
 C. Hopkyns

Secretary/Treasurer
 Recording Secretary

INTERIOR HEALTH

T. Mastel
 A. Jolly

Corporate Director, Business Operations
 Communications & Engagement Consultant

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend the WKBRHD meetings in-person or remote (hybrid model).

Meeting Time:

6:00 p.m. PST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92552748566?pwd=Wxv0pyVwN6b1QknuGNqRcLbzd26dz.1>

Join by Phone:

833 958 1164 Canada Toll-free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 925 5274 8566

Meeting Password: 174991

In-Person Location: The Confluence - 1995 6th Ave. Castlegar BC

2. CALL TO ORDER

Chair Baker called the meeting to order at 6:00 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

15/25 The agenda for the March 26, 2025 West Kootenay Boundary Regional Hospital Board meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

Moved and seconded,
And resolved:

16/25 The January 22, 2025 West Kootenay Boundary Regional Hospital Board meeting minutes be adopted.

Carried

6. DELEGATIONS

6.1 Interior Health Authority

Todd Mastel, Interim Corporate Director, Financial Services

6.1.1 INTERIOR HEALTH UPDATE

The presentation dated March 26, 2025 from Todd Mastel, Corporate Director Business Operations, re: Interior Health Update, has been received.

Todd Mastel provided an overview to the Board regarding the Under \$100K Global Grants 2025/26 Initial Allocation Plan and he provided projects update by community.

Moved and seconded,
And resolved:

17/25 That the Chair write a letter on behalf of the Board to the Ministry of Health and the Interior Health Authority advocating for a firm completion date for the Kootenay Lake Hospital (Nelson) Relocation of Oncology Department project, Kootenay Lake Hospital (Nelson) the Medical Device Reprocessing – Renovation Planning project and Kootenay Boundary Regional Hospital (Trail) Exterior Mechanical Room Access project.

Carried

7. BUSINESS ARISING OUT OF MINUTES**7.1 INTERIOR HEALTH CAPITAL FUNDING REQUEST FOR THE 2025/2026 FISCAL YEAR**

The Report dated January 22, 2025 from Interior Health, re: Capital Funding Request for the 2025/26 Fiscal Year, has been received for information.

7.2 BYLAWS**7.2.1 BYLAW NO. 422: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW**

Fluid Cooler for Heat Pump 2 at Kootenay Lake Hospital, Nelson

Moved and seconded,
And resolved:

18/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 422, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

19/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 422, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.2 BYLAW NO. 423: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Mental Health Community Outreach Location at Nelson Community, Nelson

Moved and seconded,
And resolved:

20/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 423, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

21/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 423, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.3 BYLAW NO. 424: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Humidification for Operating Room Air Handling Unit at Kootenay Lake Hospital, Nelson

Moved and seconded,
And resolved:

22/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 424, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

23/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 424, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.4 BYLAW NO. 425: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Relocate & Replace Supply Fans 12 & 13 at Kootenay Boundary Regional Hospital, Trail

Moved and seconded,
And resolved:

24/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 425, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

25/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 425, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.5 BYLAW NO. 426: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Multizone Air Handling Unit Replacement at Boundary District Hospital, Grand Forks

Moved and seconded,
And resolved:

26/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.426, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

27/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.426, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.6 BYLAW NO. 427: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Heating Water Distribution Upgrade at Castlegar & District Health Centre, Castlegar

Moved and seconded,
And resolved:

28/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.427, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

29/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.427, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.7 BYLAW NO. 428: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Washroom Renovation, Accessible at Boundary Hospital, Grand Forks

Moved and seconded,
And resolved:

30/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.428, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

31/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.428, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.8 BYLAW NO. 429: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Staircase to Rooftop at Arrow Lakes Hospital, Nakusp

Moved and seconded,
And resolved:

32/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.429, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

33/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.429, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.9 BYLAW NO. 430: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Medical Device Reprocessing (MDR) Renovation at Kootenay Lake Hospital, Nelson

Moved and seconded,
And resolved:

34/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.430, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

35/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.430, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.10 BYLAW NO. 431: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Electrical System Upgrade at Nelson Jubilee Manor, Nelson

Moved and seconded,
And resolved:

36/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.431, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,

And resolved:

37/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.431, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.11 BYLAW NO. 432: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Direct Digital Control (DDC) System Modernization at Kootenay Boundary Regional Hospital, Trail

Moved and seconded,
And resolved:

38/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.432, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

39/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.432, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.12 BYLAW NO. 433: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Dining Room Solarium Replacement at Kootenay Boundary Regional Hospital, Trail

