



Regional District of Central Kootenay
CRESTON VALLEY SERVICES COMMITTEE
Open Meeting Addenda

Date: Thursday, May 1, 2025
Time: 9:00 am
Location: Creston and District Community Complex - Erickson Room
312 19 Avenue North, Creston, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 PDT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOvOWnMTDNowScaJt12nFYz8zN.1>

Join by Phone:

+1 778 907 2071 Canada

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 926 3267 0829

Meeting Password: 430277

In-Person Location: 312 19 Avenue North, Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at [Time] a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the May 1, 2025 Creston Valley Services Committee meeting be adopted as circulated.

5. RECEIPT OF MINUTES

5 - 10

The April 3, 2025 Creston Valley Services Committee minutes, have been received.

6. DELEGATE

6.1 DELEGATION: FIELDS FORWARD SOCIETY

11

Tanya Wall, Executive Director of the collaborative Fields Forward Society and Creston Valley Food Action Coalition is bringing a request for funding to place a seacan for storage at Kootenay Farms Food Hub as part of a collaboration opportunity.

7. STAFF REPORTS

7.1 FOR INFORMATION: CRESTON VALLEY FIRE QUARTER 1 REPORT

12 - 13

The Committee Report from Jared Riel, Fire Chief - Creston Fire Rescue, re: Creston Valley Fire 1st Quarter 2025 Operational Report has been received.

7.2 FOR INFORMATION: CRESTON & DISTRICT COMMUNITY COMPLEX

14 - 17

The Committee Report dated May 1, 2025 from Tia Wayling, Regional Programming Manager, re: Quarterly Programming Update, has been received.

NOTE: The Committee Report has been updated in Section "User Fees"

7.3 FOR INFORMATION: SUB REGIONAL BOARD QUARTERLY REPORT

18 - 23

The Sub Regional Board Quarterly Report from CAO Horn, has been received

8. NEW BUSINESS

8.1 DISCUSSION ITEM: KEEPING THE LIGHTS ON CAMPAIGN

Director Tierney requested a discussion re: supporting the Keeping the Lights on Campaign organized by the Creston Community Auditorium Society by using Community Development Grant funds.

9. OLD BUSINESS

9.1 DISCUSSION ITEM: SUB-REGIONAL OFFICAL COMMUNITY PLAN

Director Vandenberghe requested a sub-regional conversation re: updating the Official Community Plan.

9.2 ACTION ITEM LIST

#1-Continue conversation surrounding financial grants for recipients.

#4-Countinue conversation re: Kootenay River Secondary School auditorium contribution agreement

24

10. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m.

11. CLOSED

11.1 Meeting Closed to the Public

RECOMMENDATION:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

11.2 Recess of Open Meeting

RECOMMENDATION:

The Open meeting be recessed at [Time] in order to conduct the Closed meeting.

12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for June 5, 2025.

13. ADJOURNMENT

RECOMMENDATION:

The Creston Valley Services Committee meeting be adjourned at [Time].



Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Minutes

Thursday, April 3, 2025

9:00 am PDT

Creston and District Complex – Erickson Room

312-19 Avenue North, Creston, BC

COMMISSION MEMBERS PRESENT

Director A. DeBoon	Town of Creston
Director G. Jackman	Electoral Area A
Director R. Tierney	Electoral Area B
Director K. Vandenberghe	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer
J. Chirico	General Manager of Community Services
T. Davison	Regional Manager – Recreation and Client Services
C. Stanley	Manager of Recreation – Creston and District Community Complex
S. Sudan	General Manager of Development and Community Sustainability
D. Seguin	Manager of Community Sustainability
R. Baril	Meeting Coordinator

TOWN OF CRESTON STAFF PRESENT:

M. Moore	Creston Chief Administrative Officer
D. Dumas	Creston Town Counselor

GUESTS:

Director A. Watson	RDCK Board Chair/Electoral Area D
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9:00 a.m. PDT

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+1 778 907 2071 Canada Toll Free

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In-Person Location: Creston & District Community Complex

312 19 Avenue North, Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:00 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,

And resolved:

The agenda for the April 3, 2025, Creston Valley Services Committee meeting be adopted with the inclusion of Item 7.3 RDCK Corporate Administration Workplan before circulation.

Carried

5. RECEIPT OF MINUTES

The March 6, 2025, Creston Valley Services Committee minutes, have been received.

Moved and seconded,

And resolved;

That Jessica Piccinin and Denise Dumas have Freedom of the Floor

Carried

6. NEW BUSINESS

6.1 DISCUSSION ITEM: CANADA DAY CELEBRATION

Chair DeBoon brought up the Canada Day celebration for 2025 to start a discussion and planning around the 2025 event. One note of concern is fireworks for Canada Day, as fireworks create a planning challenge to consider current and future fire bans, storing of fireworks, pre-ordering fireworks 8-10 weeks ahead of event and permits for a fireworks show. A drone show is not a viable option this year as the date of July 1, 2025, is already booked.

Creston Valley Chamber of Commerce would like to be involved in planning the event and will put a call out to local businesses for willing partners to join the festival committee in planning the event for July 1, 2025.

The Committee feels that a local event, such as a band or concert with a light show should be the focus of the celebration.

7. OLD BUSINESS

7.1 DISCUSSION ITEM: CRESTON MINOR HOCKEY ASSOCIATION LEGACY PROJECT

Craig Stanley, Regional Manager - Operations and Asset Management has a License of Occupation 5-year draft agreement ready to present to Creston Valley Minor Hockey Association.

Direction to Staff: that the location of the License Area be shown to scale in the correct location on Schedule A with a 1.5-meter fire access and that the liability requirements be adjusted by removing the commercial general liability.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board approve the RDCK entering into a License of Occupation with Creston Valley Hockey League for displaying sports memorabilia at the Creston and District Community Complex for the period of 5-year agreement (March 31, 2030) and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

7.2 ACTION ITEM LIST

Item #1 - to be discussed in Closed session

Item #4 – Direction to staff to reach out to Kootenay River Secondary School or School District No. 8 and invite them to meet with the Committee to review the contribution

service.

Item #5 - Staff is working on logistics for the wayfaring signage.

Item #6 - A tentative date has been set for the Traditional Land Use study workshop for the Committee members to attend.

7.3 FOR DISCUSSION: RDCK CORPORATE ADMINISTRATION WORKPLAN

Direction to Staff: To pull out sub-regional items applicable to Areas A, B, C, and Creston for the May 2025 CVSC agenda.

8. PUBLIC TIME

The Chair called for questions from the public and members of the media at 10:00 a.m.

There were no questions from the public or media.

9. CLOSED

9.1 Meeting Closed to the Public

Moved and seconded,
And resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

9.2 Recess of Open Meeting

Moved and seconded,
And resolved:

The Open meeting be recessed at 10:02 a.m. in order to conduct the Closed meeting.

Carried

RECESS/ The meeting recessed at 10:02 a.m. in order to conduct the Closed meeting and
RECONVENE reconvened at 11:25 a.m.

Note: Chair called for public time again due to public time occurring earlier than scheduled.

8. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:25 a.m.

A member of the public came forward with the following concerns:

1. Suggestion of out of country patrons at CDCC be charged a premium fee to use the complex.
2. Community members are concerned with the extra day closure of the Public Library.
3. Patron access to CDCC be increased on Sundays and Statutory Holidays.
4. Outdoor bathroom facilities closed on Sunday mornings are a hardship to those patrons that are active outside the complex.
5. Increase pickleball facilities, host a drop-in time for pickleball during the winter months. The member turn out would be worth it. As well as creating a regular maintenance schedule for the outdoor pickleball courts at CDCC as they are showing wear.

The Committee responded that Iron Soul Fitness is going to be opening in the old Firehall. And the washroom rebuild has been awarded and construction is expected to be completed by summer. The point of being open later on Sundays has been noted. Additionally, the Tennis Club is working on a grant application for new tennis/pickleball courts to be developed at Kinsman Park. The Committee also wishes to set up a meeting with the Board of the Public Library.

The Committee continued with the Closed meeting after public time.

9. CLOSED

9.1 Meeting Closed to the Public

Moved and seconded,
And resolved:

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Carried

9.2 Recess of Open Meeting

Moved and seconded,
And resolved:

The Open meeting be recessed at 11:54 a.m. in order to conduct the Closed meeting.

Carried

10. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for May 1, 2025, at 9:00 a.m.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 12:08 p.m.