Moved and seconded,
And resolved:

40/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.433, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

41/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.433, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.13 BYLAW NO. 434: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Interior Health - Wide Digital Health

Moved and seconded,
And resolved:

42/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.434, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

43/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.434, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.14 BYLAW NO. 435: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

CT Scanner for Kootenay Boundary Regional Hospital, Trail

Moved and seconded,
And resolved:

44/25

That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.435, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

45/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.435, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.15 BYLAW NO. 436: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

CT Scanner for Kootenay Lake Hospital, Nelson

Moved and seconded,
And resolved:

46/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.436, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

47/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.436, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

7.2.16 BYLAW NO. 437: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE

Equipment under \$100,000 (Global Grant)

Moved and seconded,
And resolved:

48/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.437, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

- 49/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.437, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
- Carried**
- 7.2.17 BYLAW NO.438: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW**
Annual Budget for the year 2025
- The report dated March 26, 2025 from Stuart Horn, WKBRHD Secretary/Treasurer, re: Draft 2025 Budget Scenarios, has been received.
- Stuart Horn, WKBRHD Secretary/Treasurer, provided an overview to the Board regarding the Draft 2025 Budget, reviewing the three scenarios outlined in the budget report.
- The Board had a discussion regarding the different budget scenarios.
- Moved and seconded,
And resolved:
- 50/25 That the Board approve WKBRHD budget scenario C with a taxation amount of \$5,169,549 and a contribution to reserve of \$2,867,162.
- Carried**
- Moved and seconded,
And resolved:
- 51/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.438, 2025 is hereby read the FIRST, SECOND and THIRD time.
- Carried**
- Moved and seconded,
And resolved:
- 52/25 That the West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No.438, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
- Carried**

**7.2.18 BYLAW 439: WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE & BORROWING**

Capital Expenditure & Borrowing Bylaw

Stuart Horn, WKBRHD Secretary/Treasurer, provided an overview regarding this Capital Expenditure & Borrowing Bylaw. He noted the Board could elect to refer the bylaw to 2026 budget season.

Moved and seconded,
And resolved:

53/25

That the following motion BE REFERRED to the March 2026 West Kootenay-Boundary Regional Hospital District Board meeting:

West Kootenay-Boundary Regional Hospital District Capital Expenditure & Borrowing Bylaw No. 439, 2025 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And resolved:

54/25

That the following motion BE REFERRED to the March 2026 West Kootenay-Boundary Regional Hospital District Board meeting:

West Kootenay-Boundary Regional Hospital District Capital Expenditure & Borrowing Bylaw No. 439, 2025 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

8. NEW BUSINESS

8.1 CHAIR'S REPORT

The Report dated March 26, 2025 from Everett Baker, re: Chair's Report, has been received.

Chair Baker provided an overview to the Board regarding the Chair's Report.

8.2 WKBRHD ACCOUNTS PAYABLE SUMMARY

The WKBRHD Accounts Payable Summary from the RDCK Finance Department for January - February 2025, has been received.

Staff answered the Board's questions.

8.3 2025 UBCM MEETING PRIORITY TOPICS

The Report dated October 7, 2024 from Mike Morrison, Deputy-Secretary, re: 2024 UBCM Provincial Meeting Summary Notes, has been received for information.

Note - The UBCM Convention Provincial Cabinet Minister meeting request deadline will be before the next meeting.

The Board discussed the following priority topics:

- Advocating for seniors living in rural areas;
- Advocating to the Ministry of Health and the Interior Health Authority for a firm completion date for the Relocation Oncology Department project, the Medical Device Reprocessing – Renovation Planning project and Kootenay Boundary Regional Hospital (Trail) Exterior Mechanical Room Access project.
- Advocating for rural health care improvement, such as regionalized certification process for nurses, nursing internship in rural hospital and rural nursing program.
- Discussed the possible effects of the tariffs.

9. QUESTION PERIOD FOR PUBLIC AND MEDIA

The Chair will call for questions from the public and members of the media at 7:10 p.m.

No public or media had questions.

10. NEXT MEETING

The next West Kootenay-Boundary Regional Hospital District Board meeting is scheduled for June 26, 2025 at 6:00 p.m.

11. ADJOURNMENT

Moved and seconded,
And resolved:

55/25 The meeting be adjourned at 7:11 p.m.

Carried

Digitally approved

Everett Baker, WKBRHD Board Chair

Digitally approved

Christine Hopkyns, Recording Secretary