Carried

Digitally approved by

Arnold DeBoon, Chair

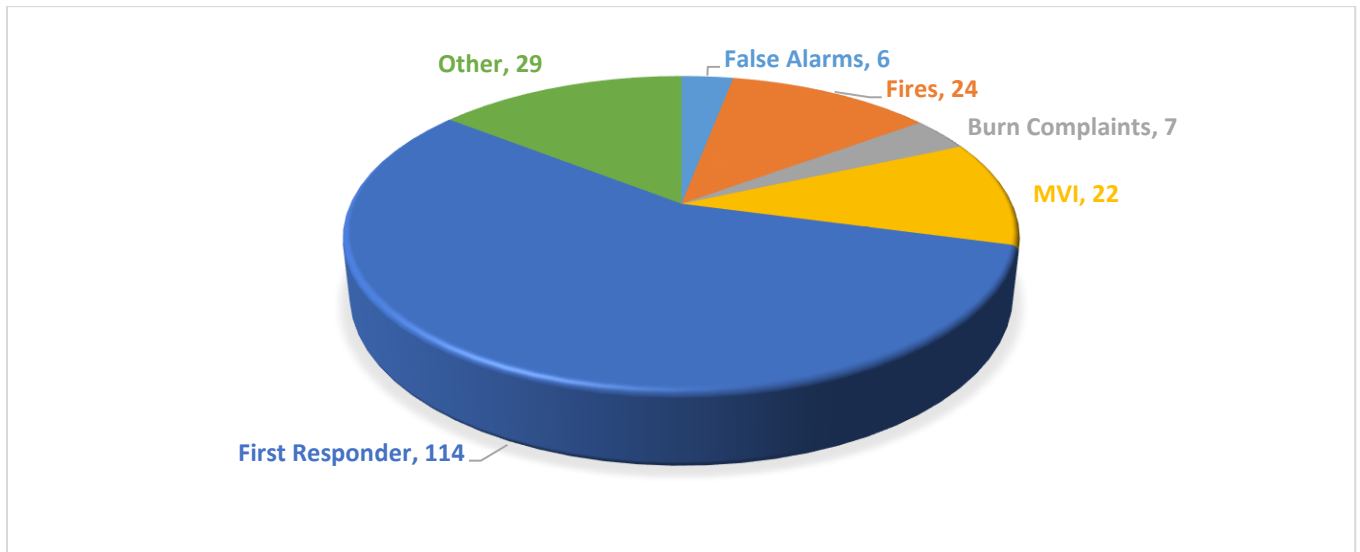
Collaboration Opportunity - Discretionary Grant Request

I am reaching out today to see if you may be interested in supporting a collaboration opportunity for number of non profit's and the Kootenay Farms Food Hub. Over the course of the last year we have been helping out the Creston Valley Tourism Society, The Den, Chamber of Commerce and now have another request from the Selkirk Loop for storage space. We were able to allow a mix of spaces between in building, our seacans on site and a enclosed truck. It has been working ok but we seem to be moving items around alot and juggling space. So I have an idea.

If you have driven down Northwest Blvd lately you may have seen the seacans storage by Kokanee Containers. I have been looking at the container with 4 separate opening doors. If we were able to purchase one of those units we could then build interior division walls making 4 - 10' x 8' units with separate access. The cost of the unit is \$12,500 and the material to build the interior walls has come in around \$2500 and we have volunteers willing to do the work. So to get the unit ready we need to raise or partially raise towards the \$15,000 dollar project. We also have Will Heykamp willing to do the site prep by donation, Sullivan Stone is going to donate the gravel and Wild West Drilling will place the seacan with their crane at no charge. All will receive sponsorship advertising on the Seacan as a community project.

If we were able to raise the funds this would find a dedicated storage space and more affordable option than the rental units presently in town, which all have waiting list to get onto. We have the required space to store the unit at the Food Hub property and it would offer anytime access option for all of the organizations.

CRESTON VALLEY FIRE 1st QUARTER 2025 OPERATIONAL REPORT



Total Calls for Service = 212

Fires = Structure, Vehicle, WUI, Cooking, Outdoor

Other = Hazmat, Public Assist, Technical Rescue, Lift Assist.

INCIDENTS BY AREA

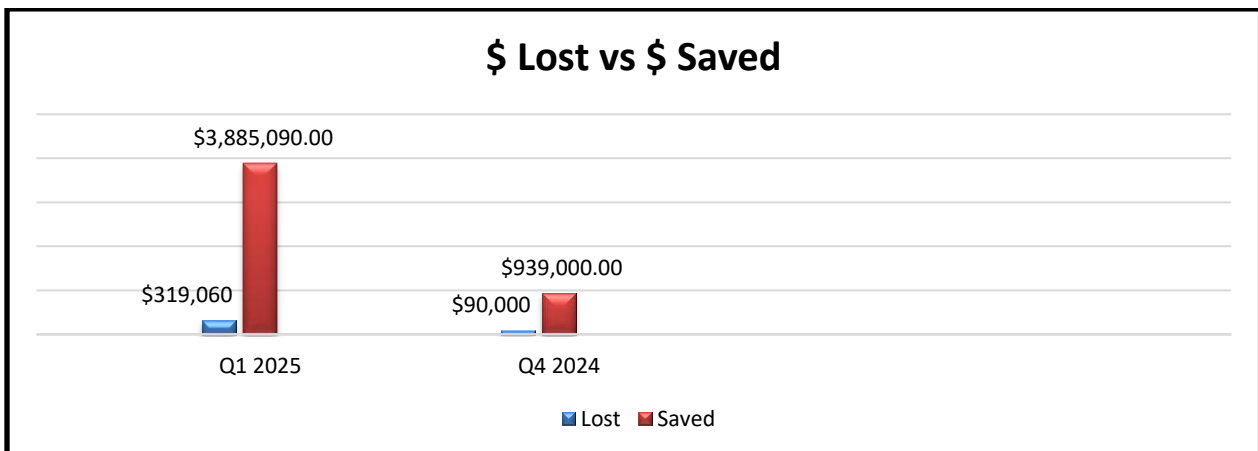
Creston	Canyon Lister	Wynndel Lakeview	West Creston	Erickson	Arrow Creek
133	9	14	3	28	6

MVI	Creston	Arrow Creek	Erickson	Wynndel	RDCK – Outside FP Area
	5	1	4	3	9*

*4 Yahk, 2 Kitchner, 2 Hwy 3A, 1 Hwy 3 West

Average Response Time	
Q4 2024	17:35 minutes
Q1 2025	16:38 minutes

*Response time is for all fire halls

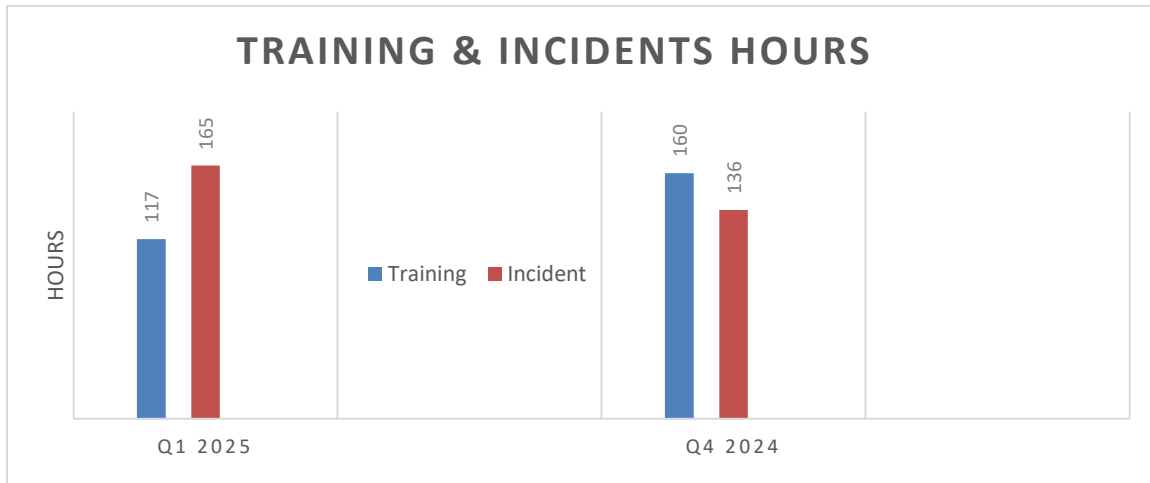


CRESTON VALLEY FIRE 1st QUARTER 2025 OPERATIONAL REPORT

CRESTON VALLEY FIRE SERVICES STAFFING

PERIOD	Overall Strength	Career Fire Officers	Paid on Call Firefighters	WEP Firefighters	Administrative Staff
Q1	77%	4	50	4	0.5

The overall strength is based upon 75 firefighting staff, inclusive of career, paid on call and WEP.



FIRE AND LIFE SAFETY & COMMUNITY ENGAGEMENT

Period	Public Education	Public Engagement	Fire Inspections
Q1 2025	2	2	7

Thank you.

Jared Riel

Jared Riel
Fire Chief



Committee Report – For Information

May 1, 2025

Creston & District Programming Update

Author: Tia Wayling, Regional Programming Manager
File Reference: 0515-20-CVSC
Electoral Area/Municipality: Town of Creston and Electoral Areas A, B & C
Services Impacted S224

1.0 PURPOSE OF REPORT

The purpose is to provide an overview of Winter 2025 Programming with statistics for Creston & District (S224).

2.0 BACKGROUND AND UPDATE

Program activity is reported across aquatics, fitness, arena, camps, and general recreation, and is aligned with the five 2025 RDCK Programming Goals: Accessibility to Services, Customer Service, Standardization, Community Connections, and Fiscal Responsibility. This winter season saw moderate participation in several program areas alongside ongoing challenges related to staffing availability. The information presented reflects both achievements and areas for improvement, with insight to support future planning and continuous improvement in service delivery.

1. Accessibility to Services

Aquatics

- Pool operating hours increased to 66 hrs/week (94% of pre-COVID levels)
- Swim lessons ran at 72% capacity with low waitlists, indicating service met demand
- 33 new participants were welcomed into swim lessons
- Adult lessons saw consistently low participation
- Adapted swim lessons are launching in Spring 2025

Camps

- Spring Break camps ran at an average of 60% capacity; all Pro-D Day camps were cancelled due to low interest
- Majority of participants were aged 9–12
- Staffing was adequate for all offered camps

General Recreation

- Average class occupancy was 70%, a notable improvement from 2024
- Accessibility remains a program development focus

2. Customer Service

Fitness (Pre-registered & Included with Admission)

- Major staffing loss in late 2024 led to a 72% decrease in total participant hours and 71% fewer program hours delivered.
- 2 new instructors certified but will not begin instructing until Spring 2025

Arena

- Glow Skate event well-attended and highlighted interest in themed events
- Patron feedback indicated 1-hour skate sessions were too short

3. Standardization

- Max capacities for public skating were implemented to manage attendance and ice safety

4. Community Connections

- Youth rec programs like Ice Pups were well-received and capitalized on CDCC amenities
- Cross-program staffing allowed rec staff to assist in arenas, aquatics, and camps, contributing to meaningful employment
- Positive feedback from Glow Skate and interest in new family programming provides considerations for future engagement strategies

5. Fiscal Responsibility

- Aquatics: 23% of budgeted revenue and 21% of hours confirmed in Winter 2025
- Camps and general recreation maintained modest delivery within budget
- There was a decline in Leadership training participation; no full certification courses ran due to low registration
 - This raises a concern from a succession planning perspective
- Adjustments will be explored for 2026, especially considering the Pro-D Day program viability and efficient staffing.

Programming Financials

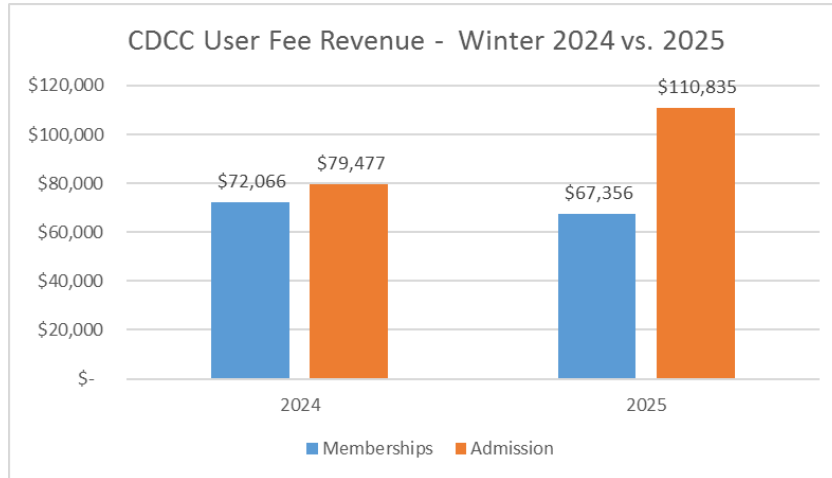
Financials for Winter 2025 are on par for the first quarter. In comparison to Winter 2024, fitness is underperforming due to the loss of staff availability.

CDCC Winter 2025			CDCC Winter 2024		
Programming Financials	YTD	Budget	Programming Financials	YTD	Budget
Recreation - Revenue	(\$10,535)	(\$71,380)	Recreation - Revenue	(\$12,059)	(\$73,254)
Recreation - Expenses	\$8,171	\$108,327	Recreation - Expenses	\$11,223	\$121,800
Arena - Revenue	(\$8,530)	(\$9,500)	Arena - Revenue	(\$8,762)	(\$9,600)
Arena - Expenses	\$6,697	\$24,000	Arena - Expenses	\$3,419	\$9,900
Fitness - Revenue	(\$5,081)	(\$34,150)	Fitness - Revenue	(\$12,240)	(\$48,725)
Fitness - Expenses	\$15,248	\$88,370	Fitness - Expenses	\$25,898	\$87,355
Aquatics - Revenue	(\$9,695)	(\$53,600)	Aquatics - Revenue	(\$19,347)	(\$62,761)
Aquatics Expenses	\$9,997	\$65,550	Aquatics Expenses	\$47,524	\$82,830

User Fees

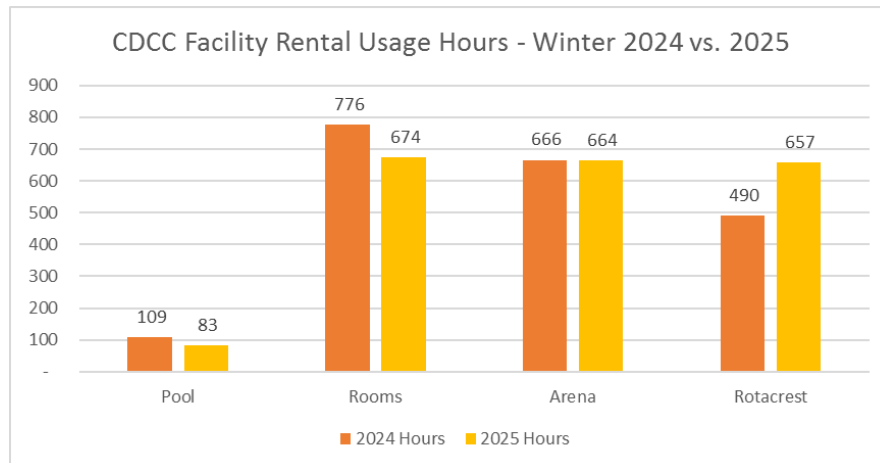
The chart below reflects the admission and membership revenue for S224.

- There is a 16% overall increase in the number of admissions in Winter 2025 compared to Winter 2024
 - Memberships sold in 2024 were 1,223 and 1,108 in 2025
 - Single admissions to the facility were 9,849 in 2024 and 11,732 in 2025
 - While all demographics showed an increase from 2024, both adult and youth single admissions were the major contributor to the increase



Facility Rentals

Facility rental hours are stable in comparison to 2024. Room rentals saw a slight decline in usage but is up at the Rotacrest Hall.



3.0 NEXT STEPS AND TIMELINE

Over the next quarter, staff will continue with the following work:

Accessibility to Services

- Launch adapted swim lessons in Spring 2025
- Explore specialized camp models and targeted rec programming to improve participation
- Adjustments will be explored for 2026, especially considering the Pro-D Day program viability and efficient staffing

Customer Service

- Support onboarding of newly trained fitness instructors
- Staff will evaluate longer public ice times during allocation this Spring

Standardization

- Implementation of standardized max class capacities in fitness

Community Connections

- Increased promotions of family-oriented programs and events
- Increase marketing of camp and youth rec opportunities, particularly for Pro-D Days.

Fiscal Responsibility

- Explore ways to boost interest in leadership courses across the region

Respectfully submitted,



Tia Wayling – Regional Programming Manager

CONCURRENCE

General Manager, Community Services – Joe Chirico

Regional Manager, Recreation & Client Services – Trisha Davison

RDCK Quarterly Open Report - Q4 2024 - Town of Creston, Areas A, B and C

Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston Landfill Phase 1C/D, Berm	10/18/2017	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	10/31/2026	No change, awaiting LKB lands purchase.
Creston Eco-Depot	10/10/2018	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	12/31/2025	No change in Q4
Residential Cooking Oil Pilot Creston Landfill	6/13/2024	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	20% to 40% complete	11/30/2025	Tank installed, staff training completed, preparing for launch project in Q1.
Creston Septage Facility	6/1/2018	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	11/1/2025	Staff investigating proceeding with an AAP for funding approval.
Asbestos Waste management area at Creston Landfill	12/1/2019	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	9/30/2025	ON HOLD pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.

Creston Library Contract	11/6/2018	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	80%- 99% complete	9/30/2025	Met with Library staff to discuss insurance concerns - final signatures. Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract. July 2024 - GM will provide an update at a later date. October 2024 - Lease is with Library Board for review. Have to Board for approval in December.
Proposed RDCK Parks in Creston Valley	5/16/2019	GM Community Services	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	40% to 60% complete	12/31/2025	Staff are actively investigating potential sites for a park.
Creston and District Community Complex Solar Array Installation	4/1/2023	Regional Manager-Operations and Asset Management	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	11/30/2025	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224. The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.98% completed - The last detail is the completion of the onsite display
Crawford Bay Fire Service feasibility study	1/1/2016	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	12/31/2025	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. This item will be re-examined by staff and new Regional Fire Chief Fehst. Anticipate a firm direction to be determined after the re-examination.
Service S128 Riondel Fire Protection	8/20/2020	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	12/31/25	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be split into new service areas.
Area 'A' Medical First Responder Services - Service Case Analysis	9/12/2024	Regional Fire Chief	Part of RDCK Core Services	Area A	Not Started	6/1/2025	506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.

Creston area Sub-Regional Fire Service	1/1/2012	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	12/31/2025	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. Update there has been a 2024 contract extension for this item. This item is in the work plan for new Regional Fire Chief Fehst.
Defined Area A First Responder Service Establishment Bylaw	5/18/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	9/30/2025	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Service case analysis was received at the Sept. 2024 Board meeting and the establishment bylaw given two readings. The Board also directed also that a service case analysis be prepared for expanding medical first responder services to all of Area A (Resolution 506/24) Q4 2024 update- staff are awaiting fur input from the Area A Director before proposing further action
Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment	5/8/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	11/30/2025	Current Board direction is for a bylaw amendment to remove medical first responder and SAR services from the scope of this service and reduce the current jaws of life service scope to road rescue only. Q4 2024 update- this bylaw amendment will follow after the Defined Area A. Medical First Responder service establishment bylaw elector approval process. Further board direction will be required if a change in the current approach is desired by service participants.
Arrow Creek Water Commission Bylaw	9/16/2022	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	8/31/2025	The Board has directed an update to the Arrow Creek Commission bylaw to address issued identified by the Town of Creston. A draft bylaw was received by the Commission in Q1 2023. Q4 2024 update- Following a report to the Commission in Q3 2024 Staff are awaiting a response from Town staff on specific wording to include within the bylaw regarding delegated authority

RDCK Quarterly Open Report - Q4 2024 - Capital Projects to December 31, 2024 - Town of Creston, Areas A, B and C

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Edgewood WTP Generator Agreement No. 2024-096-ENV: One Time Elect	AJ Evenson	01-Jan-24	30-Jun-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of July 31
Lister WTP Generator	AJ Evenson	01-Jan-24	31-Jul-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of July 31
Fire Hall Exhaust Extraction System NS=CAP1140-100 / YMR=CAP1141-100 / PAS=CAP1142-100 / BEA=CAP1150-100 / BLE=CAP1151-100 / OOT=CAP1152-100 / YAH=CAP1153-100 / ROB=CAP1143-100 / BAL=CAP1144-100 / WIN=CAP1147-100 / CSV=CAP1145-100 / SLO=CAP1149-100	Jeannine Bradley	01-Jan-24	31-Jul-24	100%	Completed	Buildings	Close Out	Fire Services	Complete as of July 31
CDCC Roof Repairs Agreement No. 2023-116-CDCC: Evoke Agreement No. 2023-186-COM: Heritage Roofing	AJ Evenson	01-Jan-24	01-Aug-24	100%	Completed	Buildings	Close Out	Community Services	Complete as og August 1
Lister Water Main Replacement Agreement No. 2023-105-ENV: WSP Agreement No. 2024-126-ENV: Riteway	AJ Evenson	01-Mar-24	15-Aug-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of August 15
West Creston Fire Hall - Construction Agreement No. 2022-122-FIR: CWMM Agreement No. 2022-123-FIR: Ready Eng	AJ Evenson	15-Jul-24	16-Sep-24	0%	Cancelled	Buildings	Close Out	Fire Services	Referendum mid September did not pass. Project cancelled.
Riondel WTP Generator Agreement No. 2024-084-ENV: Mayday Elect	AJ Evenson	01-Jan-24	31-Oct-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of Nov 15.
Riondel Valve and Meter Station Design									

Agreement No. 2023-270-ENV: Highland Consult	AJ Evenson	15-Sep-24	31-Oct-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of September 15.
Agreement No. 2024-213-ENV: Creston Elect.									
Lister Pumphouse VFD and Well Pump Upgrades	AJ Evenson	15-Aug-24	30-Nov-24	100%	Completed	Utilities	Construction	Utilities	Complete as of October 15.
Asset Management Agreement No. 2023-106-ENV: ROTH IAMS	AJ Evenson	01-Jan-24	31-Mar-25	75%	In Progress	Other	Detailed Design	Corporate Admin	Draft reports to be received in early January.
Creston Alternate Water Supply Agreement 2024-083-ENV: Assoc. Eng.	AJ Evenson	01-Mar-24	31-Mar-25	85%	In Progress	Other	Detailed Design	Utilities	Final report to be received in February.
Energy Upgrades-Scope from Shari Agreement No. 2024-017-COM: BES	AJ Evenson	01-Sep-24	31-Mar-25	75%	In Progress	Buildings	Detailed Design	Corporate Admin	Pathways report received. Finishing up DDC and Air Leakage reports on the 3 rec centres in new year.
Riondel Community Centre - Structural Assessment Agreement No. 2024-269-COM: MacLeod9	AJ Evenson	01-Oct-24	30-Jun-25	5%	In Progress	Buildings	Detailed Design	Community Services	Assessment to take place in February 2025.
Yahk Fire Hall - Heat Pump Installation Agreement No. 2024-180-FIR: Delta-T Consult.	Jeannine Bradley	01-Jul-24	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	Procurement in progress
Yahk Fire Hall - Overhead Door Replacement Agreement No. 2024-237-FIR: Simons Garage Doors	Jeannine Bradley	01-Jul-24	31-Dec-24	90%	In Progress	Buildings	Construction	Fire Services	Construction underway
Arrow Creek - HVAC Upgrades Agreement No. 2023-250-ENV: BES	Carolyn Hogan	01-Sep-24	30-Jun-25	5%	In Progress	Buildings	Procurement	Utilities	Out for tender closing in January.
Burton Watermain Design Agreement No. 2024-247-ENV: Highland Consult	Carolyn Hogan	01-Jan-24	30-Jun-25	5%	In Progress	Civil	Procurement	Utilities	Preparing for January tender

CDCC East Stairwell Agreement No. 2022-085-CDCC: Studio 9	Jeannine Bradley	01-Jan-24	30-Jun-25	15%	In Progress	Buildings	Procurement	Community Services	Out for tender
Erickson Water Main Replacement Agreement No. 2023-105-ENV: WSP	AJ Evenson	01-Jan-24	30-Jun-25	10%	In Progress	Utilities	Procurement	Utilities	Out for tender closing in January.
Riondel Storm Drainage Replacement	Carolyn Hogan	01-Sep-24	30-Jun-25	5%	In Progress	Civil	Detailed Design	Utilities	Moved to 2025
Arrow Creek Filtration Study Agreement No. 2023-187: Associated Eng	Jeannine Bradley	01-Jan-24	31-Dec-25	10%	In Progress	Utilities	Detailed Design	Utilities	Waiting for final draft of report.
CDCC Outdoor Washroom	Jeannine Bradley	01-Nov-24	31-Dec-25	1%	In Progress	Buildings	Initiation	Community Services	Working with staff to scope out project.
Erickson Water Meter Installation Agreement No. 2024-049-ENV: Emco Agreement No. 2024-050-ENV: Wolseley Agreement No. 2024-219-ENV: Riteway Holdings	Jeannine Bradley	01-Jan-24	31-Dec-25	10%	In Progress	Utilities	Construction	Utilities	Installation underway. Meter received and majority of meter pits.
Fire Halls: Structural Upgrades	Jeannine Bradley	01-Oct-24	31-Dec-25	0%	In Progress	Buildings	Concept Design	Fire Services	Preparing report to the January Board.
Riondel - Ainsworth Ave Servicing	Carolyn Hogan	01-Jan-25	31-Dec-25	1%	In Progress	Utilities	Detailed Design	Utilities	2025 Project
East Shore Connectivity Project Agreement No. 2023-176-ADM: Kaslo InfoNet Agreement No. 2024-208-ADM: Scott Lewis/SL Telecom	AJ Evenson	01-Jan-24	31-Mar-26	50%	In Progress	Utilities	Construction	Corporate Admin	Construction underway in Riondel. Boswell in spring 2025. Submarine cable and landings in summer 2025. Municipal Affairs has extended grant to March 31, 2026.

CVSC ACTION ITEMS LIST – 2025-04-01

#	ACTION ITEM	MEETING ORIGIN	STATUS
1.	STAFF DIRECTION: That the Board direct staff to prepare a draft policy for Board review that requires recipients of financial grant in aid funds to engage with local area Directors and/or provide documentation during the budget process, to be eligible for funding via taxation in a given year.	05-Jan-2023	This has fallen back in the priority list based on other work.
2.	STAFF DIRECTION: Dangerous Dog Bylaw to be written to enable Staff to work sub-regionally in conjunction with RCMP to act on dangerous dogs including provisions for safe and approved housing and care of animals until their future is determined.	02-Mar-2023 03-Oct-2024 01-May-2025	Bylaw has received 1 st reading – 20-Feb-2025. Out for legal review. Aiming to have 2 nd reading for Jun-2025.
3.	STAFF DIRECTION: Staff to develop a clear process for feasibility studies, for clubs/ groups submitting recreation request proposals. Example: Creston Tennis Club	04-May-2023	Nelson And District Information Circulated – 2nd Workshop rescheduled from March
4.	STAFF DIRECTION: Staff to create a contribution agreement with Kootenay River Secondary School where RDCK lists what the funding is for and what the expectations are for the funding. To formalize the agreement, Staff to include in the agreement what the rates are that RDCK is going to charge to receive that funding. CVSC would review the contribution agreement with Kootenay River Secondary School every year.	01-Jun-2023	Ongoing. Staff has not set up a meeting with SD8. But – SD8 has not reached out as well. Does the committee still want to consider funding?
5.	STAFF NOTE: Stuart Horn, Chief Administrative Officer – RDCK advised that the ownership and maintenance of the signage is being handled by Kootenay Employment Services and the Committee will receive an update later in 2023.	06-Jul-2023 & 04-May-2023	Complete – awaiting a license of occupation for specific signage location before removing from list.
6.	STAFF DIRECTION: That staff request a workshop/session (in conjunction with a site visit for the Creston Valley Services Committee) with the Traditional Use Study (TUS) authors, the Ktunaxa Nation and Yaqan Nukiy, to educate the Committee to better understand the TUS.	09-Sept-2023	Ongoing. Staff meeting with Ktunaxa and LKB staff October 30, 2024. Will work to arrange a date for a workshop. Jan 30, 2025. Staff has reached out requesting a TUS Workshop date of 14-Apr-2025.
7.	STAFF DIRECTION: That staff arrange a meeting with the RDCK and the Town of Creston to discuss internal governance regarding the Kootenay Employment Services contract.	07-Mar-2024	
8.	STAFF DIRECTION: That staff work with library to develop a policy around the capital reserve and investment amounts to establish how the reserved funding is being spent.	07-Mar-2024	Ongoing